The Tift County Board of Health met at the Tift County Health Department Tuesday, October 1, 2019 at 1:45pm.

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| **Members Present** | **Members Absent** | **Others Present** |
| Dr. Raymond Moreno, Chairman | Tina Moody | Dr. William Grow |
| Charlotte Bedell, Vice-Chairman | Mayor Julie Smith | Patrina Bowles |
| Alice Archie |  | Teresa Giles |
| Melissa Hughes |  | Mecca Lewis |
| Adam Hathaway |  | April Robinson |
|  |  | Maria Martinez |
|  |  | Jill Reade |
|  |  | Dwain Butler |
|  |  | Reomona Thomas |
|  |  | Ashli Spell |
|  |  | Darrin Wilson |

**Call to Order**

* Dr. Moreno called the meeting to order at 1:47 p.m.

**Public Comments**

* There were no public comments.

**Approval of August 6, 2019 Minutes (Attached)**

* Charlotte Bedell made a motion to approve the August 6, 2019 minutes. The motion was seconded by Melissa Hughes. All were in favor and the motion passed.

**Financial Information – Teresa Giles (Attached)**

* Ms. Giles reported that the health department is currently at 16% of budgeted expenses and revenue is in good shape.
* The budget has been revised to include the use of an additional $3,700 of the fund balance.
* Prior year fees were revised resulting in fees being higher than originally projected.
* Supplies were increased by $9,000 to cover the cost of replacing computers and other items.
* Ms. Giles informed the Board that a new audit group, who also audits other governmental agencies, will be conducting the health department audits for the fiscal year. This will also decrease some of the costs associated with the audit. The District will also absorb the costs of the audit.

**Public Health Update – William R. Grow, MD, FACP**

* Dr. Grow informed the Board that some expenses were being reduced due to the governor’s request to decrease the budget. Some expenses reduced include travel.
* The Final 2020 Board of Health Meeting Schedule was provided.
* Reomona Thomas discussed the new requirements for the HPV vaccine and addressed questions from the Board.

**Health Department Update – Mecca Lewis (Attached)**

* Ms. Lewis announced school flu vaccinations, which will begin October 2, 2019.
* The health department will be participating in a full-scale Strategic National Stockpile (SNS) exercise in March of 2020. The health department will work with local law enforcement and the EMA during the exercise.

**Environmental Health Update – Jill Reade (Attached)**

* Ms. Reade provided environmental health activities since the last meeting, including food scores.
* The Board was updated on a fox that tested positive for rabies after human exposure. Tamika Pridgon followed up with the patient, who had already started post-exposure treatment prior to the positive confirmation of rabies in the fox.
* A new establishment is open across from Harvey’s and plans for another hotel (Courtyard by Marriott) with a pool and food service facility is expected.
* Ken Lowery, district epidemiologist, provided an update about the mosquito trapping activity, which is being conducted in nine of the ten counties in the District. All mosquitoes and larvae are collected and sent in for viral testing and for pesticide resistance.

**Diversified Enterprises Update – David Wilber**

* Mr. Wilson presented Diversified’s Fact Sheet Committee on Education & Labor, which is currently sitting in Congress. The information is based on recruitment and retention and creates a career tract.
* Diversified has completed the first two months of the fiscal year. Revenue is approximately $18,000 over projections and almost $100,000 better than budgeted.
* Receivables are getting better and are accruing differently this year.
* Diversified is at 95% of capacity/occupancy and staff are working to decrease overtime. Mr. Wilber indicated they would like to get it to three percent.
* Two additional residential manager positions were created, which is meant to provide better contact between team leaders and the host homes.
* Advisory Board members were outlined.
* A composite of Diversified’s turnover report was provided. More intense screenings have been implemented to ensure the right people are hired.
* Mr. Wilber announced he was asked to come back to CARF as a surveyor. In order to receive this invitation, the agency must be CARF-accredited. This opportunity will not be funded by Diversified.
* Mr. Wilber also informed the Board of a matter that occurred with Synovus Bank regarding the payroll account, which was a bank error and subsequently cleared up.
* Diversified’s audit should be completed by the end of October.

**Announcements**

* The next board meeting will be Tuesday, December 3, 2019 at 1:45 p.m.

**Adjournment**

* There being no additional announcements, the meeting was adjourned at 2:32 p.m.

Respectfully Submitted,

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Julie Smith, Board Secretary

Maria Martinez, Typist