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| **Members Present** | **Members Absent** | **Others Present** |
| Dr. Mark Eanes, Chairman | Dr. Randy Smith | Dr. William R. Grow |
| Mayor John Gayle | Dr. Mary Margaret Richardson | Dwain Butler |
| Dr. Frances Brown |  | Norma Jean Johnson |
| Bill Slaughter |  | Brenda Nash |
| Wes Taylor |  | Kyle Coppage |
|  |  |  |

**Call to Order**

* A meeting of the Lowndes County Board of Health was held Tuesday, November 19, 2019 at 7:30 a.m. in the large conference room at the Lowndes County Health Department.

**Public Comments**

* There were no public comments.

**Approval of September 24, 2019 Minutes (Attached)**

* Mr. Slaughter made a motion to approve the minutes from the September 24, 2019 meeting. Dr. Brown seconded the motion. All were in favor and the motion passed.

**Business**

**Financial Information – William R. Grow, MD, FACP (Attached)**

* Dr. Grow provided an update on the Revenue and Expense Summary and informed the Board of the governor’s proposed four percent budget cut for FY2020 and an additional two percent for FY2021.
* Dr. Grow assured the Board that the budget is in good shape and would be able to absorb the budget cuts if they pass legislation.

**Public Health Updates – William R. Grow, MD, FACP (Attached)**

* The Final 2020 Board of Health Meeting Schedule was provided.
* Dr. Grow informed the Board that the Employee Development Day event held in October was a success. Dr. Toomey attended along with Dr. Eanes. Topics presented included retirement, CPR, Stop the Bleed and Spanish for the workplace.
* Dr. Grow provided a hypertension/diabetes clinic update and announced that the state will begin sending hypertension records to the District, which Dr. Grow will dispense.
* A hypertension, diabetes and Alzheimer’s symposium is being planned for the spring. These symposiums will be held in three population-based and three faith-based locations in three counties in the district.
* Mr. Butler provided an update regarding radon exposure at the district office. The company contracted to test the levels installed monitors and some employees were provided with wearable monitors for thirty days. The monitors should be picked up before Thanksgiving. Mr. Butler will update the Board when the results are received.
* Dr. Grow informed the Board that fees are about even with last year and fees have increased district-wide by three to four percent.

**Nurse Manager’s Report – Norma Jean Johnson (Attached)**

* Mrs. Johnson provided a summary of health department services rendered since the September meeting and noted the increase in TB visits. This increase is due to the addition of Directly Observed Therapy (DOT) visits, which are now included in the count. This increase is not due to any new TB cases.
* The health department continues to provide flu vaccinations in the schools. There has been a decrease in the amount given this season, which may be due to the late start date.
* Ms. Johnson outlined all health department community activities since the last meeting, including Woodlawn Forrest Church of Christ’s health fair on October 5, 2019; Morning Star Baptist Church’s flu vaccination event on October 26, 2019 and the health department is scheduled to attend Mt. Carmel’s health fair on November 23, 2019.
* Two nurses completed hypertension/diabetes training in August in October. Nursing staff continue to get checked off on their protocols including family planning, STD and Breast Test and More. Lowndes is fully staffed with nurses and there are two vacant clerical positions which have not been filled due to budget cuts. These positions should be filled soon.

**Environmental Health Update – Kyle Coppage (Attached)**

* Mr. Coppage presented the activity report since the last meeting.
* Staff are on track to complete all mandated inspections.
* A training was held for restaurants. There were 26 in attendance and these trainings will continue as long as there are participants. These trainings are tailored to topics the restaurants want to talk about.
* One restaurant, Aligatou’s is closed permanently.

**Announcements**

* Dr. Eanes mentioned the board meetings.
* Mayor Gayle announced this will be his last meeting since there will be a new mayor in January. Dr. Eanes thanked the Mayor and everyone for attending.

**Adjournment**

* There being no further business, the meeting was adjourned at 8:00 a.m.

Respectfully Submitted,

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Dr. Randy Smith, Board Secretary

Brenda Nash, Typist