

1. Call to Order
2. Introductions
3. Public Comments
4. Approval of August 28, 2024 Minutes
 Motion_____
- Second_____
5. Business
 - Financial Updates – Allie Pridgen (Director of Finance)
 - Public Health Updates
 - Health Director’s Updates – Mark Eanes, MD, MBA (Medical Director)
 - Babies Can’t Wait---Jessie Judkins, MS (Early Intervention Coordinator)
 - IT- Brandon Ramella, (MIS/IT Department Director)
6. Health Department Updates—Telia Alexander, RN
7. Environmental Health Update – Shannon Walker, MPH
8. Announcements
 - Next Meeting Wednesday February 26, 2025 @ 12:00pm
 - 2025 BOH schedule included in packet
9. Adjournment





Brooks County Board of Health Meeting

MINUTES

August 28, 2024 | 12:00 P.M. | Brooks County Health Department

Members Present

James Maxwell
Dr. Rose Marie Horne
Dr. Vickie Reed
Toni Brinson
Shawn Tatham

Members Absent

Shelly Kirkendoll
Mayor Zinda McDaniel

Others Present

Mark J. Eanes, MD
Karen Harrison
Tiffany Cannon
Telia Alexander
Shanice King
Shannon Walker
Lauren Robinson
Mara Lewis

Call to Order

Mr. Maxwell called the meeting to order at 12:00 PM.

Introductions

Mr. Maxwell introduced Randy Dowling who serves as the interim Brooks County Account Manager.

- Mr. Dowling gave an overview of the number of positive things he has helped the city and county save money.
- Mr. Dowling stated he has located extra equipment and vehicles the city or county no longer uses or needs. Everything is listed on the surplus auction site called Auctiontime.com.
- Mr. Dowling stated the sale of equipment and vehicles will bring additional funds to use throughout the city and county.

Public Comments

- Mr. Maxwell addressed the board of an additional entrance that was being added at the health department to give our clients and staff easier access to the building.

Approval of Previous Meeting Minutes

- Mr. Maxwell asked the board to make a motion to approve minutes from May 22, 2024. Mr. Tatham made a motion to approve the previous minutes. Dr. Reed seconded the motion. All were in favor and the motion passed.

Financial Updates (Tiffany Cannon)

- Ms. Cannon provided a summary of the Revenue and Expense Report from July 1, 2023, to June 30, 2024.

Public Health Updates (Mark J. Eanes, MD, MBA)

- Dr. Eanes updated the board of the Customer Survey Cards with the QR codes. These cards are given to each client that comes through the clinic to give them an opportunity to give feedback on their experience and service they received.
- Dr. Eanes stated the feedback would be included in the packets going forward.
- Dr. Eanes updated on the Bird Flu and Monkey Pox.
- Dr. Eanes stated that there were number of an active outbreak for measles in the Atlanta area.
- Dr. Eanes states that syphilis is on the rise and being seen more in pregnant women.
- Dr. Eanes stated the health departments are no longer testing for covid, however the Covid tests can be provided at no cost.
- D. Eanes updated the board on the THC cards. The state has taken the lead in mailing out client cards to a physical address. Clients that use a PO Box will continue to pick their cards up at their local health department.
- Dr. Eanes presented information of a new Prenatal Program. Dr. Eanes gave an update on the high percentage of children being born without financial means. Dr. Eanes asked the board if they would check for private funding or agree to use a portion of opioid funds that was given to the county.

Emergency Preparedness Director (Lauren Robinson)

- Ms. Robinson explained in detail how the Emergency Preparedness Program assists the Department of Public Health
- Ms. Robinson stated their program works closely with a local Healthcare Coalition to be prepared and respond during active disasters with any resources and assistance that is needed.
- Ms. Robinson stated Emergency Preparedness team are responsible for the development and maintenance of many of the district's emergency plans.

Healthcare Updates (Telia Alexander)

- Ms. Alexander gave an update on the number of services provided from April – June 2024.
- Ms. Alexander stated the Brooks County Schools have started. Also gave the number of vaccines, physicals, and transfers from out of state.
- Ms. Alexander introduced Tianna Robinson, with the Adolescent and Youth Program. Ms. Robinson will be working in of the Brooks County Health Department on Wednesdays and will be visiting the schools.
- Ms. Alexander discussed the new School Flu Form. The forms are digitally available with the hope to see an increase in the number of vaccines.
- Ms. Alexander mentioned that Shanice King, Admin Supervisor will attend and upcoming class training.

Environmental Health Updates (Shannon Walker)

- Mr. Walker presented the Environmental Health and Food Inspections Report from April- June 2024.
- Mr. Walker stated there was an issue with animal control.
- Mr. Walker explained in detail the process of reporting animal bites.
- Mr. Walker stated that the health department received 1 positive report for a fox bite and a complaint of sewage and food.
- Mr. Maxwell stated the city, and county must increase their budget for more animal control.

Announcements

The next Board of Health Meeting will be Wednesday November 14, 2024 @ 12:00

- Mara Lewis introduced herself and her role as the new Superintendent Director for the Brook's County City Schools.
- Mr. Maxwell asked for a motion to adjourn. Dr. Horne made the motion and Mr. Tatham seconded. All in favor and motion passed to adjourn @ 12:50 pm.

Respectfully submitted,

Shelly Kirkendoll, Board Secretary
Shanice King, Typist

**Brooks County Board of Health
Revenue and Expense Summary
July 1, 2024 - September 30, 2024**

		% of Budget				
		YTD	Revised Budget	Received/ Expended	Original Budget	Increase/ (Decrease)
Revenue						
456001	County Participating	6,414.75	25,659.00	25.00%	25,659.00	0.00
456004	County Non-Participating	7,335.24	29,341.00	25.00%	29,341.00	0.00
995001	Unassigned Fund Balance	460.00	460.00	100.00%	59,585.00	(59,125.00)
456006	Municipal - City of Quitman	416.67	5,000.00	8.33%	5,000.00	0.00
456024	Restricted Fund Balance - Pr Yr Fees	90,718.31	90,718.00	100.00%	89,500.00	1,218.00
456050	Restricted Fund Balance - Pr Yr Adm Claiming	63,136.62	63,137.00	100.00%	26,075.00	37,062.00
456040	Intra Agency Transfer - From Lowndes	20,382.00	20,382.00	100.00%	20,382.00	0.00
456040	Intra Agency Transfer - From Annex 750	18,815.00	18,815.00	100.00%	18,815.00	0.00
456051	Qualifying Local Funds - Interest Income	867.48	1,650.00	52.57%	1,650.00	0.00
458001	Grant-In-Aid	63,849.64	383,077.00	16.67%	351,173.00	31,904.00
456008	Out-Patient Medicare Fees	0.00	0.00	N/A	0.00	0.00
456010	Out-Patient Client Fees	3,488.98	0.00	N/A	0.00	0.00
456016	Private Insurance	1,486.90	0.00	N/A	0.00	0.00
456022	Health Check	949.07	0.00	N/A	0.00	0.00
456031	Environmental Fees	8,780.00	0.00	N/A	0.00	0.00
456034	Medicaid - DSPS	790.62	0.00	N/A	0.00	0.00
456036	Medicaid PCM	508.20	0.00	N/A	0.00	0.00
456041	Vital Records Fees	5,385.00	0.00	N/A	0.00	0.00
456049	Current Yr Adm Claiming	0.00	0.00	N/A	0.00	0.00
Total Revenue		293,784.48	638,239.00	39.19%	627,180.00	11,059.00
Expenses						
511000	Salaries	60,981.60	243,926.00	25.00%	243,926.00	0.00
513001	Hourly Labor	6,467.52	35,704.00	18.11%	38,982.00	(3,278.00)
514001	FICA	4,587.84	18,494.00	24.81%	18,768.00	(274.00)
515001	Retirement	18,297.60	73,191.00	25.00%	73,903.00	(712.00)
516000	Health Insurance	17,961.48	72,317.00	24.84%	71,846.00	471.00
614001	Supplies & Materials	1,837.54	8,750.00	21.00%	8,750.00	0.00
614018	Pharmaceuticals	507.31	50,700.00	1.00%	50,700.00	0.00
615001	Repairs & Maintenance	5,349.52	24,353.00	21.97%	17,625.00	6,728.00
617001	Utilities	3,016.06	10,313.00	29.25%	10,313.00	0.00
618001	Printing	1,147.00	955.00	120.10%	485.00	470.00
619001	Other Rent	0.00	392.00	0.00%	388.00	4.00
620001	Insurance and Bonding	0.00	672.00	0.00%	675.00	(3.00)
622001	Direct Benefits to Clients	350.80	1,130.00	31.04%	760.00	370.00
627001	Other Operating	3,642.24	13,492.00	27.00%	10,874.00	2,618.00
633001	Computer Software - Microsoft License Fee	0.00	4,312.00	0.00%	3,148.00	1,164.00
640001	Travel	1,500.92	8,361.00	17.95%	7,592.00	769.00
645001	Rental of Equipment	584.43	2,338.00	25.00%	2,148.00	190.00
651001	Per Diem & Fees	0.00	112.00	0.00%	325.00	(213.00)
653001	Contract - Maintenance Fee - Clinical Software	3,376.20	3,526.00	95.75%	1,595.00	1,931.00
673001	Telecommunications	2,497.22	9,272.00	26.93%	8,962.00	310.00
681001	Postage	(24.69)	862.00	-2.86%	1,000.00	(138.00)
761001	Indirect Costs	0.00	55,067.00	0.00%	54,415.00	652.00
Total Expenses		132,080.59	638,239.00	20.69%	627,180.00	11,059.00

Brooks County Health Department Updates

Third Quarter (July-September 2024)

PROGRAMS	CLIENTS SERVED
Immunizations	98
Family Planning	69
Child Health	47
STI Screening	14
BCCP (Breast & Cervical Cancer Program)	5
Skin Testing	128
Other Services (Hypertension, Adult Health, PrEP & Lab)	7
PCM (Pregnancy Medicaid)	5
Total Services	373



Brooks County Environmental Health Update

July 1- Sept 30, 2024



Total Permitted Facilities: 46

Facility Inspections

Food Service Inspections	19
Tourist Accommodation Inspections	0
Public Pool Inspections	2
Body Art Inspections	n/a

Land Use

New System Permits Issued	14
New Installations Inspected	15
Repair Permits Issued	0
Repair Installations Inspected	1
Well Permits Issued	7
Water Samples	10

Other Programs

Animal Bite Investigations	9
Complaint Investigations	1

Inspections Report

Food Facility Inspections (19 Total)

Permit #	Permit Issue Date	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
FSP-014-000087	02/01/2024	<u>Baker's BBQ Plus</u>	304 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	100	A	07/18/2024	Shannon Walker
FSP-014-000088	02/01/2024	<u>Baker's BBQ Plus Mobile</u>	304 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	91	A	07/18/2024	Shannon Walker
FSP-014-000089	02/01/2024	<u>Baker's BBQ Plus Mobile #2 DBA The Chuck Wagon</u>	304 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	100	A	07/18/2024	Shannon Walker
FSP-014-000090	02/08/2024	<u>Barwick Billiards</u>	2054 E MAIN ST BARWICK, GA 31720	Brooks	Routine	91	A	08/21/2024	Shannon Walker
014-015	08/28/1997	<u>Brooks County Senior Center</u>	1301 N WASHINGTON ST QUITMAN, GA 31643	Brooks	Routine	100	A	08/29/2024	Shannon Walker
FSP-014-000085	12/27/2023	<u>ChiTown Eats (Base)</u>	311 TRAIL OF HAWK RD QUITMAN, GA 31643	Brooks	Routine	100	A	09/04/2024	Shannon Walker
FSP-014-000086	12/27/2023	<u>ChiTown Eats Mobile Unit</u>	311 TRAIL OF HAWK RD QUITMAN, GA 31643	Brooks	Routine	100	A	09/04/2024	Shannon Walker
FSP-014-000079	03/01/2023	<u>Croley's BBQ and Grill</u>	38 WEBB AVE PAVO, GA 31778	Brooks	Routine	100	A	08/08/2024	Shannon Walker
014-013	02/27/1997	<u>Head Start</u>	1301 N WASHINGTON ST QUITMAN, GA 31643	Brooks	Routine	100	A	08/29/2024	Shannon Walker
FSP-014-000018	04/25/2013	<u>McKinnon's Pizza, Wingz & Thingz</u>	16210 HIGHWAY 122 BARNEY, GA 31625	Brooks	Routine	100	A	07/25/2024	Shannon Walker
FSP-014-000018m	04/25/2013	<u>McKinnon's Pizza, Wingz & Thingz (Mobile)</u>	16210 HIGHWAY 122 BARNEY, GA 31625	Brooks	Routine	100	A	07/25/2024	Shannon Walker
FSP-014-000084	11/30/2023	<u>Reel Coffee</u>	103 E SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	96	A	09/11/2024	Shannon Walker
FSP-014-000094	05/28/2024	<u>Restaurant Catracho</u>	8419 VALDOSTA HWY MORVEN, GA 31638	Brooks	Routine	96	A	07/10/2024	Shannon Walker
FSP-014-000082	06/06/1997	<u>Speedy Hot Dogs To Go (Base)</u>	434 CEDAR HILLS DR VALDOSTA, GA 31602	Brooks	Routine	100	A	09/17/2024	Shannon Walker
FSP-014-000014	06/13/2012	<u>Subway of Quitman</u>	1302 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	99	A	08/06/2024	Shannon Walker
FSP-014-000095	07/10/2024	<u>The Cove Nutrition Bar</u>	206 E SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	100	A	09/09/2024	Shannon Walker
FSP-014-000095	07/10/2024	<u>The Cove Nutrition Bar</u>	206 E SCREVEN ST QUITMAN, GA 31643	Brooks	Initial	100	A	07/10/2024	Shannon Walker
FSP-014-000031	06/01/2016	<u>William's Place</u>	301 S COURT ST QUITMAN, GA 31643	Brooks	Routine	96	A	08/22/2024	Shannon Walker
FSP-014-000040	05/23/2017	<u>William's Place BBQ Mobile</u>	301 S COURT ST QUITMAN, GA 31643	Brooks	Routine	96	A	08/22/2024	Shannon Walker

Pool Inspections (2 Total)

Permit #	Permit Issue Date	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
SPP-014-000002	04/01/2020	<u>Boys & Girls Club Activity Pool</u>	2300 WEBSTER RD QUITMAN, GA 31643	Brooks	Routine	94	N/A	09/19/2024	Shannon Walker
SPP-014-000001	04/01/2020	<u>Boys & Girls Club Main Pool</u>	2300 WEBSTER RD QUITMAN, GA 31643	Brooks	Routine	94	N/A	09/19/2024	Shannon Walker

South Health District, 8-1

2025 County Board of Health Meeting Schedule

BEN HILL	3 RD Wednesday	12:00 PM
February	19	
May	21 (Budget Meeting)	
August	20	
November	19	

LOWNDES	4 TH Tuesday	12:00 PM
February	25	
May	27 (Budget Meeting)	
August	26	
November	17 (Moved due to Thanksgiving Week)	

BERRIEN	2 ND Tuesday	12:30 PM
February	11	
May	13 (Budget Meeting)	
August	12	
November	6 (Moved due to Veteran's Day)	

TIFT	1 ST Tuesday	12:30 PM
February	4	
May	6 (Budget Meeting)	
August	5	
November	4	

BROOKS	4 TH Wednesday	12:00 PM
February	26	
May	28 (Budget Meeting)	
August	27	
November	13 (Moved due to Thanksgiving Week)	

TURNER	1 ST Wednesday	12:00 PM
February	5	
May	7 (Budget Meeting)	
August	6	
November	5	

COOK	3 RD Tuesday	12:00 PM
February	18	
May	20 (Budget Meeting)	
August	19	
November	18	

2025 Holiday Schedule	
New Year's Day	January 1
Martin Luther King, Jr.'s Birthday	January 20
State Holiday	April 18
Memorial Day	May 26
Juneteenth	June 19
Independence Day	July 4
Labor Day	September 1
Columbus Day	October 13
Veterans Day	November 11
Thanksgiving Holidays	November 27-28
Christmas Holidays	December 25-26

ECHOLS	3 RD Thursday	12:00 PM
February	20	
May	15 (Budget Meeting)	
August	21	
November	20	

IRWIN	2 ND Wednesday	12:00 PM
February	12	
May	14 (Budget Meeting)	
August	13	
November	12	

LANIER	4 TH Friday	12:00 PM
February	28	
May	23 (Budget Meeting)	
August	22	
November	21	

Meeting packets copied to:

Mark J. Eanes, MD, MBA

Dwain Butler

Lisa Thomas, RN, BSN, MSN

Karen Harrison

Nurse Managers/Lead Admin Support Supervisors

Allie Pridgen

Chris Calhoun/Environmental Health Specialists

Courtney Sheeley/Kristin Patten

Diversified Enterprises (Tift)

The Jessamine Place (Ben Hill)

Updated September 9, 2024/ Karen Harrison

All meetings will be held in person at the local health department and are open to the public. Dates/times may change from above due to scheduling conflicts, audit requirements, or holidays. More information is available at www.southhealthdistrict.com.