

Cook County Board of Health Meeting

AGENDA

November 19, 2024 | 12:00 P.M. | Cook County Health Department

1. Call to Order
2. Introduction
3. Public Comments
4. Approval of August 20, 2024 Minutes Motion Second
5. Business
   * Financial Updates – Allie Pridgen, (Director of Finance)
   * Public Health Updates
     + Health Director’s Updates – Mark J. Eanes MD, MBA (Medical Director)
     + Babies Can’t Wait- Jessie Judson, MS (Early Intervention Coordinator)
     + IT-Brandon Ramella, (MIS/IT Department Director)
6. Health Department Updates – Rebecca Allgood, RN
7. Environmental Health Update – Danielle Hurst, MPH
8. Announcements

Next meeting February 18, 2025 at 12:00pm 2025 BOH schedule included in packet

1. Adjournment

Grateful Thankful and Blessed



Cook County Board of Health Meeting

MINUTES

May 13, 2024, | 12:00 P.M. | Cook County Health Department

|  |  |  |
| --- | --- | --- |
| **Members Present** | **Members Absent** | **Others Present** |
| Dr. Tom Fausett, Chairman | Mayor Buddy Duke | Mark Eanes, MD, MBA |
| Shelva Keeley, Vice-Chairman | Joy Folsom | Dwain Butler |
| Debra Robinson-McKenney, Secretary |  | Karen Harrison |
| Col. (Ret.) Ronald Mitchell |  | Lauren Robinson |
| Terry McClain |  | Crumesha Johnson |
|  |  | Rebecca Allgood |
|  |  | Danielle Hurst |
|  |  | Beth Magsanay |

#### Call to Order

Dr. Fausett called the meeting to order at 12:10 PM.

#### Introduction

No new introductions were made.

#### Financing Public Health in Georgia BOH Video

Ms. Harrison presented a short video to the Board regarding financing and how local public health is funded in Georgia.

#### Public Comments

There were no public comments.

#### Approval of Previous Minutes

Col (Ret) Ronald Mitchell made a motion to approve the minutes as written from the May 13, 2024, meeting. Mr. Terry McClain seconded the motion. All were in favor and the motion passed.

#### Business (See Attachments)

**Financial Updates (Crumesha Johnson, Budget Supervisor)**

* Ms. Johnson presented The Revenue and Expense Summary Report for July 1, 2023, through June 30, 2024. The budget has been increased by $32,233.00 from the original fiscal year 24 budget.
* Ms. Johnson stated there were adjustments made to the salaries, FICA, and Health Insurance to reflect the fiscal year 24 expenses. Some of the expenses have been moved around to add more funding to the Family Planning and Immunization Budget. Cook has 2 RN’s, LPN, 2 Admin Staff and 1 Environmental that is paid out the Cook’s budget. Part of County Nurse Managers salary is paid by the Family Planning Budget.

#### Public Health Updates (Mark J. Eanes, MD)

* Dr. Eanes wanted to inform the Board that the Health Department has contributed to the County’s Non-Participating funds with the revenue that has been collected through some of the programs. He commended the staff for doing an excellent job.

Cook County Board of Health May 13, 2024

* Dr. Eanes discussed the customer service surveys that are being compiled for the health department. Clients will be given a card with a QR Code on it that will give them the ability to leave their review of the experience they had while being served in the clinic. The outcome of these comments will be discussed at each Board meeting.
* Dr. Eanes updated the board on the rise of bird flu. There have been 4 cases in Georgia that has been reported. Reports show that there are cattle to human transmission but no human-to-human transmission.
* Dr. Eanes informed the board that the THC cards will no longer be distributed out by the health department. The cards will be sent from the State.
* Dr. Eanes discussed with the board of a new Prenatal Program he would like to start in our district. As of now, there is no State funding and asked if the board to reach out to the community partners for assistance.
* Dr. Eanes informed the board of the change on how the school-based flu forms will be done this year. All clinics will be sending home letters with a QR code for parents to sign their children up for the flu vaccine. This allows everything to be done electronically and saves money for the printing fees.
* Dr. Eanes also updated the board on the Legislative bill that was passed requiring Narcan to be placed with AEDs in all public buildings.

#### Emergency Preparedness Updates: Lauren Robinson, B.S.Ed., GA-ACEM, EMHP

* Ms. Robinson discussed in detail with the board her role as our District Emergency Preparedness Director. This program is federally funded. The Emergency Preparedness program’s role is to support and help our local workforce to be able to respond to any public health disasters in the community.
* Ms. Robinson’s staff prepares our clinic with the necessary training that are required by the State. Her program also gives the proper equipment to use in the case of a public health disaster.

#### Nurse Manager Updates: Rebecca Allgood, RN (See Attachment)

* Ms. Allgood reviewed the number of clients seen during the last Quarter (April - June 2024).
* Ms. Allgood stated there has been an increase in Pregnancy Case Management. This program is designed to help the uninsured pregnant women get Georgia Medicaid.
* Ms. Allgood stated the health department will begin administering flu vaccines beginning in October. They hope to see an increase in the number of clients due to parents using the new QR Code method.

#### Environmental Health Updates (Danielle Hurst) See Attachments)

* Ms. Hurst reviewed Cook’s Environmental Health and Food Service Reports from April 2024 – June 2024.

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Cook County Board of Health May 13, 2024

#### Announcements

Dr. Tom Fausett let the Board know that our next meeting will be held on November 19, 2024.

#### Adjournment

There being no further business, Dr. Fausett adjourned the meeting at 1:00 PM. Respectfully submitted,

Debra Robinson-McKenney, Board Secretary

Beth Magsanay, Typist

**Cook County Board of Health Revenue and Expense Summary July 1, 2024 - September 30, 2024**

|  |  |  |
| --- | --- | --- |
| **% of Budget** |  |  |
| **Revised Received/** |  | **Original Increase/** |
| **YTD Budget Expended** |  | **Budget (Decrease)** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Revenue** |  |  |  |  |
| 456001 | County Participating | 6,505.00 | 26,020.00 | 25.00% 26,020.00 0.00 |
| 456004 | County Non-Participating | 12,245.00 | 48,980.00 | 25.00% 48,980.00 0.00 |
| 995001 | Unassigned Fund Balance | 38,072.00 | 38,072.00 | N/A 63,260.00 (25,188.00) |
| 456024 | Restricted Fund Balance - Pr Yr Fees | 142,784.23 | 142,784.00 | 100.00% 151,250.00 (8,466.00) |
| 456050 | Restricted Fund Balance - Pr Yr Adm Claiming | 66,529.18 | 66,529.00 | N/A 51,205.00 15,324.00 |
| 456040 | Intra Agency Transfer - From Annex 750 | 17,512.00 | 17,512.00 | 100.00% 17,512.00 0.00 |
| 456040 | Intra Agency Transfer - From Lowndes GIA | 24,473.00 | 24,473.00 | 100.00% 24,473.00 0.00 |
| 456051 | Qualifying Local Funds - Interest Income | 1,027.59 | 4,250.00 | 24.18% 4,250.00 0.00 |
| 458001 | Grant-In-Aid | 62,134.54 | 360,070.00 | 17.26% 341,740.00 18,330.00 |
| 456008 | Out-Patient Medicare Fees | 126.80 | 0.00 | N/A 0.00 0.00 |
| 456010 | Out-Patient Client Fees | 6,220.00 | 0.00 | N/A 0.00 0.00 |
| 456016 | Private Insurance | 6,061.80 | 0.00 | N/A 0.00 0.00 |
| 456022 | Health Check | 2,377.19 | 0.00 | N/A 0.00 0.00 |
| 456031 | Environmental Fees | 24,240.00 | 0.00 | N/A 0.00 0.00 |
| 456034 | Medicaid - DSPS | 2,395.09 | 0.00 | N/A 0.00 0.00 |
| 456036 | Medicaid PCM | 1,234.20 | 0.00 | N/A 0.00 0.00 |
| 456037 | Medicaid CMS | 0.00 | 0.00 | N/A 0.00 0.00 |
| 456049 | Current Yr Adm Claiming | 0.00 | 0.00 | N/A 0.00 0.00 |
| **Total Revenue** |  | **413,937.62** | **728,690.00** | **49.74% 728,690.00 0.00** |
| **Expenses** |  |  |  |  |
| 511000 | Salaries | 79,623.61 | 315,834.00 | 25.21% 314,947.00 887.00 |
| 514001 | FICA | 5,654.40 | 22,457.00 | 25.18% 22,403.00 54.00 |
| 515001 | Retirement | 23,655.36 | 93,300.00 | 25.35% 92,860.00 440.00 |
| 516000 | Health Insurance | 23,454.44 | 93,028.00 | 25.21% 92,765.00 263.00 |
| 614001 | Supplies & Materials | 1,489.64 | 10,686.00 | 13.94% 10,686.00 0.00 |
| 614018 | Pharmaceuticals | 1,188.90 | 45,495.00 | 2.61% 59,162.00 (13,667.00) |
| 615001 | Repairs & Maintenance | 4,086.19 | 21,487.00 | 19.02% 16,161.00 5,326.00 |
| 617001 | Utilities | 3,279.08 | 11,037.00 | 29.71% 11,204.00 (167.00) |
| 618001 | Printing | 379.00 | 93.00 | 407.53% 857.00 (764.00) |
| 619001 | Other Rent | 0.00 | 249.00 | 0.00% 245.00 4.00 |
| 620001 | Insurance and Bonding | 0.00 | 826.00 | 0.00% 826.00 0.00 |
| 622001 | Direct Benefits to Clients | 117.06 | 1,524.00 | 7.68% 1,526.00 (2.00) |
| 627001 | Other Operating | 3,499.41 | 12,854.00 | 27.22% 12,854.00 0.00 |
| 633001 | Computer Software - Microsoft License Fee | 0.00 | 4,941.00 | 0.00% 3,148.00 1,793.00 |
| 640001 | Travel | 2,720.20 | 8,981.00 | 30.29% 6,664.00 2,317.00 |
| 645001 | Rental of Equipment | 641.82 | 2,436.00 | 26.35% 2,503.00 (67.00) |
| 651001 | Per Diem & Fees | 0.00 | 262.00 | 0.00% 570.00 (308.00) |
| 653001 | Contract - Maintenance Fee - Clinical Software | 3,376.20 | 3,526.00 | 95.75% 2,127.00 1,399.00 |
| 673001 | Telecommunications | 4,124.03 | 14,867.00 | 27.74% 12,912.00 1,955.00 |
| 681001 | Postage | 1,221.31 | 1,905.00 | 64.11% 1,235.00 670.00 |
| 761001 | Indirect Costs | 0.00 | 62,902.00 | 0.00% 63,035.00 (133.00) |
| **Total Expenses** |  | **158,510.65** | **728,690.00** | **21.75% 728,690.00 0.00** |

# Cook County Health Department Updates



## July – September 2024

|  |  |  |
| --- | --- | --- |
| **PROGRAMS** | **CLIENTS SERVED** | |
| Immunizations |  | 213 |
| Family Planning |  | 119 |
| Child Health |  | 55 |
| STI Screening |  | 56 |
| BCCP (Breast & Cervical Cancer Program) |  | 16 |
| Skin Testing |  | 112 |
| Other Services (Hypertension, Adult Health, PrEP & Lab) | | 29 |
| Pregnancy Case Management |  | 21 |
| CANCER Program |  | 1 |
| **Total Services** |  | 622 |

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# Logo Description automatically generated with medium confidenceCook County Environmental Health Update

## July - September 2024

*Total Permitted Facilities: 81*

|  |  |
| --- | --- |
| **Facility Inspections** | |
| **Food Service Inspections** | **30** |
| **Tourist Accommodation Inspections** | **4** |
| **Public Pool Inspections** | **4** |
| **Body Art Inspections** | **1** |

|  |  |
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| **Land Use** | |
| **New System Permits Issued** | **16** |
| **New Installations Inspected** | **14** |
| **Repair Permits Issued** | **6** |
| **Repair Installations Inspected** | **3** |
| **Well Permits Issued** | **18** |
| **Water Samples** | **5** |

|  |  |
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| **Other Programs** | |
| **Animal Bite Investigations** | **7** |
| **Complaint Investigations** | **2** |



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#### Cook County Health Department

204 North Parrish Avenue • Adel, Georgia 31620 Phone: (229) 896-7527 • Fax: (229) 896-4751

[www.southhealthdistrict.com/cook](http://www.southhealthdistrict.com/cook)

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| **Food Facility Inspections (30 Total)** | | | | | | | |
| Permit # | Facility Name | Address | Purpose | Score | Grade | Inspection Date | Inspector |
| FSP- 037-  000150 | Adel Subs LLC | 700 W 4TH ST ADEL, GA 31620 | Routine | 96 | A | 07/30/2024 | Danielle Hurst |
| FSP- 037-  000166 | Blue Sky Nutrition | 118 S HUTCHINSON AVE ADEL, GA 31620 | Routine | 100 | A | 09/13/2024 | Danielle Hurst |
| 037-FS-  023 | Burger King | 1201 W FOURTH ST ADEL, GA 31620 | Routine | 100 | A | 07/29/2024 | Danielle Hurst |
| FSP- 037-  000014 | Captain D's of Adel | 1201 W FOURTH ST ADEL, GA 31620 | Routine | 84 | B | 07/11/2024 | Danielle Hurst |
| 037-FS-  012 | Carter's | 304 N HUTCHINSON AVE ADEL, GA 31620 | Routine | 99 | A | 08/08/2024 | Danielle Hurst |
| FSP- 037-  000068 | Carter's Licensing LLC (commissary for catering) | 315 N PARRISH AVE ADEL, GA 31620 | Routine | 100 | A | 08/08/2024 | Danielle Hurst |
| FSP- 037-  000193 | Chuys Tacos | 1593 DROWNING CREEK RD DACULA, GA 30019 | Temporary | 100 | A | 09/20/2024 | Danielle Hurst |
| 037-FS-  036 | Cody's Catering LLC D.B.A. AJ's  Restaurant | 804 N HUTCHINSON AVE ADEL, GA 31620 | Routine | 100 | A | 09/11/2024 | Danielle Hurst |
| 037-FS-  001 | Cook County Primary School | 1504 PATTERSON ST ADEL, GA 31620 | Routine | 100 | A | 09/05/2024 | Danielle Hurst |
| 037-FS-  006 | Cook County Senior Citizen Center | 303 S COLLEGE ST SPARKS, GA 31647 | Routine | 96 | A | 09/13/2024 | Danielle Hurst |
| 037-FS-  033 | Dairy Queen | 109 S ADAMS ST ADEL, GA 31620 | Routine | 96 | A | 07/05/2024 | Danielle Hurst |
| FSP- 037-  000190 | Delicias Finas | 110 S HUTCHINSON AVE ADEL, GA 31620 | Initial | 100 | A | 07/31/2024 | Danielle Hurst |
| 037-FS-  013 | Domino's | 410 N HUTCHINSON AVE ADEL, GA 31620 | Routine | 100 | A | 08/19/2024 | Danielle Hurst |
| FSP- 037-  000073 | Don Julio's Mexican Restaurant & Cantina | 1505 W FOURTH ST ADEL, GA 31620 | Routine | 100 | A | 09/16/2024 | Danielle Hurst |
| FSP- 037-  000111 | Hampton Inn Adel | 1500 W 4TH ST ADEL, GA 31620 | Routine | 99 | A | 07/03/2024 | Danielle Hurst |

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| FSP- 037-  000092 | Hardee's | 807 W 4TH ST ADEL, GA 31620 | Routine | 100 | A | 07/05/2024 | Danielle Hurst |
| FSP- 037-  000128 | Hope Inn | 33 KINARD BRIDGE RD LENOX, GA 31637 | Routine | 100 | A | 09/09/2024 | Danielle Hurst |
| FSP- 037-  000178 | Huddle House | 1503 W 4TH ST ADEL, GA 31620 | Routine | 94 | A | 07/03/2024 | Danielle Hurst |
| 037-FS-  025 | Impire Restaurant | 118 S PINE ST ADEL, GA 31620 | Routine | 100 | A | 08/08/2024 | Danielle Hurst |
| 037-FS-  029 | McDonald's | 1103 W FOURTH ST ADEL, GA 31620 | Routine | 100 | A | 07/02/2024 | Danielle Hurst |
| FSP- 037-  000194 | Mr. Dogos | 209 ALLEN AVE CLEVELAND, TX 77328 | Temporary | 100 | A | 09/20/2024 | Danielle Hurst |
| FSP- 037-  000083 | Pizza Hut | 702 W FOURTH ST ADEL, GA 31620 | Routine | 91 | A | 09/04/2024 | Danielle Hurst |
| FSP- 037-  000191 | Starbucks Coffee Co. | 110 ALABAMA RD  ADEL, GA 31620 | Initial | 100 | A | 08/23/2024 | Danielle Hurst |
| 037-FS-  014 | Taco Bell  #029091 | 1404 W FOURTH ST ADEL, GA 31620 | Routine | 100 | A | 08/02/2024 | Danielle Hurst |
| FSP- 037-  000192 | Tacos El Catrin | 3053 PHILLIPI CHURCH RD BAXLEY, GA 31513 | Temporary | 100 | A | 09/20/2024 | Danielle Hurst |
| FSP- 037-  000196 | Taqueria Miranda | 5323 W TENNESSEE ST TALLAHASSEE, FL 32304 | Temporary | 100 | A | 09/20/2024 | Danielle Hurst |
| FSP- 037-  000195 | Viva Mexico | 1660 PETERSON AVE BAXLEY, GA 31513 | Temporary | 100 | A | 09/20/2024 | Danielle Hurst |
| FSP- 037-  000058 | Waffle House 462 | 1001 W 4TH ST ADEL, GA 31620 | Routine | 100 | A | 07/08/2024 | Danielle Hurst |
| 037-FS-  022 | Wendy's | 100 FLORIDA RD  ADEL, GA 31620 | Routine | 90 | A | 08/07/2024 | Danielle Hurst |
| FSP- 037-  000066 | Zaxby's Restaurant | 911 W FOURTH ST ADEL, GA 31620 | Routine | 100 | A | 08/12/2024 | Danielle Hurst |
|  | | | | | | | |
| **Tourist Accommodation Inspections 2014 (4 Total)** | | | | | | | |
| Permit # | Facility Name | Address | Purpose | Score | Grade | Inspection Date | Inspector |
| TAP- 037-  000005 | Hope Inn LLC | 33 KINARD BRIDGE RD LENOX, GA 31637 | Routine | 89 | B | 09/09/2024 | Danielle Hurst |

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| 037-TA-  017 | Super 8 Motel | 1103 W FOURTH ST ADEL, GA 31620 | Routine | 100 | A | 08/07/2024 | Danielle Hurst |
| 037-TA-  018 | Days Inn | 1204 W FOURTH ST ADEL, GA 31620 | Routine | 100 | A | 07/12/2024 | Danielle Hurst |
| TAP- 037-  000007 | Hampton Inn Adel | 1500 W 4TH ST ADEL, GA 31620 | Routine | 100 | A | 07/03/2024 | Danielle Hurst |
|  | | | | | | | |
| **Pool Inspections (4 Total)** | | | | | | | |
| Permit # | Facility Name | Address | Purpose | Score | Grade | Inspection Date | Inspector |
| SPP- 037-  000001 | Days Inn Pool | 1104 W 4TH ST ADEL, GA 31620 | Re-inspection | 95 | N/A | 08/20/2024 | Danielle Hurst |
| SPP- 037-  000001 | Days Inn Pool | 1104 W 4TH ST ADEL, GA 31620 | Routine | 85 | N/A | 07/12/2024 | Danielle Hurst |
| SPP- 037-  000009 | Hampton Inn Adel Pool | 1500 W 4TH ST ADEL, GA 31620 | Permit/Opening | 100 | N/A | 07/22/2024 | Danielle Hurst |
| SPP- 037-  000002 | Super 8 Pool | 1103 W 4TH ST ADEL, GA 31620 | Routine | 100 | N/A | 08/07/2024 | Danielle Hurst |

South Health District, 8-1

|  |  |  |
| --- | --- | --- |
| COOK | 3RD Tuesday | 12:00 PM |
| February | 18 |  |
| May | 20 (Budget Meeting) | |
| August | 19 |  |
| November | 18 |  |

2025 County Board of Health Meeting Schedule

|  |  |  |
| --- | --- | --- |
| BEN HILL | 3RD Wednesday | 12:00 PM |
| February | 19 |  |
| May | 21 (Budget Meeting) | |
| August | 20 |  |
| November | 19 |  |

|  |  |  |
| --- | --- | --- |
| LOWNDES | 4TH Tuesday | 12:00 PM |
| February | 25 |  |
| May | 27 (Budget Meeting) | |
| August | 26 |  |
| November | 17 (Moved due to Thanksgiving Week) | |

|  |  |  |
| --- | --- | --- |
| BERRIEN | 2ND Tuesday | 12:30 PM |
| February | 11 |  |
| May | 13 (Budget Meeting) | |
| August | 12 |  |
| November | 6 (Moved due | to Veteran’s Day) |

|  |  |  |
| --- | --- | --- |
| TIFT | 1ST Tuesday | 12:30 PM |
| February | 4 |  |
| May | 6 (Budget Meeting) | |
| August | 5 |  |
| November | 4 |  |

|  |  |  |
| --- | --- | --- |
| BROOKS | 4TH Wednesday | 12:00 PM |
| February | 26 |  |
| May | 28 (Budget Meeting) | |
| August | 27 |  |
| November | 13 (Moved due to Thanksgiving Week) | |

|  |  |  |
| --- | --- | --- |
| TURNER | 1ST Wednesday | 12:00 PM |
| February | 5 |  |
| May | 7 (Budget Meeting) | |
| August | 6 |  |
| November | 5 |  |

Meeting packets copied to:

|  |  |
| --- | --- |
| **2025 Holiday Schedule** | |
| New Year’s Day | January 1 |
| Martin Luther King, Jr.’s Birthday | January 20 |
| State Holiday | April 18 |
| Memorial Day | May 26 |
| Juneteenth | June 19 |
| Independence Day | July 4 |
| Labor Day | September 1 |
| Columbus Day | October 13 |
| Veterans Day | November 11 |
| Thanksgiving Holidays | November 27-28 |
| Christmas Holidays | December 25-26 |

|  |  |  |
| --- | --- | --- |
| ECHOLS | 3RD Thursday | 12:00 PM |
| February | 20 |  |
| May | 15 (Budget Meeting) | |
| August | 21 |  |
| November | 20 |  |

|  |  |  |
| --- | --- | --- |
| IRWIN | 2ND Wednesday | 12:00 PM |
| February | 12 |  |
| May | 14 (Budget Meeting) | |
| August | 13 |  |
| November | 12 |  |

Mark J. Eanes, MD, MBA Dwain Butler

Lisa Thomas, RN, BSN, MSN Karen Harrison

Nurse Managers/Lead Admin Support Supervisors Allie Pridgen

|  |  |  |
| --- | --- | --- |
| LANIER | 4TH Friday | 12:00 PM |
| February | 28 |  |
| May | 23 (Budget Meeting) | |
| August | 22 |  |
| November | 21 |  |

Chris Calhoun/Environmental Health Specialists Courtney Sheeley/Kristin Patten

Diversified Enterprises (Tift) The Jessamine Place (Ben Hill)

*Updated September 9, 2024/ Karen Harrison*

All meetings will be held in person at the local health department and are open to the public. Dates/times may change from above due to scheduling conflicts, audit requirements, or holidays. More information is available at [www.southhealthdistric1t.1com.](http://www.southhealthdistrict.com/)