

1. Call to Order
2. Introduction
3. Public Comments
4. Approval of August 14, 2024, Minutes
 - Motion _____
 - Second _____
5. Business
 - Financial Updates
 - Allie Pridgen (Director of Finance)
 - Public Health Updates
 - Health Director's Updates--Mark Eanes MD, MBA (Health Director)
 - Babies Can't Wait—Jessie Judkins, MS (Early Intervention Coordinator)
 - IT---Brandon Ramella (MIS/IT Department Director)
6. Health Department Updates – Michelle Stone, RN
7. Environmental Health Update – Alex Collins, MPH
8. Announcements ---Next meeting Wednesday February 12, 2025 @12:00pm
2025 BOH schedule included in packet
9. Adjournment





Irwin County Board of Health Meeting

MINUTES

August 14, 2024 | 12:00 P.M. | Irwin County Health Department

Members Present

Casey Conner, MD, Chair
Paige Wynn
Melanie Scruggs
Sabrina Dix

Members Absent

Scott Carver
Kerry Billingsley
Melvin Harper

Others Present

Mark J. Eanes, MD, MBA
Dwain Butler
Karen Harrison
Tiffany Cannon
Michelle Stone, RN
Alex Collins
Lauren Robinson
Jennifer Story

Call to Order

Dr. Conner called the meeting to order at 12:00 PM. Dr. Conner along with the board welcomed the new members.

Oath of Office

Karen Harrison swore in the new board members, Melanie Scruggs as the Consumer Advocate and Sabrina Dix as the Consumer or Licensed Nurse

Public Comments

No comments were made.

Approval of Previous Minutes

Approval of February 14, 2024, meeting minutes. Paige Wynn made a motion to approve which was seconded by Sabrina Dix. Approval of the May 8, 2024, meeting minutes. Motion to approve was made by Paige Wynn and seconded by Melanie Scruggs. All in favor and motion passed.

Financial Updates (Tiffany Cannon, Accounting Supervisor)

- Ms. Cannon reviewed the Revenue and Expense Report for July 2023 -June 2024 as well as presenting the FY25 Budget for approval. The motion to approve the budget was made by Paige Wynn and the motion was seconded by Melanie Scruggs. All in favor and motion passed.

Public Health Updates (Mark J. Eanes, MD, District Health Director)

- Dr. Eanes apologized for a video not working properly today. His intentions were to share the video explaining what Financing Public Health in Georgia meant.
- Dr. Eanes stated there were 4 cases of Bird Flu and have seen an uptick of parvo in Georgia.
- Dr. Eanes updated the board on the THC cards.
- Dr. Eanes addressed to the board of a new Prenatal Care Program.
- Dr. Eanes updated the legislative bill on Narcan stating that it must be placed in all public buildings which have an AED. Anyone that needs training can reach out to Kenneth Lowery at the district office.
- Dr. Eanes stated that South Health District has launched a new School Flu form and is now being sent out electronically.

- Dr. Eanes congratulated The Irwin County Health Department for receiving a 10/10 in Customer Service reviews from clients and stated it had been a banner year.

Emergency Preparedness (Lauren Robinson, Emergency Preparedness Director)

Ms. Robinson discussed in detail what Emergency Preparedness meant and the roles they play in time of disasters.

Nurse Manager Updates (Michelle Stone, RN, County Nurse Manager)

- Ms. Stone reviewed the services provided by the Irwin County Health Department from April-June 2024.
- Ms. Stone stated that the health department continues to perform community outreach through social media, the local chamber, and the school system. She also stated that staff attended the Family Connections Meeting earlier in the month. Meet the Tribe with the school system was postponed due to inclement weather and are in hopes that it will be rescheduled at a later date or hold it in conjunction with the next family event.

Environmental Health Updates (Alex Collins, Environmental Health Specialist)

- Mr. Collins reviewed the Environmental Health updates from April 1, 2024, through June 30, 2024.
- Mr. Collins welcomed the new board members and stated that he would personally meet with each of them to further educate them on his role with environmental health.
- Mr. Collins asked the board to approve the new Body Art Rule.
- A motion to adopt the Body Art Rule was made by Paige Wynn and seconded by Sabrina Dix.

Announcements

- Next meeting is scheduled for Wednesday, November 13, 2024, at noon.

Adjournment

There being no further business or announcements, Dr. Conner adjourned the meeting at 12:36 PM.

Respectfully submitted,

Kerry Billingsley, Board Secretary
Jennifer Story, Typist

**Irwin County Board of Health
Revenue and Expense Summary
July 1, 2024 - September 30, 2024**

		% of Budget				
		YTD	Revised Budget	Received/ Expended	Original Budget	Increase/ (Decrease)
Revenue						
456001	County Participating	3,703.26	14,813.00	25.00%	14,813.00	0.00
456004	County Non-Participating	9,123.75	35,187.00	25.93%	35,187.00	0.00
995001	Unassigned Fund Balance	0.00	0.00	N/A	2,000.00	(2,000.00)
456024	Restricted Fund Balance - Pr Yr Fees	139,312.05	139,312.00	100.00%	136,295.00	3,017.00
456050	Restricted Fund Balance - Pr Yr Adm Claiming	45,943.16	45,943.00	100.00%	41,508.00	4,435.00
456040	Intra Agency Transfer - From Annex 750	28,395.00	28,395.00	100.00%	28,395.00	0.00
456040	Intra Agency Transfer - From Lowndes GIA	19,746.00	19,746.00	100.00%	19,746.00	0.00
456051	Qualifying Local Funds - Interest Income	1,047.32	4,284.00	24.45%	4,284.00	0.00
458001	Grant-In-Aid	43,881.10	250,129.00	17.54%	241,346.00	8,783.00
456008	Out-Patient Medicare Fees	3,248.25	0.00	N/A	0.00	0.00
456010	Out-Patient Client Fees	2,068.25	0.00	N/A	0.00	0.00
456016	Private Insurance	6,550.46	0.00	N/A	0.00	0.00
456022	Health Check	942.20	0.00	N/A	0.00	0.00
456031	Environmental Fees	4,680.00	0.00	N/A	0.00	0.00
456034	Medicaid - DSPS	2,187.39	0.00	N/A	0.00	0.00
456036	Medicaid PCM	363.00	0.00	N/A	0.00	0.00
456049	Current Yr Adm Claiming	0.00	0.00	N/A	0.00	0.00
Total Revenue		311,191.19	537,809.00	51.58%	523,574.00	14,235.00
Expenses						
511000	Salaries	31,490.40	140,929.00	22.34%	158,301.00	(17,372.00)
513001	Hourly Labor	3,760.36	15,974.00	23.54%	17,402.00	(1,428.00)
514001	FICA	2,242.84	9,980.00	22.47%	11,111.00	(1,131.00)
515001	Retirement	9,578.76	42,969.00	22.29%	48,321.00	(5,352.00)
516000	Health Insurance	9,279.90	41,580.00	22.32%	46,626.00	(5,046.00)
614001	Supplies & Materials	544.23	22,750.00	2.39%	12,750.00	10,000.00
614018	Pharmaceuticals	4,915.69	157,870.00	3.11%	135,000.00	22,870.00
615001	Repairs & Maintenance	1,140.62	10,859.00	10.50%	4,950.00	5,909.00
617001	Utilities	4,168.14	12,640.00	32.98%	11,500.00	1,140.00
618001	Printing	0.00	247.00	0.00%	246.00	1.00
619001	Other Rent	120.00	369.00	32.52%	245.00	124.00
622001	Direct Benefits to Clients	499.48	1,038.00	48.12%	675.00	363.00
627001	Other Operating	2,766.81	11,500.00	24.06%	11,500.00	0.00
633001	Computer Software - Microsoft License Fee	0.00	3,189.00	0.00%	5,000.00	(1,811.00)
640001	Travel	961.32	7,013.00	13.71%	5,500.00	1,513.00
645001	Rental of Equipment	561.99	2,299.00	24.44%	2,131.00	168.00
651001	Per Diem & Fees	0.00	470.00	0.00%	470.00	0.00
653001	Contract - Maintenance Fee - Clinical Software	2,813.50	2,964.00	94.92%	2,425.00	539.00
673001	Telecommunications	1,748.82	6,500.00	26.90%	6,500.00	0.00
681001	Postage	(58.36)	267.00	N/A	250.00	17.00
761001	Indirect Costs	0.00	46,402.00	0.00%	42,671.00	3,731.00
Total Expenses		76,534.50	537,809.00	14.23%	523,574.00	14,235.00

Irwin County Health Department Updates

First Quarter (July-September 2024)

PROGRAMS	SERVICES	
Immunizations	125	
Family Planning	60	
STI Screening	32	
Skin Testing	44	Increase from last quarter
Other Services (BCCP, PCM & HTN)	18	
Child Health	12	
TOTAL SERVICES	291	



Irwin County Environmental Health Update

July-September 2024



Total Permitted Facilities: 29

Facility Inspections

Food Service Inspections	8
Tourist Accommodation Inspections	1
Public Pool Inspections	0
Body Art Inspections	0

Land Use

New System Permits Issued	9
New Installations Inspected	5
Repair Permits Issued	3
Repair Installations Inspected	2
Well Permits Issued	6
Water Samples	1

Other Programs

Animal Bite Investigations	2
Complaint Investigations	1



Irwin County Health Department

407 West Fourth Street • PO Box 2 • Ocilla, Georgia 31774

Phone: (229) 238-9540 • Fax: (229) 238-9542

www.southhealthdistrict.com/irwin

Facility Inspections 3rd Quarter

Facility Name	Score	Grade	Inspection Date
ALTOH Cafe	96	A	08/09/2024
Chicken Delight	100	A	09/13/2024
D & L's BBQ Sandwiches and More, LLC	100	A	09/11/2024
D & L's BBQ Sandwiches and More, LLC (b	100	A	09/11/2024
Irwin County Senior Center	100	A	09/04/2024
Lin's Garden	100	A	09/24/2024
Pruitt Health-Ocilla	100	A	09/06/2024
Subway	96	A	08/02/2024
Regents Inn	100	A	07/19/2024

South Health District, 8-1

2025 County Board of Health Meeting Schedule

BEN HILL	3 RD Wednesday	12:00 PM
February	19	
May	21 (Budget Meeting)	
August	20	
November	19	

LOWNDES	4 TH Tuesday	12:00 PM
February	25	
May	27 (Budget Meeting)	
August	26	
November	17 (Moved due to Thanksgiving Week)	

BERRIEN	2 ND Tuesday	12:30 PM
February	11	
May	13 (Budget Meeting)	
August	12	
November	6 (Moved due to Veteran's Day)	

TIFT	1 ST Tuesday	12:30 PM
February	4	
May	6 (Budget Meeting)	
August	5	
November	4	

BROOKS	4 TH Wednesday	12:00 PM
February	26	
May	28 (Budget Meeting)	
August	27	
November	13 (Moved due to Thanksgiving Week)	

TURNER	1 ST Wednesday	12:00 PM
February	5	
May	7 (Budget Meeting)	
August	6	
November	5	

COOK	3 RD Tuesday	12:00 PM
February	18	
May	20 (Budget Meeting)	
August	19	
November	18	

2025 Holiday Schedule	
New Year's Day	January 1
Martin Luther King, Jr.'s Birthday	January 20
State Holiday	April 18
Memorial Day	May 26
Juneteenth	June 19
Independence Day	July 4
Labor Day	September 1
Columbus Day	October 13
Veterans Day	November 11
Thanksgiving Holidays	November 27-28
Christmas Holidays	December 25-26

ECHOLS	3 RD Thursday	12:00 PM
February	20	
May	15 (Budget Meeting)	
August	21	
November	20	

IRWIN	2 ND Wednesday	12:00 PM
February	12	
May	14 (Budget Meeting)	
August	13	
November	12	

LANIER	4 TH Friday	12:00 PM
February	28	
May	23 (Budget Meeting)	
August	22	
November	21	

Meeting packets copied to:

Mark J. Eanes, MD, MBA

Dwain Butler

Lisa Thomas, RN, BSN, MSN

Karen Harrison

Nurse Managers/Lead Admin Support Supervisors

Allie Pridgen

Chris Calhoun/Environmental Health Specialists

Courtney Sheeley/Kristin Patten

Diversified Enterprises (Tift)

The Jessamine Place (Ben Hill)

Updated September 9, 2024/ Karen Harrison

All meetings will be held in person at the local health department and are open to the public. Dates/times may change from above due to scheduling conflicts, audit requirements, or holidays. More information is available at www.southhealthdistrict.com.