



**Berrien County Health Department**  
600A South Jefferson St. • PO Box 275 • Nashville, Georgia 31639  
Phone: (229) 686-5411 • Fax (229) 686-9015  
[www.southhealthdistrict.com/berrien](http://www.southhealthdistrict.com/berrien)

## **Berrien County Septic Tank/Well Permit Application Process**

1. Obtain zoning approval from Berrien County Tax Assessor's Building.
2. Submit a completed Site Evaluation Request with the following items:
  - a. Recorded plat of the property.
  - b. Floor plan of the home (can be hand drawn).
  - c. Site plan showing location of the house, existing wells, driveways, pools, out buildings, property lines and proposed location of where you would like your septic system and well, if needed.
3. The home must be staked off and property lines marked.
4. The site evaluation and permit fee for a new system is \$180 due upon application.
5. If you do not wish to obtain a permit, but would like to have land checked for suitability, submit a completed application with a plat of the property and \$90 evaluation fee. Note on the application you want a site evaluation only. (House does not have to be staked for site evaluation only.)
6. To repair your drain field, submit an application and note on the application you only need a repair of the drain field. The repair site evaluation and permit fee is \$90 due upon application.
7. If applying for a well permit only, the fee is \$60. If applied for at same time as a septic tank permit there will be no additional charge for the well permit. Note on the septic tank application that you would like a well permit.
8. All documentation must be submitted to the health department. Please provide thorough directions to the site.
9. If you have any questions, please call Lee Meeks, Environmental Health Specialist, at 229-686-1770.



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BERRIEN COUNTY SITE EVALUATION REQUEST

I hereby authorize the County Board of Health to conduct a site evaluation on this property for the purpose of determining the suitability for: [ ] WELL ONLY [ ] SEPTIC SYSTEM ONLY [ ] A WELL AND A SEPTIC SYSTEM

Property Owner Name, Address of Property Owner, Applicant's Name, Address, Location of Property, Street Address, Directions to Property, Lot Size, Complete the following if applying for a septic system, WATER SUPPLY, Type of Septic System, Signature (Owner or Applicant), Date

COMPLETE SITE PLAN ON BACK



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The following information must be provided: 1) lot sketch showing lot dimensions, proposed building location/dimensions, proposed building line and side line distances; 2) street or road names; 3) well location if applicable and well locations on adjacent property; 4) Driveway, patio or other impervious/paved surfaces; 5) underground utilities; 6) plumbing sub out and proposed drain field location; 7) location of easements, wetlands, and flood plains.

**SKETCH**

The above information as furnished is true and correct to the best of my knowledge. The applicant and/or owners *are* responsible for adverse soil conditions, such as rock or water tables, encountered. Sites with poor percolation, redoximorphic features or impervious soil horizons within 24 inches of the planned absorptions trench bottom, a seasonal high-water table within 30 inches of the original ground surface or any other questionable soil features will be referred to a certified soil classifier, registered engineer or registered geologist for evaluation. Visit <http://health.state.ga.us/programs/envservices/landuse.asp> for rules, product information, certified professionals, home owner's guides, etc.

**FOR STAFF USE ONLY:**

Boring #	Est. Perc Rate	Depth to Water Table	NOTES / SPECIAL CONDITION: