



Berrien County Board of Health

AGENDA

August 13, 2024 | 12:30 P.M. | Berrien County Health Department

1. Call to Order
2. Introductions
3. Financing Public Health in Georgia BOH Video / Lunch
4. Public Comments
5. Approval of May 13, 2024, Minutes
 - Motion _____
 - Second _____
6. Business
 - Financial Updates – Tiffany Cannon (Accounting Supervisor)
 - Public Health Updates
 - Health Director’s Updates – Mark J. Eanes MD, MBA (Medical Director)
 - Emergency Preparedness---Lauren Robinson (B.S. Ed.,GA_ACEM,EMHP)
7. Health Department Updates – Dawn Bowen, RN
8. Environmental Health Update – Lee Meeks
9. Announcements
 - Next Meeting November 12 @ 12:30pm
9. Adjournment

Members Present

William Nash, MD, Chairman
Robin Marcum
Joe Barkman
Samantha Warren
John Clayton

Members Absent

Jimmy Parker, Vice-Chairman
Deree Nix, Secretary

Others Present

Dr. Mark Eanes
Dwain Butler
Courtney Sheeley
Karen Harrison
Allie Pridgen
Tiffany Cannon
Ambreshia Allen
Dawn Bowen
Lee Meeks
Debbie Tomlinson

Call to Order

Dr. Nash called the meeting to order at 12:40 PM.

Public Comments

There were no public comments.

Approval of Previous Minutes

Joe Barkman made a motion to approve the minutes from the February 13, 2024, meeting as presented. John Clayton seconded the motion. All were in favor and the motion passed.

Business- Financial Updates (Allie Pridgen)

Mrs. Pridgen, Director of Finance for South Health District, introduced Tiffany Cannon, Accounting Supervisor. Ms. Cannon will be filling in for Mrs. Pridgen at the August meeting.

- Mrs. Pridgen presented the Revenue and Expense Summary Report to the Board for July 1, 2023 – March 31, 2024. This report is different than past reports as it includes the Revised Budget and the Original Budget that was approved last year.
- The total budget has been increased by \$51,523.
- Intra Agency Transfer – from Lowndes was increased by \$4952 to reflect a one-time \$1000 retention supplement that was given to all staff.
- Grant-In-Aid decreased by \$14,247 to reflect the actual funds that was received from the State in FY24.
- The Proposed Berrien County Health Department's FY25 Budget was presented with a total of \$670,652 with an increase of \$17,457.
- Prior year's fees have increased by \$29,406. Fees collected as of March 31st are reviewed and projections made as to what will be collected in April – June of this year to budget and spend next year.
- Under the Expenses section of the proposed FY25 Budget the only thing that changed is the 4% anticipated salary increase from the State.
- After review and discussion, a motion was made by Robin Marcum to approve the proposed FY2025 Budget as presented. The motion was seconded by Samantha Warren. All were in favor and the motion passed.

Public Health Updates (Dr. Mark Eanes)

- Dr. Eanes introduced Karen Harrison as the new administrative assistant.

- South Health District held a Customer Service Training class along with our Employee Appreciation Day on April 29. The training included how to present ourselves professionally. The training is to improve our communication skills in how to better serve both internally and externally. Dr. Eanes congratulated Deborah Tomlinson on her 35 years of service.
- Dawn Bowen, CNM was a recipient to receive a scholarship for the Nurse Practitioners Program. She was one out of four that applied and was awarded.
- Pictures with QR codes have been placed in our lobby for patients in the community to scan with their phones. It will give patient encounter stories and highlight the services our health department provides.
- Dr. Eanes informed the board of the Bird Flu outbreak that is affecting the poultry industry. It is known to be transmitted through dairy cattle only, however there are no signs in beef cattle. It has been reportedly passed to only one human at this time in the form of conjunctivitis. No other human transmissions have been reported.
- Legislative updates were discussed today with Bill 293 being passed. AED, PREP for rape victims, DPH Clean-up Bill. The Telecommunications Bill submitted by Public Health did not pass. This Bill states that Board of Health meetings must be held in person.
- Dr. Eanes presented a Memorandum of Understanding to our Board Chairman for his signature stating we would share staff in other counties if needed while someone was out and will get paid by the county in which they are employed at.

Opioid Discussion (Ambreshia Allen)

Ms. Allen, Opioid Prevention Specialist with South Health District provided information on Opioid Prevention and well as the use for Narcan.

- Ms. Allen provided a Factsheet for Berrien County's Overdose Surveillance and for opioids. Berrien County is one the top 5 counties with a high of overdose rate in this District.
- Ms. Allen informed the Board of a \$636 million-dollar Opioid Settlement Funding that will be distributed throughout the cities and counties in Georgia based on their population and size within a twelve-year time span. The District Opioid Prevention program will assist and provide training for members and their staff.

Health Department Updates (Dawn Bowen)

- Dawn Bowen, RN, County Nurse Manager, reviewed services provided by the Berrien County Health Department from January – March 2024.
- We have 2 RNs that are trained to do Nexplanon insertions and training for Nexplanon removals. When their checkoffs are completed, patients will no longer have to wait for a District Nurse Practitioner to be present to receive these services.
- We are preparing for our back-to-school vaccinations and eye, ear, and dental screenings.
- Ms. Bowen attended the Georgia Public Health Convention recently. She stated she has noticed an increase in the need for more STD Prevention and HIV PREP services.

Environmental Health Update (Lee Meeks)

- The Environmental Health Activities Report for January 1, 2024 through March 31, 2024 and the Food Service Inspections Report were reviewed with the Board.
- All Food Service Fees for FY 24 have been collected.

- The Body Art Rule was discussed. The State passed legislation last year, which adopted a Statewide Body Art Rule which is now in effect.
- We are now asking each Board of Health to adopt as a local ordinance which can be enforced at a local level with the Magistrate Court instead of going before the Superior Court. We have one body art studio in Berrien County at the present time.
- After review and discussion, a motion was made by John Clayton to adopt the Body Art Rule. Joe Barkman seconded the motion. All were in favor and the motion passed.

Announcements

- The next meeting will be August 13, 2024, at 12:30 PM.

Adjournment

- There being no further business, a motion was made by Robin Marcrum to adjourn the meeting at 1:35PM. The motion was seconded by Samantha Warren. All were in favor and the motion passed.

Respectfully submitted,

Deree Nix, Secretary
Debbie Tomlinson, Typist

**Berrien County Board of Health
Revenue and Expense Summary
July 1, 2023 - June 30, 2024**

		% of Budget				
		YTD	Revised Budget	Received/ Expended	Original Budget	Increase/ (Decrease)
Revenue						
456001	County Participating	27,720.00	27,720.00	100.00%	27,720.00	0.00
456004	County Non-Participating	48,780.00	48,780.00	100.00%	48,780.00	0.00
995001	Unassigned Fund Balance	56,099.00	56,099.00	N/A	39,370.00	16,729.00
456024	Restricted Fund Balance - Pr Yr Fees	80,193.83	80,194.00	100.00%	87,150.00	(6,956.00)
456050	Restricted Fund Balance - Pr Yr Adm Claiming	55,274.66	55,275.00	100.00%	55,275.00	0.00
456040	Intra Agency Transfer - From Annex 750	25,200.00	25,200.00	100.00%	0.00	25,200.00
456040	Intra Agency Transfer - From Lowndes GIA	25,902.00	25,902.00	100.00%	20,950.00	4,952.00
456051	Qualifying Local Funds - Interest Income	3,280.95	3,281.00	100.00%	955.00	2,326.00
458001	Grant-In-Aid	307,225.00	307,225.00	100.00%	321,472.00	(14,247.00)
456008	Out-Patient Medicare Fees	17,340.87	0.00	N/A	0.00	0.00
456010	Out-Patient Client Fees	15,392.41	0.00	N/A	0.00	0.00
456016	Private Insurance	24,193.21	0.00	N/A	0.00	0.00
456022	Health Check	5,113.16	0.00	N/A	0.00	0.00
456031	Environmental Fees	32,505.00	0.00	N/A	0.00	0.00
456034	Medicaid - DSPS	4,483.45	0.00	N/A	0.00	0.00
456036	Medicaid PCM	1,452.00	0.00	N/A	0.00	0.00
456049	Current Yr Adm Claiming	51,707.25	0.00	N/A	0.00	0.00
Total Revenue		781,862.79	629,676.00	100.00%	601,672.00	28,004.00
Expenses						
511000	Salaries	263,723.17	263,723.00	100.00%	257,526.00	6,197.00
513001	Hourly Labor	20,935.50	20,936.00	100.00%	25,616.00	(4,680.00)
514001	FICA	20,045.51	20,046.00	100.00%	19,455.00	591.00
515001	Retirement	74,738.91	74,739.00	100.00%	78,769.00	(4,030.00)
516000	Health Insurance	76,332.52	76,333.00	100.00%	75,852.00	481.00
614001	Supplies & Materials	6,946.19	6,946.00	100.00%	6,200.00	746.00
614018	Pharmaceuticals	45,905.47	45,905.00	100.00%	31,500.00	14,405.00
615001	Repairs & Maintenance	14,266.14	14,266.00	100.00%	9,850.00	4,416.00
617001	Utilities	14,592.71	14,593.00	100.00%	13,500.00	1,093.00
618001	Printing	382.15	382.00	100.04%	2,000.00	(1,618.00)
619001	Other Rent	366.67	367.00	99.91%	375.00	(8.00)
622001	Direct Benefits to Clients	685.13	685.00	100.02%	1,100.00	(415.00)
627001	Other Operating	7,356.10	7,356.00	100.00%	3,095.00	4,261.00
633001	Computer Software - Microsoft License Fee	4,581.44	4,581.00	100.01%	1,860.00	2,721.00
640001	Travel	8,094.25	8,094.00	100.00%	6,610.00	1,484.00
645001	Rental of Equipment	2,206.25	2,206.00	100.01%	2,400.00	(194.00)
651001	Per Diem & Fees	1,334.98	1,335.00	100.00%	600.00	735.00
653001	Contract - Maintenance Fee - Clinical Software	2,808.35	2,808.00	100.01%	2,920.00	(112.00)
673001	Telecommunications	9,118.56	9,119.00	100.00%	8,500.00	619.00
681001	Postage	856.87	857.00	N/A	2,000.00	(1,143.00)
761001	Indirect Costs	54,398.76	54,399.00	100.00%	51,944.00	2,455.00
Total Expenses		629,675.63	629,676.00	100.00%	601,672.00	28,004.00

Berrien County Health Department Updates

Third Quarter (Apr-June 2024)

PROGRAMS	CLIENTS SERVED
Immunizations	57
Family Planning	96
Child Health	19
STI	51
BCCP	5
Skin Testing	38
Hypertension	11
PCM	9



Georgia Department of Public Health

Berrien County



Berrien County Environmental Health Update

April - June 2024



Total Permitted Facilities: 48

Facility Inspections

Food Service Inspections	24
Tourist Accommodation Inspections	0
Public Pool Inspections	0
Body Art Inspections	1

Land Use

New System Permits Issued	26
New Installations Inspected	16
Repair Permits Issued	9
Repair Installations Inspected	10
Well Permits Issued	18
Water Samples	6

Other Programs

Animal Bite Investigations	6
Complaint Investigations	1

Inspections Report

Food Facility Inspections (22 Total)

Permit #	Permit Issue Date	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
FSP-010-000092	05/28/2009	<u>Berrien County Detention Center</u>	500 COUNTY FARM ROAD NASHVILLE, GA 31639	Berrien	Routine	100	A	06/04/2024	Austin Haney
FSP-010-000029	03/27/2013	<u>Berrien Nursing Center</u>	405 LAUREL ST NASHVILLE, GA 31639	Berrien	Routine	92	A	05/30/2024	Austin Haney
FSP-010-000109	04/09/2021	<u>Brooks Steakhouse</u>	1750 E MARION AVE NASHVILLE, GA 31639	Berrien	Routine	99	A	06/04/2024	Austin Haney
FSP-010-000115	04/20/2022	<u>Carters</u>	708 S DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	96	A	06/04/2024	Austin Haney
FSP-010-000126	04/20/2023	<u>CBG</u>	45 S FULWOOD ST ALAPAHA, GA 31622	Berrien	Routine	100	A	06/06/2024	John Meeks
FSP-010-000127	04/20/2023	<u>CBG Mobile</u>	45 S FULWOOD ST ALAPAHA, GA 31622	Berrien	Routine	100	A	06/06/2024	John Meeks
FSP-010-000015	07/28/2011	<u>Dogwood Pharmacy</u>	501 N DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	100	A	04/25/2024	Austin Haney
FSP-010-000093	08/28/2009	<u>Domino's Pizza</u>	700 TIFTON HIGHWAY NASHVILLE, GA 31639	Berrien	Routine	100	A	04/25/2024	Austin Haney
FSP-010-000050	12/14/2015	<u>Fellowship Home of Nashville</u>	1207 E MCPHERSON AVE NASHVILLE, GA 31639	Berrien	Routine	100	A	05/30/2024	Austin Haney
FSP-010-000046	04/17/2015	<u>Georgia Smokehouse</u>	713 N DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	91	A	06/13/2024	Austin Haney
FSP-010-000130	07/12/2023	<u>Green Acres Wellness LLC</u>	15320 HWY 129 ALAPAHA, GA 31622	Berrien	Routine	100	A	06/06/2024	John Meeks
FSP-010-000066	10/30/2017	<u>J & V Restaurant</u>	720 ADEL RD NASHVILLE, GA 31639	Berrien	Routine	100	A	06/18/2024	John Meeks
FSP-010-000090	05/28/2009	<u>Kentucky Fried Chicken</u>	511 N DAVIS STREET NASHVILLE, GA 31639	Berrien	Routine	100	A	06/04/2024	Austin Haney
FSP-010-000095	05/28/2009	<u>La Puerta Del Sol</u>	704 TIFTON RD NASHVILLE, GA 31639	Berrien	Routine	100	A	04/25/2024	Austin Haney
FSP-010-000134	02/02/2024	<u>M & D Grill</u>	530 HAZEL ST A NASHVILLE, GA 31639	Berrien	Routine	100	A	04/30/2024	John Meeks
FSP-010-000135	02/02/2024	<u>M & D Grill</u>	530 HAZEL ST A NASHVILLE, GA 31639	Berrien	Routine	100	A	04/30/2024	John Meeks
FSP-010-000087	05/28/2009	<u>O'Neal's Country Buffet</u>	201 MCPHERSON AVENUE NASHVILLE, GA 31639	Berrien	Routine	90	A	06/04/2024	Austin Haney
FSP-010-000032	10/04/2013	<u>Rancho Alegre Mexican Restaurant LLC</u>	100 S JEFFERSON ST. NASHVILLE, GA 31639	Berrien	Routine	100	A	06/07/2024	John Meeks
FSP-010-000088	06/15/2009	<u>Ray's Mill Pond Cafe</u>	875 RAY'S MILL POND ROAD RAY CITY, GA 31645	Berrien	Routine	95	A	06/06/2024	Austin Haney

FSP-010-000125	02/09/2023	<u>Smokin Smitty's</u>	106 E MCPHERSON AVE NASHVILLE, GA 31639	Berrien Routine	100	A	06/06/2024	John Meeks
FSP-010-000128	05/04/2023	<u>Tea's Chill Zone SnoBiz</u>	8388 MAIN ST RAY CITY, GA 31645	Berrien Routine	100	A	04/30/2024	John Meeks
FSP-010-000129	05/04/2023	<u>Tea's Chill Zone SnoBiz</u>	8388 MAIN ST RAY CITY, GA 31645	Berrien Routine	100	A	04/30/2024	John Meeks

