



Echols County Board of Health Meeting

AGENDA

August 15, 2024 | 12:00 P.M. | Echols County Health Department

1. Call to Order
2. Introductions
3. Financing Public Health in Georgia BOH Video / Lunch
4. Public Comments
5. Approval of May 16, 2024, Minutes
 - Motion _____
 - Second _____
6. Business
 - Financial Updates – Tiffany Cannon (Accounting Supervisor)
 - Public Health Updates
 - Health Director’s Updates – Dwain Butler (Deputy Health Director)
 - Emergency Preparedness—Lauren Robinson (B.S. Ed.)
7. Health Department Updates – Leigh Ann Combass, RN
8. Environmental Health Update – Matthew Turner, MPH
9. Announcements
 - Next meeting will be November 21, 2024 @ 12:00
9. Adjournment



Echols County Board of Health Meeting

May 16, 2024 | 12:00 P.M. | Echols County Health Department

Echols County

Members Present

Evelyn Howell, Chairman
Dianne Richardson, Vice Chairman
Dr. Vince Hamm
Courtlain Nowell

Members Absent

Bobby Walker, Secretary

Others Present

Dwain Butler
Allie Pridgen
Courtney Sheeley
Leigh Ann Combass
Matthew Turner
Blake Lowery
Tiffany Cannon
Karen Harrison
Percy Chastang
Ambreshia Allen

Call to Order

Mrs. Howell called the meeting to order at 11:58AM.

Introductions

Dwain Butler introduced today's speakers and Karen Harrison as the new Executive Administrative Assistant for South Health District.

Approval of Previous Minutes

Dr. Vince Hamm made a motion to approve the February 15, 2024 minutes. Mrs. Richardson seconded the motion. All in favor and motion passed.

Financial Updates-Allie Pridgen (Director of Finance)

- Ms. Pridgen reviewed the Revenue and Expense Summary and the Budget Summary with the Board of Health.
- Ms. Pridgen provided and discussed the FY25 Budget.
- Dr. Vince Hamm made a motion to approve the Budget for 2025. Mrs. Nowell seconded the motion. All in favor and motion passed.

Public Health Updates-Dwain Butler (Deputy Health Director)

- Mr. Butler informed the Board that Dr. Eanes is filling in for Clayton County District as the interim Health Director today and that's why he could not be here.
- Mr. Butler discussed the Employee Customer Service training courses, Canvas photos in the clinic, Aviane Bird Flu and updated/new Legislative Bills.
- Mr. Butler asked the Board Chairman to review and sign an MOU regarding nursing coverage for the clinic during the absence of the county nurse manager.
- Percy Chastang, MPH provided updates on the Women's Health Program and Adolescent Health and Youth Development Program.
- Ambreshia Allen, MPH provided education on the Opioid Program.

County Nurse Manager Updates (Leigh Ann Combass, RN, Nurse Manager)

- Mrs. Combass provided updates on the number of clients served and outreach events attended which included Career Day at Echols County Schools and health education at Trejo Management.
- Mrs. Combass informed the Board that she is working with the County Commissioners office regarding propane tank quotes and ceiling damage from a water leak. Ms. Combass also mentioned the parking spaces were updated and painted by the community service workers.

Environmental Health Updates (Matthew Turner, MPH/ Blake Lowery, MPH Environmental Health Specialist)

- Mr. Turner provided updates for Echols County food service and inspection permits, including inspection reports.
- Mr. Lowery informed the Board on the Proposal to adopt the Land lot size increase and to adopt the new Body Art Rule. He informed the Board that public notices were posted in the newspaper and a public hearing was held at the Health Department regarding the proposals.
- Mrs. Howell made a motion to adopt the new lot size rule and the Body Art Rule while Dr. Hamm seconded the motion.

Announcements

Next meeting-Thursday August 15, 2024 at 12:00

Adjournment

There being no further information, Mrs. Howell adjourned the meeting.

Respectfully submitted,

Bobby Walker, Board Secretary

Tiffinee Dasher, Typist

**Echols County Board of Health
Revenue and Expense Summary
July 1, 2023 -June 30, 2024**

		% of Budget				
		YTD	Revised Budget	Received/ Expended	Original Budget	Increase/ (Decrease)
Revenue						
456001	County Participating	3,718.00	3,718.00	100.00%	3,718.00	0.00
456004	County Non-Participating	19,282.00	1,765.00	1092.46%	19,282.00	(17,517.00)
995001	Unassigned Fund Balance	0.00	0.00	N/A	9,634.00	(9,634.00)
456024	Restricted Fund Balance - Pr Yr Fees	50,183.15	50,183.00	100.00%	50,000.00	183.00
456050	Restricted Fund Balance - Pr Yr Adm Claiming	26,131.34	17,147.00	152.40%	26,131.00	(8,984.00)
456040	Intra Agency Transfer - From Annex 750	20,265.00	20,265.00	100.00%	17,746.00	2,519.00
456040	Intra Agency Transfer - From Lowndes GIA	17,209.00	15,325.00	112.29%	15,325.00	0.00
456051	Qualifying Local Funds - Interest Income	1,544.59	1,545.00	99.97%	435.00	1,110.00
458001	Grant-In-Aid	174,779.00	174,779.00	100.00%	176,959.00	(2,180.00)
456008	Out-Patient Medicare Fees	14,702.91	0.00	N/A	0.00	0.00
456010	Out-Patient Client Fees	14,594.17	0.00	N/A	0.00	0.00
456016	Private Insurance	11,192.73	0.00	N/A	0.00	0.00
456022	Health Check	2,667.21	0.00	N/A	0.00	0.00
456031	Environmental Fees	4,380.00	0.00	N/A	0.00	0.00
456034	Medicaid - DSPS	2,383.95	0.00	N/A	0.00	0.00
456036	Medicaid PCM	580.80	0.00	N/A	0.00	0.00
456041	Vital Records Fees	4,395.00	0.00	N/A	0.00	0.00
456049	Current Yr Adm Claiming	20,473.52	0.00	N/A	0.00	0.00
Total Revenue		388,482.37	284,727.00	110.73%	319,230.00	(34,503.00)
Expenses						
511000	Salaries	104,447.42	104,447.00	100.00%	130,429.00	(25,982.00)
513001	Hourly Labor	11,451.99	11,452.00	100.00%	12,480.00	(1,028.00)
514001	FICA	7,700.54	7,700.00	100.01%	9,539.00	(1,839.00)
515001	Retirement	33,055.56	33,056.00	100.00%	44,198.00	(11,142.00)
516000	Health Insurance	29,590.87	29,591.00	100.00%	38,416.00	(8,825.00)
614001	Supplies & Materials	4,463.72	4,464.00	99.99%	3,694.00	770.00
614018	Pharmaceuticals	26,109.76	26,110.00	100.00%	13,941.00	12,169.00
615001	Repairs & Maintenance	10,178.17	10,178.00	100.00%	10,040.00	138.00
617001	Utilities	7,801.61	7,802.00	100.00%	6,799.00	1,003.00
618001	Printing	580.90	581.00	99.98%	392.00	189.00
619001	Other Rent	346.67	347.00	99.90%	335.00	12.00
622001	Direct Benefits to Clients	1,418.56	1,419.00	99.97%	700.00	719.00
627001	Other Operating	9,943.03	9,943.00	100.00%	8,132.00	1,811.00
633001	Computer Software - Microsoft License Fee	2,964.46	2,964.00	100.02%	2,397.00	567.00
640001	Travel	1,739.17	1,739.00	100.01%	1,567.00	172.00
645001	Rental of Equipment	1,577.64	1,578.00	99.98%	1,578.00	0.00
651001	Per Diem & Fees	113.16	113.00	100.14%	292.00	(179.00)
653001	Contract - Maintenance Fee - Clinical Software	1,957.68	1,958.00	99.98%	2,010.00	(52.00)
673001	Telecommunications	4,081.50	4,081.00	100.01%	4,319.00	(238.00)
681001	Postage	658.97	659.00	N/A	450.00	209.00
761001	Indirect Costs	24,545.50	24,545.00	100.00%	27,522.00	(2,977.00)
Total Expenses		284,726.88	284,727.00	100.00%	319,230.00	(34,503.00)

Echols County Health Department Updates

April 2024 through June 2024

PROGRAMS	CLIENTS SERVED
Immunizations	26
Family Planning	71
Child Health	16
STI Screening	20
BCCP (Breast & Cervical Cancer Program)	22
Skin Testing	12
Other Services (Hypertension, Adult Health, PrEP & Lab)	29
THC Cards	0
Total Services	196



Echols County Environmental Health Update

April - June 2024

Total Permitted Facilities: 7



Facility Inspections

Food Service Inspections	2
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Land Use

New System Permits Issued	4
New Installations Inspected	6
Repair Permits Issued	1
Repair Installations Inspected	0
Well Permits Issued	3
Water Samples	0

Other Programs

Animal Bite Investigations	1
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Georgia Department of Public Health

SOUTH HEALTH DISTRICT

Facility Inspection List

FSP-050-000019 La Sabrosura Mexicana (base)

2195 J Frank Culpepper Rd LAKE PARK, GA 31636

06/03/2024 100 A

FSP-050-000020 La Sabrosura Mexicana (mobile 1)

2195 J Frank Culpepper Rd LAKE PARK, GA 31636

06/03/2024 100 A