



Ben Hill County Health Department
251 Appomattox Road • PO Box 188 • Fitzgerald, Georgia 31750
Phone: (229) 426-5288 • Fax: (229) 426-5291
www.southhealthdistrict.com/benhill

BEN HILL COUNTY SEPTIC TANK PERMIT APPLICATION PROCESS

Steps 1 & 2 **MUST** be completed prior to submitting an application. Please **DO NOT** return an application without completing these steps. **Skip to step 5 if you want a preliminary site evaluation only for future development. Skip to step 6 if you are repairing an existing septic system.**

1. Obtain address verification request:

This is available on the county website <https://benhillcounty-ga.gov/business-directory/zoning/> or at the Building and Zoning Office (address below). Fill out top section and return to the Building and Zoning Office. You will be notified once address is set / verified. Once notified, proceed to step 2.

2. Obtain zoning approval from the Building and Zoning Office:

Ben Hill County Building and Zoning
402-A East Pine Street Fitzgerald, GA 31750
229-426-5149

Submit a completed application with the following information:

- a. Recorded plat or other legal description of the property
 - b. Floor plan of the home
 - c. Site plan showing location of the house, driveways, pools, wells and out buildings
3. Property lines must be marked and the location of the home must be staked off if applicant will not be meeting health official at site.
4. Along with the application, proper fees must be submitted to the Ben Hill County Health Department. Fees are as follows:
- a. Property evaluation & septic tank permit: \$240
 - i. If you do not wish to obtain a permit, but would like to have land checked for suitability, submit a completed application with a plat of the property and the \$120 property evaluation fee. Note on the application that you want a site evaluation only
 - b. Well permit only: \$80
 - i. If well permit is applied for at same time as septic tank permit there will be no additional charge for the well permit. Note on the septic tank application that you would like a well permit.
5. If you need to repair the drain field/septic system, submit an application along with the \$180 fee. Note on the application that you need a repair of the drain field.
6. Please give good directions to the site. **ALL** documentation must be submitted to the health department. Incomplete applications **WILL NOT** be accepted.
7. If you wish to meet the health official at the site, please indicate on the application and the health official will contact you to set up a time.