



Brooks County Board of Health Meeting

AGENDA

February 28, 2024 | 12:00 P.M. | Brooks County Commission Building

1. Call to Order
2. Introductions
3. Roles and Responsibilities of BOH Members Video/Lunch
4. Public Comments
5. Approval of Previous Minutes
 - Approval of August 23, 2023 Minutes
 - Motion _____
 - Second _____
 - Approval of October 25, 2023 Minutes
 - Motion _____
 - Second _____
6. Business
 - Financial Updates – Teresa Giles
 - Revenue & Expense Summary
 - Public Health Updates
 - Health Director’s Updates – Mark Eanes, MD, MBA
 - Environmental Health Fee Schedule Update – Chris Calhoun, MPH
 - Motion _____
 - Second _____
 - Bylaw Revision – Courtney Sheeley, MPA
 - Motion _____
 - Second _____
 - Election of Officers
 - Chairman, Vice Chairman, Secretary
 - Motion _____
 - Second _____
7. Health Department Updates – Telia Alexander, RN
8. Environmental Health Update – Calhoun/Lowery
9. Announcements
 - 2024 Board of Health Schedule
 - Next Meeting – Wednesday, May 22 @ 12:00 (Budget Meeting)
10. Adjournment

**BROOKS COUNTY BOARD OF HEALTH
MINUTES | BUDGET MEETING
August 23, 2023**

The Brooks County Board of Health met at the Brooks County Board of Commission Office in their conference room Wednesday, August 23, 2023 at 12:00 P.M.

<u>Members Present</u>	<u>Members Absent</u>	<u>Others Present</u>
James Maxwell, Chairman Dr. Rose Marie Horne, Vice-Chairman Shelly Kirkendoll, Secretary Dr. Vickie Reed	Toni Brinson June Furney Mayor Zinda McDaniel	Mark J. Eanes, MD, MBA Dwain Butler Patrina Bowles Teresa Giles Lisa Thomas Shannon Walker Justin Maxwell Cynthia Ramos Reomona Thomas

Call to Order

- Mr. Maxwell called the meeting to order at 12:02 p.m.

Public Comments

- There were no public comments.

Approval of June 28, 2023 Minutes (Attached)

- Dr. Reed made a motion to approve the minutes from the June 28, 2023 meeting. The motion was seconded by Dr. Horne. All were in favor and the motion passed.

New Business:

Financial Information – Teresa Giles (Attached)

- Ms. Giles reviewed the July 1-31, 2023 Revenue and Expense Summary for the Brooks County Health Department, noting there is no change in the original budget total.
- Revisions within the original budget are:
 - Decreased Grant-in-Aid (GIA) by \$2,849 to reflect actual GIA received for FY 2024.
 - Increased interagency transfer by \$2,789 to reflect funds received from program 750.
 - Increased prior year fees by \$5,065 to reflect actual FY23 fees collected as of June 30, 2023.
 - Decreased unassigned fund balance by \$5,065 to balance the budget.
- No changes were made to the expense categories from the original budget.

Public Health Updates – Mark J. Eanes, MD, MBA

- Dr. Eanes explained there is a Guide in the provided folder for members to review to better explain the responsibilities of being a BOH member.
- There is a new strain of COVID currently circulating; 17% of cases in the United States are this strain. Deaths are down 90% from last year.
- Dr. Eanes highlighted two bills which recently went into effect:
 - Senate Bill 1 which states no state or local government can require proof of COVID vaccination to obtain services. This applies to local boards of health.

- The second bill, House Bill 440 authorizes public and private schools to stock a supply of undesignated ready to use glucagon for emergency use. The schools can now give this under the authority of the Health Director as has been done for other emergency use medications (i.e., asthma). The schools may appoint someone to take specified training for administration and public health can provide the prescription.
- As a part of the Board of Health meeting going forward, Dr. Eanes will highlight one of the many programs that are available through Public Health at each meeting. Dr. Eanes introduced Reomona Thomas, RN, Children 1st Coordinator, to present.

Children 1st Presentation – Reomona Thomas, RN

- Ms. Thomas provided an overview of the Children 1st program for the Board of Health members. Ms. Thomas mentioned C1st provides office or home visits, age-appropriate developmental screenings, referrals to other programs based on the child's needs, and serves children up to 5 years of age.
- There are currently around 400 C1st patients throughout our ten-county area.
- Education is a large component of C1st. The program provides much education on safe sleep as co-sleeping continues to be an issue in our area.

Nurse Manager's Report – Lisa Thomas, RN, MSN (Attached)

- Ms. Thomas mentioned the Baby LUV program. It was initiated due to high infant mortality rates. Numbers have decreased in recent years.
- Ms. Thomas extended her gratitude to Mr. Maxwell for his assistance with the Brooks County Health Department facility receiving improvements.
- A car seat program run through the Georgia Department of Public Health was mentioned. A local state representative, Cynthia Sharper, assists with the program.
- TB skin tests will be administered in the Brooks County High Health Class on September 5 to approximately 27 individuals. Parental consent is required for the students to participate. Results will be read on September 7.
- Ms. Thomas attended a meeting with Brooks County School Nurses to discuss two topics:
 - School-based flu packets have been delivered to Brooks schools to be dispersed to parents/guardians. Brooks County Health Department is working on scheduling dates with the nurses to hold the clinics.
 - Information regarding Albuterol/Epinephrine toolkits was also provided to the school nurses as well as the Diabetes Initiative.
- To increase productivity, the Communications Department is currently running ads through newspaper, radio and football programs about services offered at the health department.

Environmental Health Update - Shannon Walker (Attached)

- Mr. Walker provided June 26- August 10, 2023 environmental health update.
- Mr. Walker announced there has been an increase in the number of dog bites. These will be reflected in the next report.
- All FY23 inspections have been completed.
- Mr. Walker provided updates on various restaurants in Brooks County.

Announcements

- Dr. Horne expressed her gratitude for the staff at Brooks County Health Department.

Adjournment

- There being no further business, Dr. Reed made a motion to adjourn. The motion was seconded by Ms. Kirkendoll. All were in favor and the meeting adjourned at 12:27 p.m.

Respectfully Submitted,

Shelly Kirkendoll, Board Secretary
Courtney Sheeley, Typist

**BROOKS COUNTY BOARD OF HEALTH
MINUTES | BUDGET MEETING
October 25, 2023**

The Brooks County Board of Health met at the Brooks County Board of Commission Office in their conference room Wednesday, October 25, 2023 at 12:00 P.M.

Members Present

James Maxwell, Chairman
Dr. Rose Marie Horne, Vice-Chairman
Mayor Zinda McDaniel
Dr. Vickie Reed
June Furney
Toni Brinson

Members Absent

Shelly Kirkendoll

Others Present

Mark J. Eanes, MD
Dwain Butler
Theresa Clark
Teresa Giles
Lisa Thomas
Shannon Walker
Justin Maxwell
Cynthia Ramos
Telia Alexander
Missy Sims

Call to Order

Mr. Maxwell called the meeting to order at 12:02 p.m.

Public Comments

There were no public comments.

Approval of June 28, 2023 Minutes

Mr. Maxwell explained there were technical issues in transcribing the minutes from August 23. Therefore, these minutes will be available at the next meeting. Ms. Brinson made a motion to table the approval of April 23 minutes until the next meeting. The motion was seconded by Dr. Horne. All were in favor and the motion passed.

New Business:

Financial Information – Teresa Giles (See attached)

Revenue and Expense Summary was reviewed from July through September. The total budget was decreased in the amount of \$62,543. The decrease is due to the county nurse manager and the lead admin positions being vacant for a period of time. Because of the budget decrease, the fund balance is not expected to be used for the remainder of the year. Several budget balance adjustments were explained.

Public Health Updates – Mark J. Eanes, MD, MBA

- Ms. Telia Alexander, RN, was introduced as the Brooks County nurse manager. She is being trained in similar size health departments in our District.
- Dr. Toomey was in town recently as the speaker at an event where Dr. Grow received the Boy Scouts Distinguished Citizen Award. She spent the next day at the District Office where we introduced our “Healthy on Purpose” campaign. This is an effort to re-introduce Public Health to our communities. In a few weeks there will be pictures in the lobby with QR codes revealing stories from actual health department patients.

- The RSV Vaccine is on hold for patients who are 60-75 years of age due to increased side effects. Those patients are encouraged to speak with their Primary Care Provider before receiving the vaccine. Patients age 75 and older can get the vaccine at the health department.
- First Amendment citizens have been visiting health departments around the State representing the Open Records Act. They have been to Lowndes and Tift Health Departments. They are allowed to record videos and audios in the lobbies but are not allowed to film patients. In addition, they are denied access to the patient clinical areas. A policy is being developed to address this issue.
- Missy Sims, RN, was introduced as the next speaker.

Women's Health – Missy Sims, RN (See attachments.)

- Handouts were distributed and a brief overview was given about each of the various programs under Women's Health. A display was available showing the various birth control methods available through the Family Planning Program. October is Breast Cancer Awareness month. Women's Health staff have visited several medical offices to distribute flyers highlighting breast cancer and other Women's Health programs.
- Mr. Maxwell asked if there are any resources for men with breast cancer. Missy stated there is no available resources for male breast cancer at this time.
- A success story was shared about a 55-year-old Brooks County client who had not received any women's health care in the past 6 years. She was entered into the program, tests were performed, and her mammogram report was questionable. The radiologist reviewed the results and found no cancer present. Now that she is in the Women's Health Program, reminders will be sent routinely for her annual appointments.

Nurse Manager's Report – Lisa Thomas, RN, MSN (See attached.)

- Presented a flyer highlighting available services at the Brooks County Health Department. The flyer was distributed in the community and placed in the local newspaper. In addition, an ad was purchased in the Trojans Football program booklet. Health department encounters have increased from 62 in July 2023 to 167 in September 2023.
- The Covid 19 Monovalent vaccine is now available.
- There is an increased interest from adults for the Flu vaccine.
- Vaccinations in the Brooks County schools will be November 3, 7, and 17.
- Meetings with school nurses to determine how the health department and school system can better work as a team in 2024.

Environmental Health Update - Shannon Walker (See attached.)

- Mr. Walker territory is all of Brooks County and part of Lowndes County. Updates provided on various restaurants in Brooks County.
- In three days 40% of food service facilities were visited to make sure emergency work plans are implemented when electrical power is out.
- Noticed in Brooks County that when the power is out, the water supply goes down and the tank loses pressure. When pressure is restored, the water is not always treated before being used by

restaurants. All residents were not aware of the water advisory. Mr. Walker is making efforts to better understand the water system.

Announcements

Mr. Maxwell expressed appreciation for the work being done in Brooks County.

Adjournment

There being no further business, Dr. Horne made a motion to adjourn. The motion was seconded; all were in favor and the meeting adjourned at 12:35 p.m.

Respectfully Submitted,

Shelly Kirkendoll, Board Secretary
Theresa T Clark, Typist

**Brooks County Board of Health
Revenue and Expense Summary
July 1, 2023 - December 31, 2023**

		% of Budget				
		YTD	Revised Budget	Received/ Expended	Original Budget	Increase/ (Decrease)
Revenue						
456001	County Participating	12,829.50	25,659.00	50.00%	25,659.00	0.00
456004	County Non-Participating	14,670.48	29,341.00	50.00%	29,341.00	0.00
995001	Unassigned Fund Balance	0.00	0.00	N/A	62,608.00	(62,608.00)
456006	Municipal - City of Quitman	2,083.35	5,000.00	41.67%	5,000.00	0.00
456024	Restricted Fund Balance - Pr Yr Fees	76,405.29	76,405.00	100.00%	76,280.00	125.00
456050	Restricted Fund Balance - Pr Yr Adm Claiming	56,762.93	56,763.00	100.00%	56,763.00	0.00
456040	Intra Agency Transfer - From Lowndes	20,382.00	20,382.00	100.00%	20,382.00	0.00
456040	Intra Agency Transfer - From Annex 750	18,815.00	18,815.00	100.00%	16,026.00	2,789.00
456051	Qualifying Local Funds - Interest Income	768.91	1,623.00	47.38%	825.00	798.00
458001	Grant-In-Aid	131,928.89	337,767.00	39.06%	340,616.00	(2,849.00)
456008	Out-Patient Medicare Fees	9,494.64	0.00	N/A	0.00	0.00
456010	Out-Patient Client Fees	6,623.45	0.00	N/A	0.00	0.00
456016	Private Insurance	6,497.17	0.00	N/A	0.00	0.00
456022	Health Check	2,503.92	0.00	N/A	0.00	0.00
456031	Environmental Fees	12,000.00	0.00	N/A	0.00	0.00
456034	Medicaid - DSPS	2,013.57	0.00	N/A	0.00	0.00
456036	Medicaid PCM	871.20	0.00	N/A	0.00	0.00
456041	Vital Records Fees	8,640.00	0.00	N/A	0.00	0.00
456049	Current Yr Adm Claiming	19,553.39	0.00	N/A	0.00	0.00
Total Revenue		402,843.69	571,755.00	55.61%	633,500.00	(61,745.00)
Expenses						
511000	Salaries	94,467.56	203,360.00	46.45%	289,227.00	(85,867.00)
513001	Hourly Labor	7,075.63	25,420.00	27.83%	0.00	25,420.00
514001	FICA	7,066.46	15,417.00	45.84%	21,384.00	(5,967.00)
515001	Retirement	26,473.26	59,374.00	44.59%	91,472.00	(32,098.00)
516000	Health Insurance	26,705.00	58,778.00	45.43%	85,189.00	(26,411.00)
614001	Supplies & Materials	2,350.53	18,385.00	12.79%	6,250.00	12,135.00
614018	Pharmaceuticals	21,639.67	72,324.00	29.92%	20,500.00	51,824.00
615001	Repairs & Maintenance	8,992.48	17,541.00	51.27%	17,510.00	31.00
617001	Utilities	5,826.48	10,257.00	56.80%	9,300.00	957.00
618001	Printing	413.75	1,225.00	33.78%	1,575.00	(350.00)
619001	Other Rent	143.00	388.00	36.86%	400.00	(12.00)
620001	Insurance and Bonding	671.76	672.00	99.96%	675.00	(3.00)
622001	Direct Benefits to Clients	415.80	860.00	48.35%	710.00	150.00
627001	Other Operating	3,607.30	7,926.00	45.51%	6,475.00	1,451.00
633001	Computer Software - Microsoft License Fee	0.00	4,791.00	0.00%	2,370.00	2,421.00
640001	Travel	4,256.23	7,050.00	60.37%	7,050.00	0.00
645001	Rental of Equipment	1,168.86	2,279.00	51.29%	2,148.00	131.00
646001	Equipment Under \$5000	1,758.23	1,758.00	100.01%	2,148.00	(390.00)
651001	Per Diem & Fees	102.34	445.00	23.00%	445.00	0.00
653001	Contract - Maintenance Fee - Clinical Software	1,595.01	1,595.00	100.00%	2,912.00	(1,317.00)
673001	Telecommunications	4,587.16	10,525.00	43.58%	12,525.00	(2,000.00)
681001	Postage	955.39	1,989.00	48.03%	675.00	1,314.00
761001	Indirect Costs	8,716.66	49,396.00	17.65%	54,708.00	(5,312.00)
Total Expenses		228,988.56	571,755.00	40.05%	635,648.00	(63,893.00)

<u>South Health District Environmental Health Fees</u> Current Brooks County Fee Structure		Proposed EH Fee Structure
<u>Food Service</u>	<u>Fees</u>	<u>Proposed Fees</u>
<u>Yearly Inspection Fees Based on # of Seats (Indoor and/or Outdoor)</u>		
<i>This fee includes all routine compliance inspections for one year.</i>		
0 Seats	\$100	\$300
1-49 Seats	\$200	\$400
50+ Seats	\$300	\$500
Mobile Unit	\$150/unit	\$150/unit
Mobile Unit Base of Operation	\$150	\$150
<u>Informal Inspections/Staff Trainings</u>	No Charge	No Charge
<u>Plan Review (New Construction/Extensive Remodel)</u>	Yearly fee	Yearly Fee
<i>This fee includes the review of all plans for the construction or extensive remodel of a new food service establishment (application, menu, processes, engineered plans, equipment specs, etc.) and includes the initial/opening inspection.</i>		
<u>Plan Review (Existing Facility/Change of Ownership)</u>	1/2 of yearly fee	1/2 Yearly Fee
<i>This fee includes the review of the application, menu, processes, equipment, etc. of a previously permitted facility.</i>		
<u>Reinspections (Required or Requested)</u>	1/2 of yearly fee	1/2 Yearly Fee
<i>This fee includes reinspections due to an Unsatisfactory score or a Requested reinspection.</i>		
<u>Temporary For-Profit Permit</u>	\$100/permit	\$150/permit
<i>This fee includes all compliance inspections and issuance of a temporary permit.</i>		
<u>Temporary Nonprofit</u>	No Charge	No Charge

<u>Land Use</u>	<u>Fees</u>	<u>Proposed Fees</u>
<u>Subdivision Lot/Mobile Home Park Plan Review</u> <i>This fee includes site evaluation, review of design layout of development and engineering plans of proposed lots.</i>	\$90/lot	\$120/lot
<u>Site Evaluation (New)</u> <i>This fee includes the evaluation of a parcel to determine the suitability of the soil for on-site septic systems based on the proposed use. Fee applies for an evaluation or a re-evaluation only.</i>	\$90/evaluation	\$120/evaluation
<u>Septic Permit (New)</u> <i>This fee includes the septic permit for a new residential or commercial facility and also includes the inspection associated with the installation of the septic system.</i>	\$90/permit	\$120/permit
<u>Site Evaluation (Repair)</u> <i>This fee includes the evaluation of a parcel with an existing septic system that is in failure to determine the optimal placement for the REPAIR system.</i>	\$45/evaluation	\$90/evaluation
<u>Septic Permit (Repair)</u> <i>This fee includes the septic REPAIR permit for an existing residential or commercial facility and also includes the inspection associated with the installation of the septic system.</i>	\$45/permit	\$90/permit
<u>Septic Install Re-inspection</u> <i>This fee is applicable to those jobs which require additional trips and system inspections to correct the faults in construction.</i>	\$90/re-inspection	\$120/re-inspection
<u>Existing Septic System Evaluation</u> <i>This fee includes the evaluation of existing septic tank systems.</i>	\$60/evaluation	\$80/evaluation
<u>Well Site and Location Permit</u> <i>This fee includes the site evaluation and well location permit only.</i>	\$60/permit	\$80/permit
<u>Water Sample</u> <i>This fee includes the sampling and testing of drinking water for total coliform and E. coli.</i>	\$50/sample	\$80/sample
<u>Septic Pumper Inspection</u> <i>This fee applies to septic tank pumper's annual permit and inspection of the pumping equipment.</i>	\$100/truck	\$150/truck
<u>Portable Toilet Pumper Inspection</u> <i>This fee applies to portable toilet pumper's annual permit and inspection of the pumping equipment.</i>	\$100/truck	\$150/truck
<u>Filled Site Certification</u> <i>This fee applies to the certification of fill material on sites that require the use of fill for a drain field design.</i>		\$200

<u>Tourist Accomodation</u>	<u>Fees</u>	<u>Proposed Fees</u>
<u>Yearly Inspections Based on # of Rooms</u> <i>This fee includes all routine compliance inspections for one year.</i>		
0-24 rooms	\$150	\$200
25-74 rooms	\$200	\$300
75+ rooms	\$250	\$400
<u>Plan Review (New Facility)</u> <i>This fee includes the review of all plans for the construction or extensive remodel of a new tourist accommodation (application, engineered plans, equipment specs, etc.) and includes the initial/opening inspection.</i>	Yearly fee	Yearly Fee
<u>Plan Review (Existing Facility/Change of Ownership)</u> <i>This fee includes the review of the application, equipment, etc. of a previously permitted facility.</i>	1/2 yearly fee	1/2 Yearly Fee
<u>Re-inspection</u> <i>This fee includes reinspections due to an Unsatisfactory score or a Requested reinspection.</i>	1/2 yearly fee	1/2 Yearly Fee

<u>Public Swimming Pools/Water Parks</u>	<u>Fees</u>	<u>Proposed Fees</u>
<u>Pool Inspection</u> <i>This fee includes all routine compliance inspections.</i>	\$60/inspection	\$100/inspection
<u>Pool Re-inspection</u> <i>This fee includes reinspections due to an Unsatisfactory score or a Requested reinspection.</i>	\$60/inspection	\$100/inspection
<u>Water Park Ride Inspection</u> <i>This fee includes all routine compliance inspections.</i>	\$100/inspection	\$100/inspection
<u>Water Park Ride Re-inspection</u> <i>This fee includes reinspections due to an Unsatisfactory score or a Requested reinspection.</i>	\$100/inspection	\$100/inspection
<u>Plan Review Per Pool/Water Park Ride</u> <i>This fee includes the review of all plans for the construction or extensive remodel of a new pool or water park ride (application, engineered plans, equipment specs, etc.) and includes the initial/opening inspection.</i>	\$200	\$400

Body Art	Fees	Proposed Fees		Note: The state has taken over certifying body artists now so we no longer receive any artists fees
<u>Plan Review (New Construction/Extensive Remodel)</u> <i>This fee includes the review of all plans for the construction or extensive remodel of a new body art establishment (application, engineered plans, equipment specs, etc.) and includes the initial/opening inspection.</i>	Yearly fee	Yearly Fee		
<u>Plan Review (Existing Facility)</u> <i>This fee includes the review of the application, equipment, etc. of a previously permitted facility.</i>	1/2 yearly fee	1/2 yearly fee		
<u>Permitting Fee for Body Art Establishment</u> <i>This fee includes all routine compliance inspections for one year. This fee will include the permit for one facility and the one artist/operator. Additional artist permits will be \$100 per year for each additional artist.</i>	Facility: \$400 Additional Artist: \$100	\$300 \$400 \$500	for 1 booth for 2-5 booths for 6+ booths	
<u>Miscellaneous</u> <i>This fee includes other environmental services and will be charged in increments of 15 minutes.</i>	\$15 per 15 mins	\$25 per 15min (\$100/hr)		
<u>Exclusions</u> <i>Certain governmental facilities, governmental sponsored facilities, public schools, and other applicable facilities to be determined by the District Health Director. Additionally, the District Health Director reserves the authority to waive any environmental health fee he/she deems necessary.</i>				



Brooks County Health Department
500 East Courtland • PO Box 447 • Quitman, Georgia 31643
Phone: (229) 263-7585 • Fax: (229) 263-5332
www.southhealthdistrict.com/brooks

**GEORGIA ENVIRONMENTAL HEALTH REPORT
BROOKS COUNTY**

FROM: 10/16/2023 – 01/31/2024

FOOD SERVICE:

Routine inspections: 25
Informal inspections/trainings: 12

ON-SITE SEWAGE MANAGEMENT:

New permits: 14
 Site Built: 6
 M. Home: 4
 Commercial: 2
Repair permits: 12
Installation inspections: 15

PRIVATE WATER WELLS:

Permits issued: 4
Bacterial samples: 11
Positive bacterial samples: 2

ANIMAL BITE REPORTS/RABIES:

Bite reports: 10

Inspections Report

Food Facility Inspections (27 Total)

Permit #	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
FSP-014-000048	<u>3 Nelson's Burgers & Wraps</u>	701 E SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	86	B	12/06/2023	Shannon Walker
FSP-014-000060	<u>Arigato</u>	1307 E SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	100	A	12/06/2023	Shannon Walker
FSP-014-000087	<u>Baker's BBQ Plus</u>	304 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	100	A	01/30/2024	Shannon Walker
FSP-014-000054	<u>Brooks County Detention Center</u>	1003 HOLLOWAY DR QUITMAN, GA 31643	Brooks	Routine	100	A	12/05/2023	Shannon Walker
014-015	<u>Brooks County Senior Center</u>	1301 N WASHINGTON ST QUITMAN, GA 31643	Brooks	Routine	96	A	01/17/2024	Shannon Walker
FSP-014-000061	<u>Burger King of Quitman</u>	1304 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	99	A	12/11/2023	Shannon Walker
FSP-014-000076	<u>Carter's</u>	1104 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	91	A	12/14/2023	Shannon Walker
FSP-014-000080	<u>China Hot HZF, INC</u>	1204 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	100	A	12/14/2023	Shannon Walker
FSP-014-000085	<u>ChiTown Eats (Base)</u>	311 TRAIL OF HAWK RD QUITMAN, GA 31643	Brooks	Initial	100	A	12/27/2023	Shannon Walker
FSP-014-000086	<u>ChiTown Eats Mobile Unit</u>	311 TRAIL OF HAWK RD QUITMAN, GA 31643	Brooks	Initial	100	A	12/27/2023	Shannon Walker
FSP-014-000079	<u>Croley's BBQ and Grill</u>	38 WEBB AVE PAVO, GA 31778	Brooks	Routine	91	A	01/05/2024	Shannon Walker
FSP-014-000079	<u>Croley's BBQ and Grill</u>	38 WEBB AVE PAVO, GA 31778	Brooks	Routine	96	A	11/08/2023	Shannon Walker
FSP-014-000077	<u>Dannie's Rolling Cafe</u>	128 HARRIS ST PAVO, GA 31778	Brooks	Routine	94	A	10/16/2023	Shannon Walker
FSP-014-000078	<u>Dannie's Rolling Cafe Mobile Unit</u>	128 HARRIS ST PAVO, GA 31778	Brooks	Routine	94	A	10/16/2023	Shannon Walker
014-189	<u>Fellowship Home at Brookside</u>	470 FELLOWSHIP HOME LN QUITMAN, GA 31643	Brooks	Routine	100	A	11/30/2023	Shannon Walker
014-013	<u>Head Start</u>	1301 N WASHINGTON ST QUITMAN, GA 31643	Brooks	Routine	94	A	01/17/2024	Shannon Walker
014-146	<u>J & J Fried Chicken and Fish</u>	1311 E SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	87	B	12/08/2023	Shannon Walker
FSP-014-000025	<u>McDonalds</u>	902 W SCREVEN STREET QUITMAN, GA 31643	Brooks	Routine	100	A	12/12/2023	Shannon Walker
FSP-014-000083	<u>Metz at Brooks County Hospital</u>	903 N COURT ST QUITMAN, GA 31643	Brooks	Routine	100	A	10/30/2023	Shannon Walker
014-165	<u>Miller's Bar-B Que</u>	7970 VALDOSTA HWY MORVEN, GA 31638	Brooks	Routine	100	A	01/11/2024	Shannon Walker
014-148	<u>North Brooks Elementary School</u>	10295 COFFEE RD MORVEN, GA 31638	Brooks	Routine	96	A	10/24/2023	Shannon Walker
FSP-014-000037	<u>OMG BBQ</u>	216 S COURT ST QUITMAN, GA 31643	Brooks	Routine	100	A	12/01/2023	Shannon Walker
014-001	<u>Presbyterian Homes of Georgia</u>	1850 W SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	96	A	12/06/2023	Shannon Walker
014-147	<u>Quitman Elementary School</u>	2200 MOULTRIE HIGHWAY QUITMAN, GA 31643	Brooks	Routine	100	A	01/23/2024	Shannon Walker
014-147	<u>Quitman Elementary School</u>	2200 MOULTRIE HIGHWAY QUITMAN, GA 31643	Brooks	Routine	100	A	01/23/2024	Shannon Walker
FSP-014-000073	<u>Royal Cafe Quitman, LLC</u>	304 E SCREVEN ST QUITMAN, GA 31643	Brooks	Routine	91	A	12/01/2023	Shannon Walker
FSP-014-000024	<u>Stephen's Pizzeria</u>	219 E SCREVEN B QUITMAN, GA 31643	Brooks	Routine	100	A	12/01/2023	Shannon Walker



Brooks County Health Department
500 East Courtland • PO Box 447 • Quitman, Georgia 31643
Phone: (229) 263-7585 • Fax: (229) 263-5332
www.southhealthdistrict.com/brooks

Georgia Environmental Health End of Year Activity Report
Brooks

01/01/2023-12/31/2023

Food Service:

Routine Inspections: 80
Informal Inspections: 38

Tourist Accommodations:

Routine Inspections: 2
Informal Inspections: 0

On-site Sewage Management:

New System Permits: 52 (≈ 29 New Houses, 22 Mobile Homes, & 1 Com.)
Repair Permits: 34
Inspections: 75
Existing Evaluations: 3

Water Supplies:

Permits Issued: 20
Samples Taken: 38
Positive Samples: 9

Misc:

Bite Reports: 39

South Health District, 8-1

2024 County Board of Health Meeting Schedule

BEN HILL	3 RD Wednesday	12:00 PM
February	21	
May	15 (Budget Meeting)	
August	21	
November	20	

LOWNDES	4 TH Tuesday	12:00 PM
February	27	
May	28 (Budget Meeting)	
August	27	
November	18 (Moved due to Thanksgiving Week)	

BERRIEN	2 ND Tuesday	12:30 PM
February	13	
May	14 (Budget Meeting)	
August	13	
November	12	

TIFT*	1 ST Tuesday	12:30 PM
February**	8	
May	7 (Budget Meeting)	
August	6	
November	5	

**5th meeting TBD / **Moved to Feb. 8 due to unforeseen circumstances*

BROOKS	4 TH Wednesday	12:00 PM
February	28	
May	22 (Budget Meeting)	
August	28	
November	14 (Moved due to Thanksgiving Week)	

TURNER	1 ST Wednesday	12:00 PM
February	7	
May*	29 (Budget Meeting)	
August	7	
November	6	

**May meeting moved to last week due to GPHA Conference.*

COOK	3 RD Tuesday	12:00 PM
February	20	
May	21 (Budget Meeting)	
August	20	
November	19	

2024 Holiday Schedule	
New Year's Day	January 1
Martin Luther King, Jr.'s Birthday	January 15
State Holiday	March 29
Memorial Day	May 27
Juneteenth	June 19
Independence Day	July 4
Labor Day	September 2
Columbus Day	October 14
Veterans Day	November 11
Thanksgiving Holidays	November 28-29
Christmas Holidays	December 24-25

ECHOLS	3 RD Thursday	12:00 PM
February	15	
May	16 (Budget Meeting)	
August	15	
November	21	

IRWIN	2 ND Wednesday	12:00 PM
February	14	
May	8 (Budget Meeting)	
August	14	
November	13	

Meeting packets copied to:

Mark J. Eanes, MD, MBA

Dwain Butler

Lisa Thomas, RN, BSN, MSN

Nurse Managers/Lead Admin Support Supervisors

Teresa Giles/Allie Pridgen

Chris Calhoun/Environmental Health Specialists

Courtney Sheeley/Kristin Patten

Diversified Enterprises (Tift)

The Jessamine Place (Ben Hill)

LANIER	4 TH Friday	12:00 PM
February	23	
May	24 (Budget Meeting)	
August	23	
November	22	

Updated 2/2/2024 CDS

All meetings will be held in person at the local health department and are open to the public. Dates/times may change from above due to scheduling conflicts, audit requirements, or holidays. More information is available at www.southhealthdistrict.com.