

1. Call to Order
2. Introductions
3. Public Comments
4. Approval of August 15, 2024, Minutes
 - Motion _____
 - Second _____
5. Business
 - Financial Updates – Allie Pridgen (Director of Finance)
 - Public Health Updates
 - Health Director’s Updates – Mark Eanes MD (District Health Director)
 - Babies Can’t Wait- Jessie Judkins, MS (Early Intervention Coordinator)
 - IT-Brandon Ramella, (MIS/IT Department Director)
6. Health Department Updates – Leigh Ann Combass, RN
7. Environmental Health Update – Matthew Turner, MPH
8. Announcements
 - Next meeting Thursday February 20, 2025 @ 12:00pm
 - 2025 BOH schedule included in packet
9. Adjournment





Echols County Board of Health Meeting

August 15, 2024 | 12:00 P.M. | Echols County Health Department

Echols County

Members Present

Evelyn Howell, Chairman
Dr. Vince Hamm
Courtlain Nowell

Members Absent

Bobby Walker, Secretary
Dianne Richardson, Vice Chairman

Others Present

Dwain Butler
Tiffany Cannon
Leigh Ann Combass
Tiffinee Dasher
Matthew Turner
Karen Harrison
Lauren Robinson

Call to Order

Mrs. Howell called the meeting to order at 11:58AM.

Watched Video about Financing Public Health in Georgia BOH

Approval of Previous Minutes

Dr. Vince Hamm made a motion to approve the May 16, 2024 minutes. Courtlain Nowell seconded the motion. All in favor and motion passed.

Financial Updates-Tiffany Cannon (Accounting Supervisor)

- Mrs. Cannon reviewed the Revenue and Expense Summary for July 1, 2023-June 30, 2024

Public Health Updates-Dwain Butler (Deputy Health Director)

- Mr. Butler informed the Board that Dr. Eanes was attending a class for his Continuing Education credits.
- Mr. Butler informed the Board that Dr. Eanes wanted to thank Leigh Ann, Tiffinee, Lizett and Matthew for the great job of increasing the revenue.
- Mr. Butler stated that going forward, Dr. Eanes wants to include a customer satisfaction report in the packet for each Board of Health meeting.
- Mr. Butler informed the Board that there has not been an increase of Bird Flu since our last Board meeting.
- Mr. Butler informed the Board that Covid has decreased, and the Federal Emergency has been lifted
- Mr. Butler informed the Board that any THC Oil cards will now be sent out by the State with UPS unless someone has a PO Box and then that will be sent to the Health Department of that County
- Mr. Butler informed the Board of a Prenatal Program that Dr. Eanes is trying to get started.
- Mr. Butler informed the Board that School Flu forms will be electronic this year.
- Mr. Butler informed the Board that at the last Legislative meeting any public building is required to have and AED and Narcan.

Emergency Preparedness (Lauren Robinson, B.S. E.D. EMHP)

- Mrs. Robinson gave an overview of what Emergency Preparedness means and provided information on all the services that are available.

County Nurse Manager Updates (Leigh Ann Combass, RN, Nurse Manager)

- Mrs. Combass informed the Board of the outreach event that she attended at Trejo Management.
- Mrs. Combass asked the Board to please let her know of any outreach events that she may like to attend.
- Mrs. Combass informed the Board of the Customer Service training that the Health Department attended in May.
- Mrs. Combass informed the Board of the updated immunization registry.

Environmental Health Updates (Matthew Turner, MPH (Environmental Health Specialist)

- Mr. Turner provided updates for Echols County food service and inspection permits, including inspection reports.
- Mr. Turner provided the Board with a guide regarding contaminated water.

Announcements

Next meeting-Thursday November 21, 2024 at 12:00

Adjournment

There being no further information, Mrs. Howell adjourned the meeting.

Respectfully submitted,

Bobby Walker, Board Secretary
Tiffinee Dasher, Typist

**Echols County Board of Health
Revenue and Expense Summary
July 1, 2024 -September 30, 2024**

		% of Budget				
		YTD	Revised Budget	Received/ Expended	Original Budget	Increase/ (Decrease)
Revenue						
456001	County Participating	929.49	3,718.00	25.00%	3,718.00	0.00
456004	County Non-Participating	4,820.52	19,282.00	25.00%	19,282.00	0.00
995001	Unassigned Fund Balance	0.00	0.00	N/A	3,260.00	(3,260.00)
456024	Restricted Fund Balance - Pr Yr Fees	54,896.77	54,897.00	100.00%	64,500.00	(9,603.00)
456050	Restricted Fund Balance - Pr Yr Adm Claiming	29,457.78	29,458.00	100.00%	19,401.00	10,057.00
456040	Intra Agency Transfer - From Annex 750	20,265.00	20,265.00	100.00%	20,265.00	0.00
456040	Intra Agency Transfer - From Lowndes GIA	15,325.00	15,325.00	100.00%	15,325.00	0.00
456051	Qualifying Local Funds - Interest Income	352.43	1,300.00	27.11%	1,300.00	0.00
458001	Grant-In-Aid	31,778.00	186,645.00	17.03%	174,779.00	11,866.00
456008	Out-Patient Medicare Fees	159.67	0.00	N/A	0.00	0.00
456010	Out-Patient Client Fees	3,000.08	0.00	N/A	0.00	0.00
456016	Private Insurance	1,209.35	0.00	N/A	0.00	0.00
456022	Health Check	751.70	0.00	N/A	0.00	0.00
456031	Environmental Fees	2,240.00	0.00	N/A	0.00	0.00
456034	Medicaid - DSPS	387.32	0.00	N/A	0.00	0.00
456036	Medicaid PCM	145.20	0.00	N/A	0.00	0.00
456041	Vital Records Fees	1,230.00	0.00	N/A	0.00	0.00
456049	Current Yr Adm Claiming	0.00	0.00	N/A	0.00	0.00
Total Revenue		166,948.31	330,890.00	44.28%	321,830.00	9,060.00
Expenses						
511000	Salaries	26,922.66	115,248.00	23.36%	117,767.00	(2,519.00)
513001	Hourly Labor	3,829.92	13,284.00	28.83%	12,605.00	679.00
514001	FICA	2,000.83	8,459.00	23.65%	8,612.00	(153.00)
515001	Retirement	8,954.88	38,345.00	23.35%	39,187.00	(842.00)
516000	Health Insurance	7,929.84	33,945.00	23.36%	34,687.00	(742.00)
614001	Supplies & Materials	1,695.74	12,270.00	13.82%	10,000.00	2,270.00
614018	Pharmaceuticals	2,461.20	32,500.00	7.57%	26,500.00	6,000.00
615001	Repairs & Maintenance	850.68	11,643.00	7.31%	11,643.00	0.00
617001	Utilities	2,529.91	7,935.00	31.88%	7,503.00	432.00
618001	Printing	0.00	394.00	0.00%	465.00	(71.00)
619001	Other Rent	0.00	249.00	0.00%	343.00	(94.00)
622001	Direct Benefits to Clients	470.37	1,616.00	29.11%	1,680.00	(64.00)
627001	Other Operating	4,169.59	12,566.00	33.18%	10,566.00	2,000.00
633001	Computer Software - Microsoft License Fee	0.00	2,964.00	0.00%	5,545.00	(2,581.00)
640001	Travel	267.00	2,191.00	12.19%	1,791.00	400.00
645001	Rental of Equipment	394.41	1,578.00	24.99%	1,578.00	0.00
651001	Per Diem & Fees	0.00	207.00	0.00%	207.00	0.00
653001	Contract - Maintenance Fee - Clinical Software	1,688.10	1,838.00	91.84%	1,808.00	30.00
673001	Telecommunications	895.83	4,451.00	20.13%	3,701.00	750.00
681001	Postage	40.56	659.00	N/A	659.00	0.00
761001	Indirect Costs	0.00	28,548.00	0.00%	24,983.00	3,565.00
Total Expenses		65,101.52	330,890.00	19.67%	321,830.00	9,060.00

Echols County Health Department Updates

July 2024 through September 2024

PROGRAMS	CLIENTS SERVED
Immunizations	72
Family Planning	74
Child Health	27
STI Screening	23
BCCP (Breast & Cervical Cancer Program)	27
Skin Testing	26
Other Services (Hypertension, Adult Health, PrEP & Lab)	35
THC Cards	0
Total Services	284



Echols County Environmental Health Update

July - September 2024



Total Permitted Facilities: 9

Facility Inspections

Food Service Inspections	4
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Land Use

New System Permits Issued	3
New Installations Inspected	3
Repair Permits Issued	2
Repair Installations Inspected	1
Well Permits Issued	2
Water Samples	1

Other Programs

Animal Bite Investigations	2
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Facility Inspection List

FSP-050-000012 Echols County Schools

190 HWY 94 STATENVILLE, GA 31648

09/24/2024 100 A Routine

FSP-050-000017 Echols County Senior Citizens Center

170 Church of God St STATENVILLE, GA 31648

09/24/2024 100 A Routine

FSP-050-000032 Gigi's Snack Shack (base)

281 Hendley Ln Du Pont, GA 31630

09/03/2024 100 A Initial

FSP-050-000033 Gigi's Snack Shack (MU)

281 Hendley Ln Du Pont, GA 31630

09/03/2024 100 A Initial

South Health District, 8-1

2025 County Board of Health Meeting Schedule

BEN HILL	3 RD Wednesday	12:00 PM
February	19	
May	21 (Budget Meeting)	
August	20	
November	19	

LOWNDES	4 TH Tuesday	12:00 PM
February	25	
May	27 (Budget Meeting)	
August	26	
November	17 (Moved due to Thanksgiving Week)	

BERRIEN	2 ND Tuesday	12:30 PM
February	11	
May	13 (Budget Meeting)	
August	12	
November	6 (Moved due to Veteran's Day)	

TIFT	1 ST Tuesday	12:30 PM
February	4	
May	6 (Budget Meeting)	
August	5	
November	4	

BROOKS	4 TH Wednesday	12:00 PM
February	26	
May	28 (Budget Meeting)	
August	27	
November	13 (Moved due to Thanksgiving Week)	

TURNER	1 ST Wednesday	12:00 PM
February	5	
May	7 (Budget Meeting)	
August	6	
November	5	

COOK	3 RD Tuesday	12:00 PM
February	18	
May	20 (Budget Meeting)	
August	19	
November	18	

2025 Holiday Schedule	
New Year's Day	January 1
Martin Luther King, Jr.'s Birthday	January 20
State Holiday	April 18
Memorial Day	May 26
Juneteenth	June 19
Independence Day	July 4
Labor Day	September 1
Columbus Day	October 13
Veterans Day	November 11
Thanksgiving Holidays	November 27-28
Christmas Holidays	December 25-26

ECHOLS	3 RD Thursday	12:00 PM
February	20	
May	15 (Budget Meeting)	
August	21	
November	20	

IRWIN	2 ND Wednesday	12:00 PM
February	12	
May	14 (Budget Meeting)	
August	13	
November	12	

LANIER	4 TH Friday	12:00 PM
February	28	
May	23 (Budget Meeting)	
August	22	
November	21	

Meeting packets copied to:

Mark J. Eanes, MD, MBA
 Dwain Butler
 Lisa Thomas, RN, BSN, MSN
 Karen Harrison
 Nurse Managers/Lead Admin Support Supervisors
 Allie Pridgen
 Chris Calhoun/Environmental Health Specialists
 Courtney Sheeley/Kristin Patten
 Diversified Enterprises (Tift)
 The Jessamine Place (Ben Hill)

Updated September 9, 2024/ Karen Harrison

All meetings will be held in person at the local health department and are open to the public. Dates/times may change from above due to scheduling conflicts, audit requirements, or holidays. More information is available at www.southhealthdistrict.com.