



Brooks County Board of Health Meeting

AGENDA

February 26, 2025 | 12:00 P.M. | Brooks County Commission Building

1. Call to Order
2. Introduction
3. Public Comments
4. Approval of November 14, 2024 Minutes
 - Motion_____
 - Second_____
5. Business
 - Financial Updates – Allie Pridgen (Director of Finance)
 - Public Health Updates
 - Health Director’s Updates – Mark Eanes, MD, (District Health Director)
 - Human Resources – Chris Foreman, (Director)
 - Oral Health – Cumi Fillion, (Dental Hygienist)
6. Health Department Updates—Telia Alexander, RN
7. Environmental Health Update – Shannon Walker, MPH
8. Announcements
 - Next Meeting May 28, 2025 (Budget Meeting)
9. Adjournment



Brooks County Board of Health Meeting

MINUTES

November 14, 2024, | 12:00 P.M. | Brooks County Board of Commissions

Members Present

James Maxwell
Dr. Rose Marie Horne
Dr. Vickie Reed
Shawn Tatham

Members Absent

Shelly Kirkendoll
Mayor Zinda McDaniel
Toni Brinson

Others Present

Mark J. Eanes, MD
Dwain Butler
Karen Harrison
Telia Alexander
Shanice King
Shannon Walker
Mara Lewis
Jessie Judkins
Allie Pridgen
Brandon Ramella

Call to Order

Mr. Maxwell called the meeting to order at 12:00 PM.

Introductions

There were no introductions.

Public Comments

There were no public comments.

Approval of Previous Meeting Minutes

Dr. Reed made a motion to approve minutes from August 28, 2024. Dr. Horne second the motion. All were in favor and the motion passed.

Financial Updates -Allie Pridgen (Director of Finance)

Ms. Pridgen provided a summary of the Revenue and Expense Report from July 2024 through September 2024.

Public Health Updates -Mark J. Eanes, MD, MBA (Health Director)

- Dr. Eanes explained how public health opened shelters with nursing staff, did over 800 food service inspections, and provided generator back up for facilities after hurricane Helene.
- Dr. Eanes updated the board on the Bird Flu and Mpox.
- Dr. Eanes updated the board on the THC oil cards.

Babies Can't Wait -Jessie Judkins, (Early Intervention Coordinator)

Ms. Judkins stated that Babies Can't Wait offers a variety of coordinated services for infants and toddlers with special needs. They provide support and resources to enhance the child's learning and development. All at no cost to the families. Once the child is evaluated a service plan is recommended at no cost to families.

IT - Brandon Ramella (MIS/IT Department Director)

- Mr. Ramella gave a detailed presentation on Starlink Satellite.
- Mr. Ramella stated the district is moving forward with installing Starlink for our county health departments.

Health Department Updates- Telia Alexander (County Nurse Manager)

- Ms. Alexander reviewed the Brooks County Health Department Update.
- Ms. Alexander stated the health department has completed School Flu Vaccinations.
- Ms. Alexander mentioned that Tianna Robinson, who is with the Adolescent Health and Youth Development program, held an event at the Delta school.
- Ms. Alexander stated that Tiffany Thomas, the lead advocate for the Haven provided information for clients who visited the health department on a specific date.

Environmental Health Updates (Shannon Walker)

Mr. Walker reviewed the Environmental Health Updates and Food Inspections Report.

Announcements

The next Board of Health meeting is February 26, 2025, at 12:00 pm.

The 2025 Board of Health Schedule is included in today's packet.

Mr. Tatham made a motion to adjourn at 12:45 pm. Dr. Horne seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Shelly Kirkendoll, Board Secretary
Shanice King, Typist

**Brooks County Board of Health
Revenue and Expense Summary
July 1, 2024 - December 31, 2024**

| | | % of Budget | | | | |
|-----------------------|--|-------------------|-------------------|-----------------------|--------------------|-------------------------|
| | | YTD | Revised Budget | Received/ Expended | Original Budget | Increase/ (Decrease) |
| Revenue | | | | | | |
| 456001 | County Participating | 10,691.25 | 25,659.00 | 41.67% | 25,659.00 | 0.00 |
| 456004 | County Non-Participating | 12,225.40 | 29,341.00 | 41.67% | 29,341.00 | 0.00 |
| 995001 | Unassigned Fund Balance | 460.00 | 460.00 | 100.00% | 59,585.00 | (59,125.00) |
| 456006 | Municipal - City of Quitman | 1,250.01 | 5,000.00 | 25.00% | 5,000.00 | 0.00 |
| 456024 | Restricted Fund Balance - Pr Yr Fees | 90,718.31 | 90,718.00 | 100.00% | 89,500.00 | 1,218.00 |
| 456050 | Restricted Fund Balance - Pr Yr Adm Claiming | 63,136.62 | 63,137.00 | 100.00% | 26,075.00 | 37,062.00 |
| 456040 | Intra Agency Transfer - From Lowndes | 20,382.00 | 20,382.00 | 100.00% | 20,382.00 | 0.00 |
| 456040 | Intra Agency Transfer - From Annex 750 | 18,815.00 | 18,815.00 | 100.00% | 18,815.00 | 0.00 |
| 456051 | Qualifying Local Funds - Interest Income | 1,295.83 | 1,650.00 | 78.54% | 1,650.00 | 0.00 |
| 458001 | Grant-In-Aid | 165,133.38 | 383,077.00 | 43.11% | 351,173.00 | 31,904.00 |
| 456008 | Out-Patient Medicare Fees | 1,796.19 | 0.00 | N/A | 0.00 | 0.00 |
| 456010 | Out-Patient Client Fees | 5,831.72 | 0.00 | N/A | 0.00 | 0.00 |
| 456016 | Private Insurance | 3,875.53 | 0.00 | N/A | 0.00 | 0.00 |
| 456022 | Health Check | 1,575.93 | 0.00 | N/A | 0.00 | 0.00 |
| 456031 | Environmental Fees | 15,470.00 | 0.00 | N/A | 0.00 | 0.00 |
| 456034 | Medicaid - DSPS | 1,253.28 | 0.00 | N/A | 0.00 | 0.00 |
| 456036 | Medicaid PCM | 726.00 | 0.00 | N/A | 0.00 | 0.00 |
| 456041 | Vital Records Fees | 9,795.00 | 0.00 | N/A | 0.00 | 0.00 |
| 456049 | Current Yr Adm Claiming | 16,625.35 | 0.00 | N/A | 0.00 | 0.00 |
| Total Revenue | | 441,056.80 | 638,239.00 | 57.85% | 627,180.00 | 11,059.00 |
| Expenses | | | | | | |
| 511000 | Salaries | 123,691.60 | 248,385.00 | 49.80% | 243,926.00 | 4,459.00 |
| 513001 | Hourly Labor | 13,976.65 | 33,468.00 | 41.76% | 38,982.00 | (5,514.00) |
| 514001 | FICA | 9,335.03 | 18,812.00 | 49.62% | 18,768.00 | 44.00 |
| 515001 | Retirement | 36,715.89 | 74,144.00 | 49.52% | 73,903.00 | 241.00 |
| 516000 | Health Insurance | 36,191.18 | 72,918.00 | 49.63% | 71,846.00 | 1,072.00 |
| 614001 | Supplies & Materials | 4,428.32 | 9,921.00 | 44.64% | 8,750.00 | 1,171.00 |
| 614018 | Pharmaceuticals | 7,178.06 | 44,844.00 | 16.01% | 50,700.00 | (5,856.00) |
| 615001 | Repairs & Maintenance | 9,005.33 | 24,353.00 | 36.98% | 17,625.00 | 6,728.00 |
| 617001 | Utilities | 5,383.52 | 10,313.00 | 52.20% | 10,313.00 | 0.00 |
| 618001 | Printing | 1,147.00 | 1,300.00 | 88.23% | 485.00 | 815.00 |
| 619001 | Other Rent | 0.00 | 392.00 | 0.00% | 388.00 | 4.00 |
| 620001 | Insurance and Bonding | 779.43 | 779.00 | 100.06% | 675.00 | 104.00 |
| 622001 | Direct Benefits to Clients | 532.56 | 1,130.00 | 47.13% | 760.00 | 370.00 |
| 627001 | Other Operating | 4,949.74 | 13,492.00 | 36.69% | 10,874.00 | 2,618.00 |
| 633001 | Computer Software - Microsoft License Fee | 0.00 | 4,312.00 | 0.00% | 3,148.00 | 1,164.00 |
| 640001 | Travel | 2,705.68 | 8,361.00 | 32.36% | 7,592.00 | 769.00 |
| 645001 | Rental of Equipment | 1,037.39 | 2,338.00 | 44.37% | 2,148.00 | 190.00 |
| 651001 | Per Diem & Fees | 0.00 | 112.00 | 0.00% | 325.00 | (213.00) |
| 653001 | Contract - Maintenance Fee - Clinical Software | 3,526.20 | 4,026.00 | 87.59% | 1,595.00 | 2,431.00 |
| 673001 | Telecommunications | 4,734.93 | 9,272.00 | 51.07% | 8,962.00 | 310.00 |
| 681001 | Postage | (24.69) | 500.00 | -4.94% | 1,000.00 | (500.00) |
| 761001 | Indirect Costs | 0.00 | 55,067.00 | 0.00% | 54,415.00 | 652.00 |
| Total Expenses | | 265,293.82 | 638,239.00 | 41.57% | 627,180.00 | 11,059.00 |

Brooks County Health Department Updates

Third Quarter (October-December 2024)

| PROGRAMS | CLIENTS SERVED |
|---|----------------|
| Immunizations | 150 |
| Family Planning | 67 |
| Child Health | 6 |
| STI Screening | 18 |
| BCCP (Breast & Cervical Cancer Program) | 9 |
| Skin Testing | 24 |
| Other Services (Hypertension, Adult Health, PrEP & Lab) | 18 |
| PCM (Pregnancy Medicaid) | 6 |
| Total Services | 298 |



Brooks County



Brooks County Environmental Health Update

Jan 1- Dec 31, 2024



Total Permitted Facilities: 46

Facility Inspections

| | |
|--|------------|
| Food Service Inspections | 85 |
| Tourist Accommodation Inspections | 2 |
| Public Pool Inspections | 4 |
| Body Art Inspections | n/a |

Land Use

| | |
|---------------------------------------|-----------|
| New System Permits Issued | 65 |
| New Installations Inspected | 52 |
| Repair Permits Issued | 25 |
| Repair Installations Inspected | 16 |
| Well Permits Issued | 26 |
| Water Samples | 35 |

Other Programs

| | |
|-----------------------------------|-----------|
| Animal Bite Investigations | 35 |
| Complaint Investigations | 4 |

Brooks County Environmental Health Update

Oct 1- Dec 31, 2024



Total Permitted Facilities: 46

Facility Inspections

| | |
|--|------------|
| Food Service Inspections | 24 |
| Tourist Accommodation Inspections | 0 |
| Public Pool Inspections | 0 |
| Body Art Inspections | n/a |

Land Use

| | |
|---------------------------------------|-----------|
| New System Permits Issued | 19 |
| New Installations Inspected | 17 |
| Repair Permits Issued | 6 |
| Repair Installations Inspected | 1 |
| Well Permits Issued | 10 |
| Water Samples | 3 |

Other Programs

| | |
|-----------------------------------|----------|
| Animal Bite Investigations | 6 |
| Complaint Investigations | 1 |

Inspections Report

Food Facility Inspections (24 Total)

| Permit # | Permit Issue Date | Facility Name | Address | County | Purpose | Score | Grade | Inspection Date | Inspector |
|----------------|-------------------|---|--|--------|---------|-------|-------|-----------------|----------------|
| FSP-014-000036 | 01/12/2017 | <u>Adrianna Aguirre Harvesting</u> | 7752 VALDOSTA HWY MORVEN, GA 31638 | Brooks | Routine | 100 | A | 11/12/2024 | Shannon Walker |
| FSP-014-000060 | 02/27/2020 | <u>Arigato</u> | 1307 E SCREVEN ST QUITMAN, GA 31643 | Brooks | Routine | 100 | A | 11/19/2024 | Shannon Walker |
| FSP-014-000032 | 08/02/2016 | <u>Brooks County Alternative School (Delta)</u> | 1081 BARWICK RD QUITMAN, GA 31643 | Brooks | Routine | 100 | A | 10/24/2024 | Shannon Walker |
| FSP-014-000054 | 05/15/2019 | <u>Brooks County Detention Center</u> | 1003 HOLLOWAY DR QUITMAN, GA 31643 | Brooks | Routine | 100 | A | 10/30/2024 | Shannon Walker |
| 014-005 | 08/03/2009 | <u>Brooks County High School</u> | 1801 MOULTRIE HWY QUITMAN, GA 31643 | Brooks | Routine | 100 | A | 10/31/2024 | Shannon Walker |
| 014-012 | 10/04/1996 | <u>Brooks County Middle School</u> | 2171 MOULTRIE HWY QUITMAN, GA 31643 | Brooks | Routine | 100 | A | 10/31/2024 | Shannon Walker |
| FSP-014-000061 | 06/04/2020 | <u>Burger King of Quitman</u> | 1304 W SCREVEN ST QUITMAN, GA 31643 | Brooks | Routine | 94 | A | 12/11/2024 | Shannon Walker |
| FSP-014-000076 | 01/29/2024 | <u>Carter's</u> | 1104 W SCREVEN ST QUITMAN, GA 31643 | Brooks | Routine | 98 | A | 12/11/2024 | Shannon Walker |
| FSP-014-000080 | 03/08/2023 | <u>China Hot HZF, INC</u> | 1204 W SCREVEN ST QUITMAN, GA 31643 | Brooks | Routine | 100 | A | 12/11/2024 | Shannon Walker |
| 014-201 | 02/02/2006 | <u>Coyoacan Mexican Restaurant</u> | 212 E SCREVEN ST QUITMAN, GA 31643 | Brooks | Routine | 100 | A | 12/13/2024 | Shannon Walker |
| FSP-014-000093 | 03/12/2024 | <u>El Mezquite</u> | 216 S SOUTH COURT ST STE C QUITMAN, GA 31643 | Brooks | Routine | 96 | A | 12/12/2024 | Shannon Walker |
| 014-189 | 03/04/2010 | <u>Fellowship Home at Brookside</u> | 470 FELLOWSHIP HOME LN QUITMAN, GA 31643 | Brooks | Routine | 100 | A | 11/12/2024 | Shannon Walker |
| 014-146 | 08/25/1992 | <u>J & J Fried Chicken and Fish</u> | 1311 E SCREVEN ST QUITMAN, GA 31643 | Brooks | Routine | 100 | A | 11/19/2024 | Shannon Walker |
| FSP-014-000025 | 09/29/2014 | <u>McDonalds</u> | 902 W SCREVEN STREET QUITMAN, GA 31643 | Brooks | Routine | 98 | A | 12/11/2024 | Shannon Walker |
| FSP-014-000083 | 10/11/2023 | <u>Metz at Brooks County Hospital</u> | 903 N COURT ST QUITMAN, GA 31643 | Brooks | Routine | 92 | A | 11/14/2024 | Shannon Walker |
| 014-165 | 08/15/2001 | <u>Miller's Bar-B Que</u> | 7970 VALDOSTA HWY MORVEN, GA 31638 | Brooks | Routine | 100 | A | 10/30/2024 | Shannon Walker |
| 014-148 | 08/31/1992 | <u>North Brooks Elementary School</u> | 10295 COFFEE RD MORVEN, GA 31638 | Brooks | Routine | 100 | A | 10/24/2024 | Shannon Walker |
| FSP-014-000037 | 02/24/2017 | <u>OMG BBQ</u> | 216 S COURT ST QUITMAN, GA 31643 | Brooks | Routine | 100 | A | 12/12/2024 | Shannon Walker |
| 014-001 | 06/01/1983 | <u>Presbyterian Homes of Georgia Quitman</u> | 1850 W SCREVEN ST QUITMAN, GA 31643 | Brooks | Routine | 96 | A | 12/11/2024 | Shannon Walker |
| 014-147 | 08/28/1992 | <u>Quitman Elementary School</u> | 2200 MOULTRIE HIGHWAY QUITMAN, GA 31643 | Brooks | Routine | 100 | A | 10/24/2024 | Shannon Walker |
| FSP-014-000073 | 10/06/2021 | <u>Royal Cafe Quitman, LLC</u> | 304 E SCREVEN ST QUITMAN, GA 31643 | Brooks | Routine | 100 | A | 12/13/2024 | Shannon Walker |

| | | | | | | | | |
|----------------|------------|----------------------------------|--|----------------|-----|---|------------|----------------|
| FSP-014-000024 | 05/29/2014 | <u>Stephen's Pizzeria</u> | 219 E SCREVEN B QUITMAN, GA 31643 | Brooks Routine | 100 | A | 12/11/2024 | Shannon Walker |
| FSP-014-000091 | 02/28/2024 | <u>Sundayz at Tiffany's</u> | 411 S COURT ST QUITMAN, GA 31643 | Brooks Routine | 100 | A | 11/19/2024 | Shannon Walker |
| FSP-014-000074 | 11/17/2021 | <u>Wiregrass Southern Bistro</u> | 103 S WASHINGTON ST QUITMAN, GA 31643 | Brooks Routine | 93 | A | 11/19/2024 | Shannon Walker |

Tourist Accommodation Inspections (1 Total)

| Permit # | Permit Issue Date | Facility Name | Address | County | Purpose | Score | Grade | Inspection Date | Inspector |
|-----------------|--------------------------|----------------------|--|---------------|----------------|--------------|--------------|------------------------|------------------|
| TAP-014-000001 | 05/11/2022 | <u>Western Motel</u> | 1603 W SCREVEN ST QUITMAN, GA 31643 | Brooks | Routine | 95 | A | 11/04/2024 | Shannon Walker |