



# Cook County Board of Health Meeting

AGENDA

May 13, 2024 | 12:00 P.M. | Cook County Health Department

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1. Call to Order
2. Introductions
3. Roles and Responsibilities
4. Public Comments
5. Approval of February 20, 2024 Minutes
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
6. Business
  - Financial Updates – Allie Pridgen (Director of Finance)
    - FY25 Budget Approval**
    - Motion\_\_\_\_\_
    - Second\_\_\_\_\_
  - Public Health Updates
    - Health Director’s Updates – Mark J. Eanes MD, MBA (Medical Director)
    - Adolescent health & Youth Development Updates-Percy Chastang, MPH
    - Opioid Discussion-Kenneth Lowery, MPH
7. Health Department Updates – Rebecca Allgood, RN
8. Environmental Health Update – Danielle Hurst, MPH
  - Body Art Rule Adoption
  - Motion \_\_\_\_\_
  - Second \_\_\_\_\_
9. Announcements
  - 2024 Board of Health Membership
  - Next Meeting – Tuesday August 20 @ 12:00
10. Adjournment





# Cook County Board of Health Meeting

MINUTES

February 20, 2024 | 12:00 P.M. | Cook County Health Department

Cook County

### Members Present

Dr. Tom Fausett, Chairman  
Shelva Keeley, Vice-Chairman  
Debra Robinson-McKenney, Secretary  
Col. (Ret.) Ronald Mitchell  
Mayor Buddy Duke  
Dr. Timothy Dixon

### Members Absent

Terry McClain

### Others Present

Mark Eanes, MD, MBA  
Dwain Butler  
Teresa Giles  
Allie Pridgen  
Courtney Sheeley  
Blake Lowery  
Lee Meeks  
Rebecca Allgood  
Danielle Hurst  
Beth Magsanay

### Call to Order

Dr. Fausett called the meeting to order at 12:10 PM.

### Video

A video was presented to the Board Members to review the roles and responsibilities of being a member of the Cook County Board of Health.

### Public Comments

There were no public comments.

### Approval of Previous Minutes

Mayor Buddy Duke made a motion to approve the minutes as written from the October 17, 2023, meeting. Shelva Keeley seconded the motion. All were in favor and the motion passed.

### Business (See Attachments)

#### Financial Updates (Teresa Giles)

- The Revenue and Expense Summary was reviewed for July 1, 2023, through December 31, 2023. The budget has been revised by \$52,558 since the last meeting to include prior fees that were collected. This came from intra agency funds transfer from Lowndes and for salary increases from program 750.
- Salaries and pharmaceuticals are the biggest increase in expenses for this quarter. An expense for repairs and maintenance is also reflected in this budget.

#### Public Health Updates (Mark J. Eanes, MD)

- Dr. Eanes updated the Board Members on some changes that are in the works to better serve our community. Our District is working with Quest and LabCorp to have lab draw stations placed in health departments. The first 3 locations will be in Ben Hill, Turner, and Irwin counties beginning March 1<sup>st</sup>. Cook may offer this service in the future. Other programs are in the works including a dental program and diabetic eye program.
- Dr. Eanes also informed the Board that syphilis is on the rise, and most concerning is the increase in the numbered cases of pregnant women testing positive. With the increased cost of pharmaceutical supplies and the increased demand for treatment,

there has become a shortage of Bicillin. As Public Health, we are trying to educate our clients on the importance of being safe and getting tested.

- Dr. Eanes invited the Board Members to attend the annual GPHA conference on Jekyll Island, May 1<sup>st</sup> – May 3<sup>rd</sup>.
- Board Members were reminded of the requirement to meet at least 4 times each year. We are audited by the State on the number of meetings held.
- Blake Lowery, District EH Deputy Director, asked the Board to consider voting on an increase in Environmental Health Service fees. The last increase for these fees was in 2017. With the increased cost of supplies, salaries, and travel the Environmental Health Program feels that the increase is justified. An attachment with these increased fees was given to the board to look over. Col. (Ret.) Ronald Mitchell made a motion to accept this fee increase. Shelva Keeley seconded the motion. All were in favor and the motion passed. The next step is to have the Cook County Board of Commissioners approve the increase.
- Blake also shared with the Board of Health that the State has made changes and will be taking over regulation of body art studios beginning in October of this year.

#### **By-Law Revisions – (Courtney Sheeley) (See Attachments)**

- A copy of the by-laws was given to each of the Board Members. Courtney Sheeley reviewed the current by-laws for the Cook County Board of Health along with some proposed revisions.
- The board shall be composed of seven members, some are appointed by the county and some by the city.
- Terms have expired for 4 positions. We are working to have these members reappointed.
- Mayor Buddy Duke made a motion to approve the by-law revisions. Debra Robinson-McKenney seconded the motion. All were in favor and the motion passed unanimously.

#### **Nurse Manager Updates (Rebecca Allgood, RN) (See Attachment)**

- Rebecca Allgood reviewed the number of clients seen during the last Quarter (October -December 2023). A total of 904 clients were served. A total of 344 flu vaccines were given to students and teachers during the School Base Flu Project.
- Daycare immunization audits are being done to ensure that the State of Georgia Standards are being followed.
- Rebecca Allgood and Lynetta Ponce have renewed their car seat certificates and continue to work closely with the Adel Police department to offer car seat classes and give seats to those in need.

#### **Environmental Health Updates (Danielle Hurst) See Attachments)**

- Ms. Danielle Hurst reviewed environmental health activity report from October 1, 2023 – December 31, 2023.
- Cook County currently has about 80 facilities that are permitted. During this first quarter, Ms. Hurst has completed 56 food service inspections, and 3 hotel inspections.

She has issued 13 septic permits, 16 well permits, collected 6 water samples, inspected 9 septic systems, and evaluated 2 existing septic systems.

- A list of restaurant scores for this time frame has been attached for the Board's review. Ms. Hurst offers staff training at no charge to help educate employees about safe food handling and maintaining the right food temperatures.

### **Announcements**

Dr. Tom Fausett stated that the next board meeting will be the budget meeting and encouraged Board Members to be present if they could. The 2024 Board of Health Schedule is attached for review. There were no other announcements.

### **Adjournment**

There being no further business, Dr. Timothy Dixon made the motion to adjourn, and Mayor Buddy Duke seconded the motion. Dr. Fausett adjourned the meeting at 12:50 PM.

Respectfully submitted,

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Debra Robinson-McKenney, Board Secretary  
Beth Magsanay, Typist



**Cook County Board of Health  
Revenue and Expense Summary  
July 1, 2023 - March 31, 2024**

		% of Budget				
		YTD	Revised Budget	Received/ Expended	Original Budget	Increase/ (Decrease)
<b>Revenue</b>						
456001	County Participating	26,020.00	26,020.00	100.00%	26,020.00	0.00
456004	County Non-Participating	48,980.00	48,980.00	100.00%	48,980.00	0.00
995001	Unassigned Fund Balance	75,024.00	75,024.00	N/A	38,079.00	36,945.00
456024	Restricted Fund Balance - Pr Yr Fees	125,058.93	125,059.00	100.00%	122,755.00	2,304.00
456050	Restricted Fund Balance - Pr Yr Adm Claiming	57,329.18	57,329.00	100.00%	57,329.00	0.00
456040	Intra Agency Transfer - From Annex 750	17,512.00	17,512.00	100.00%	14,723.00	2,789.00
456040	Intra Agency Transfer - From Lowndes GIA	30,663.00	30,663.00	100.00%	24,473.00	6,190.00
456051	Qualifying Local Funds - Interest Income	3,220.38	4,105.00	78.45%	1,575.00	2,530.00
458001	Grant-In-Aid	236,258.92	323,431.00	73.05%	326,281.00	(2,850.00)
456008	Out-Patient Medicare Fees	15,849.24	0.00	N/A	0.00	0.00
456010	Out-Patient Client Fees	19,412.42	0.00	N/A	0.00	0.00
456016	Private Insurance	29,491.69	0.00	N/A	0.00	0.00
456022	Health Check	6,198.04	0.00	N/A	0.00	0.00
456031	Environmental Fees	29,870.00	0.00	N/A	0.00	0.00
456034	Medicaid - DSPS	10,230.13	0.00	N/A	0.00	0.00
456036	Medicaid PCM	2,468.40	0.00	N/A	0.00	0.00
456037	Medicaid CMS	38.98	0.00	N/A	0.00	0.00
456049	Current Yr Adm Claiming	51,204.60	0.00	N/A	0.00	0.00
<b>Total Revenue</b>		<b>784,829.91</b>	<b>708,123.00</b>	<b>87.25%</b>	<b>660,215.00</b>	<b>47,908.00</b>
<b>Expenses</b>						
511000	Salaries	228,948.45	305,918.00	74.84%	292,551.00	13,367.00
514001	FICA	16,312.62	21,794.00	74.85%	21,189.00	605.00
515001	Retirement	65,674.41	88,000.00	74.63%	94,599.00	(6,599.00)
516000	Health Insurance	65,756.15	88,059.00	74.67%	86,168.00	1,891.00
614001	Supplies & Materials	6,808.45	9,137.00	74.52%	7,000.00	2,137.00
614018	Pharmaceuticals	44,462.29	60,000.00	74.10%	30,000.00	30,000.00
615001	Repairs & Maintenance	10,774.21	16,161.00	66.67%	16,830.00	(669.00)
617001	Utilities	8,351.29	11,204.00	74.54%	18,125.00	(6,921.00)
618001	Printing	785.49	857.00	91.66%	925.00	(68.00)
619001	Other Rent	0.00	245.00	0.00%	245.00	0.00
620001	Insurance and Bonding	825.76	826.00	99.97%	850.00	(24.00)
622001	Direct Benefits to Clients	1,151.37	1,151.00	100.03%	1,150.00	1.00
627001	Other Operating	7,456.00	12,854.00	58.01%	5,750.00	7,104.00
633001	Computer Software - Microsoft License Fee	0.00	4,800.00	0.00%	5,400.00	(600.00)
640001	Travel	4,998.51	6,664.00	75.01%	5,500.00	1,164.00
645001	Rental of Equipment	1,793.99	2,503.00	71.67%	2,650.00	(147.00)
651001	Per Diem & Fees	318.31	570.00	55.84%	695.00	(125.00)
653001	Contract - Maintenance Fee - Clinical Software	2,126.68	2,127.00	99.98%	2,912.00	(785.00)
673001	Telecommunications	9,308.95	12,912.00	72.10%	8,900.00	4,012.00
681001	Postage	1,234.80	1,235.00	99.98%	1,750.00	(515.00)
761001	Indirect Costs	14,210.53	61,106.00	23.26%	57,026.00	4,080.00
<b>Total Expenses</b>		<b>491,298.26</b>	<b>708,123.00</b>	<b>69.38%</b>	<b>660,215.00</b>	<b>47,908.00</b>





<p><b>Cook Health Department Budget Summary</b>  <b>For Fiscal Year beginning July 1 and ending June 30</b></p>
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<b>RESOURCES</b>	<b>Proposed FY 2025</b>
County Participating	26,020
County Non-Participating	48,980
Unassigned Fund Balance	63,260
Restricted Fund Balance - Pr Yr Fees	151,250
Restricted Fund Balance - Pr Yr Adm Claiming	51,205
Intra Agency Transfer - From Lowndes	24,473
Intra Agency Transfer - From Annex 750	17,512
Qualifying Local Funds - Interest Income	4,250
Grant-In-Aid	341,740
<b>TOTAL RESOURCES</b>	<b>728,690</b>
<b>EXPENSES</b>	
Salaries	314,947
FICA	22,403
Retirement	92,860
Health Insurance	92,765
Supplies & Materials	10,686
Pharmaceuticals	59,162
Repairs & Maintenance	16,161
Utilities	11,204
Printing	857
Other Rent	245
Insurance and Bonding	826
Direct Benefits to Clients	1,526
Other Operating	12,854
Computer Software - Microsoft License Fee/Other	3,148
Travel	6,664
Rental of Equipment	2,503
Per Diem and Fees	570
Contract - Maintenance Fee Clinical Software	2,127
Telecommunications	12,912
Postage	1,235
Indirect Cost	63,035
<b>TOTAL EXPENSES</b>	<b>728,690</b>



# COOK COUNTY HEALTH DEPARTMENT UPDATES

Second Quarter (Jan-March 2024)

<u>Programs</u>	<u>Clients Served</u>
Immunizations	151
Family Planning	150
Child Health	22
Sexually Transmitted Infections	87
Breast and Cervical Cancer Prevention	15
Skin Testing	87
Lab	16
Pregnancy Case Management	23
Tuberculosis	1
Hypertension	2
Adult Health	6
<b>TOTAL</b>	<b>560</b>



Georgia Department of Public Health

Cook County







**Cook County Health Department**  
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## **Environmental Health Activities Jan – March 2024 Cook County Board of Health**

### **Permitted Facilities:**

- 66 Food Establishments
- 7 Tourist Accommodations
- 1 Body Art Permit
- 3 Public Swimming Pools

### **Activities:**

- 32 Food Service Inspections
- 4 Tourist Accommodation Inspections
- 4 Pool Inspections
- 25 Septic Permits Issued
- 8 Septic Systems Inspections
- 3 Evaluated Existing Septic Systems
- 7 Water Samples Collected and Evaluated
- 23 Well Permits Issued





<b>Food Facility Inspections (32 Total)</b>						
<b>Permit #</b>	<b>Facility Name</b>	<b>Purpose</b>	<b>Score</b>	<b>Grade</b>	<b>Inspection Date</b>	<b>Inspector</b>
FSP-037-000150	Adel Subs LLC	Routine	100	A	01/04/2024	Danielle Hurst
FSP-037-000166	Blue Sky Nutrition	Routine	100	A	01/29/2024	Danielle Hurst
FSP-037-000182	Boojee Beveragez	Initial	100	A	03/16/2024	Danielle Hurst
FSP-037-000181	Boojee Beveragez	Initial	100	A	03/16/2024	Danielle Hurst
037-FS-023	Burger King	Routine	96	A	02/14/2024	Danielle Hurst
FSP-037-000014	Captain D's of Adel	Routine	99	A	02/15/2024	Danielle Hurst
037-FS-012	Carter's	Routine	100	A	03/07/2024	Danielle Hurst
FSP-037-000068	Carter's Licensing LLC (commisary for catering)	Routine	100	A	03/07/2024	Danielle Hurst
FSP-037-000133	China House	Routine	89	B	03/04/2024	Danielle Hurst
037-FS-001	Cook County Primary School	Routine	100	A	03/25/2024	Danielle Hurst
037-FS-006	Cook County Senior Citizen Center	Routine	100	A	02/12/2024	Danielle Hurst
037-FS-033	Dairy Queen	Routine	100	A	02/16/2024	Danielle Hurst
037-FS-013	Domino's	Routine	100	A	01/17/2024	Danielle Hurst
FSP-037-000108	Doughboy's	Routine	100	A	01/22/2024	Danielle Hurst
FSP-037-000144	Doughboy's (Base)	Routine	100	A	01/22/2024	Danielle Hurst
FSP-037-000168	Ellianos	Routine	100	A	03/14/2024	Danielle Hurst
FSP-037-000111	Hampton Inn Adel	Routine	100	A	01/10/2024	Danielle Hurst
FSP-037-000092	Hardee's	Routine	91	A	01/11/2024	Danielle Hurst
FSP-037-000128	Hope Inn	Routine	100	A	02/15/2024	Danielle Hurst
FSP-037-000036	Horse Creek Winery	Routine	100	A	03/14/2024	Danielle Hurst
FSP-037-000178	Huddle House	Initial	100	A	01/05/2024	Danielle Hurst
037-FS-025	Impire Restaurant	Routine	100	A	03/14/2024	Danielle Hurst



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FSP-037-000170	La Luna Restaurant and Bar	Routine	87	B	03/21/2024	Danielle Hurst
037-FS-029	McDonald's	Routine	96	A	01/03/2024	Danielle Hurst
FSP-037-000179	Nana B's Cafe	Initial	100	A	01/10/2024	Danielle Hurst
FSP-037-000180	Perrydise Entertainment LLC, DBA Adventure Land	Initial	100	A	02/02/2024	Danielle Hurst
FSP-037-000169	Rapper Wingz	Temporary	100	A	01/26/2024	Danielle Hurst
037-FS-014	Taco Bell #029091	Routine	96	A	02/22/2024	Danielle Hurst
FSP-037-000070	The Rachel House	Routine	94	A	02/12/2024	Danielle Hurst
FSP-037-000058	Waffle House 462	Routine	96	A	01/22/2024	Danielle Hurst
037-FS-022	Wendy's	Routine	89	B	02/22/2024	Danielle Hurst
FSP-037-000066	Zaxby's Restaurant	Routine	100	A	03/20/2024	Danielle Hurst

**Tourist Accommodation Inspections 2014 (4 Total)**

Permit #	Facility Name	Purpose	Score	Grade	Inspection Date	Inspector
037-TA-017	Super 8 Motel	Routine	100	A	02/27/2024	Danielle Hurst
TAP-037-000005	Hope Inn LLC	Routine	91	A	02/15/2024	Danielle Hurst
037-TA-018	Days Inn	Routine	98	A	02/07/2024	Danielle Hurst
TAP-037-000007	Hampton Inn Adel	Routine	99	A	01/10/2024	Danielle Hurst

**Pool Inspections (4 Total)**

Permit #	Facility Name	Purpose	Score	Grade	Inspection Date	Inspector
SPP-037-000001	Days Inn Pool	Permit/Opening	100	N/A	02/16/2024	Danielle Hurst
SPP-037-000001	Days Inn Pool	Routine	85	N/A	02/07/2024	Danielle Hurst
SPP-037-000009	Hampton Inn Adel Pool	Routine	100	N/A	01/10/2024	Danielle Hurst
SPP-037-000002	Super 8 Pool	Permit/Opening	100	N/A	02/27/2024	Danielle Hurst