

BERRIEN COUNTY BOARD OF HEALTH

Agenda

January 14, 2020 | 12:00 PM

1. Call to Order
2. Public Comments
 - Welcome – Mayor Taylor Scarbrough – New Board of Health Member
3. Approval of October 29, 2019 Minutes (**Page 3**)
4. Business
 - Financial Information – Teresa Giles
 - Revenue and Expense Summary (**Page 7**)
 - Public Health Updates – William R. Grow, MD, FACP
 - Mind & Body Wellness Health Fair
 - Tift County / February 29, 2020 / Leroy Rogers Senior Center
5. Berrien County Health Department Update – Dana Watson, RN (**Page 9**)
6. Environmental Health Report – Lee Meeks
 - Environmental Health Activity Report (**Page 11**)
7. Announcements
8. Adjournment

Remaining 2020 Board of Health Meeting Dates

All meetings begin at 12:30PM – Lunch Is Provided

- **April 14, 2020**
- **June 9, 2020 – Budget Meeting**
- **October 13, 2020**

OTHER IMPORTANT DATES

- **May 6-8, 2020**
 - **Georgia Public Health Association Meeting & Conference | Jekyll Island**
 - **Legislative Breakfast Date: (To Be Announced)**
-

Berrien County Board of Health
MINUTES
October 29, 2019 | 12:30 PM

The Berrien County Board of Health met at the Berrien County Health Department on Tuesday, October 29, 2019 at 12:30 p.m.

<u>Members Present</u>	<u>Members Absent</u>	<u>Others Present</u>
Dr. William Nash, Chairman Jimmy Parker, Vice-Chairman Deree Nix, Secretary Mayor Michael Richbourg Judge Christina Allen	Robin Marcrum Cassandra McCoy	Dr. William Grow Dwain Butler Teresa Giles Dr. Mark Eanes Dana Watson Lee Cumbee Debbie Tomlinson Lee Meeks Debbie Tomlinson

Call to Order

Dr. William Nash called the meeting to order at 12:40 p.m.

Public Comments

- There were no public comments.

Approval of June 11, 2019 Minutes (Attachment)

- Jimmy Parker made a motion to approve the June 11, 2019 minutes as presented. Mayor Richbourg seconded the motion. All were in favor and the motion carried.

Business

Financial Information – Teresa Giles (Attachments)

Revenue and Expense Summary

- Ms. Giles reviewed the Revenue and Expense Summary for July 1, 2019 – September 30, 2019, noting that Berrien’s revenue and expenses look good for this period.
- A revision was made after the budget was approved to accommodate a four percent budget cut implemented by the state, which is approximately a \$10,000 loss for Berrien.
- Berrien has a good fund balance with approximately eight and a half months of operating funds.
- Dr. Grow commended Berrien on their 30% increase in fees over the last two years.

Public Health Update – William Grow, MD, FACP (Attachment)

- Dr. Grow discussed the four percent budget cut in more detail. These cuts have been factored into the budgets and can be absorbed without any significant changes due to the increases in fee collections in all categories at the health department.
- The Board was informed that Dr. Toomey visited the District and provided the keynote speech during Employee Development Day, held on October 10, 2019. The event was a big success.
- The Board received a final 2020 Board of Health Meeting Schedule.

Health Department Update – Dana Watson, RN (Attachment)

- Ms. Watson provided a school flu project update. Clinics have been completed for 2019. Approximately 551 vaccinations were provided to students and 110 to faculty. A more update will be provided at a later date.
- There will be a World AIDS Day Forum and Luncheon on November 22, 2019 in Valdosta at the Patterson. A flyer was provided to the Board and all were invited to attend. December 1st is World AIDS Day.
- The health department will participate in Halloween on the Square held downtown. A table will be set up and staff will dress up.

Environmental Update – Lee Cumbee, Environmentalist (Attachments)

- Dwain Butler introduced Lee Meeks, Berrien’s new environmental health specialist.
- Mr. Cumbee reviewed the environmental health activity reports including food service inspections reports for June 7, 2019 to October 24, 2019.
- Mosquito trapping continues around town and specimens are sent to Valdosta State University (VSU) to be identified, counted and tested for diseases such as West Nile Virus and Zika.
- Ken Lowery, District Epidemiologist, presented the most current mosquito surveillance information to the Board, specifically for Berrien County. This surveillance is being conducted in nine of the ten counties in the District with the exception of Lowndes, which is handled by VSU. During his presentation, Mr. Lowery noted that this process will allow for more specific data to be collected. Since March, 55,136 mosquitoes have been captured in the District. Of that number, 21,479 were capable of carrying West Nile Virus. The specimens are also sent to the University of Georgia to be tested for all mosquito borne viruses. There is also a collaboration with the Georgia Regional Commission in Lowndes County to conduct GIS mapping to determine the hot spots in the District.

Announcements

- Dr. Grow mentioned the Georgia Public Health Association’s next meeting and conference scheduled for May 6-8, 2020 on Jekyll Island.

Adjournment

There being no further business, Mayor Michael Richbourg made a motion to adjourn. The motion was seconded by Mr. Parker. All approved and the meeting was adjourned at 1:45 p.m.

Respectfully submitted,

Deree Nix, Secretary

Debbie Tomlinson, Typist

**Berrien County Board of Health
Revenue and Expense Summary
July 1, 2019 - December 31, 2019**

		YTD	Revised Budget	% of Budget Received/ Expended
Revenue				
456001	County Participating	13,860.00	27,720.00	50.00%
456004	County Non-Participating	24,390.00	48,780.00	50.00%
995001	Unassigned Fund Balance	9,918.00	9,918.00	100.00%
456024	Restricted Fund Balance - Pr Yr Fees	92,493.00	92,493.00	100.00%
456050	Restricted Fund Balance - Pr Yr Adm Claiming	45,035.00	45,035.00	100.00%
456040	Intra Agency Transfer - From Lowndes GIA	20,085.00	20,085.00	100.00%
456051	Qualifying Local Funds - Interest Income	397.78	800.00	49.72%
456052	Non-Qualifying Local Funds - Environmental	2,500.00	2,500.00	100.00%
458001	Grant-In-Aid	77,632.36	213,489.00	36.36%
456008	Out-Patient Medicare Fees	4,864.49	0.00	N/A
456010	Out-Patient Client Fees	6,719.33	0.00	N/A
456016	Private Insurance	21,294.17	0.00	N/A
456022	Health Check	5,790.86	0.00	N/A
456031	Environmental Fees	14,533.50	0.00	N/A
456034	Medicaid - DSPS	4,067.56	0.00	N/A
456036	Medicaid PCM	1,887.60	0.00	N/A
456049	Current Yr Adm Claiming	6,546.41	0.00	N/A
Total Revenue		352,015.06	460,820.00	62.13%
Expenses				
511001	Salaries	83,244.16	176,729.00	47.10%
513001	Hourly Labor	16,515.50	32,181.00	51.32%
514001	FICA	6,237.12	13,253.00	47.06%
515001	Retirement	19,639.92	42,296.00	46.43%
516001	Health Insurance	24,518.80	52,054.00	47.10%
614001	Supplies & Materials	4,268.23	10,000.00	42.68%
614018	Pharmaceuticals	17,079.55	40,000.00	42.70%
615001	Repairs & Maintenance	4,089.03	9,000.00	45.43%
617001	Utilities	7,083.57	13,500.00	52.47%
618001	Printing	2,442.03	2,500.00	97.68%
619001	Other Rent	92.00	201.00	45.77%
622001	Direct Benefits to Clients	318.83	600.00	53.14%
627001	Other Operating	1,411.14	2,500.00	56.45%
633001	Computer Software - Microsoft License Fee	1,022.54	1,023.00	99.96%
640001	Travel	2,770.34	9,000.00	30.78%
645001	Rental of Equipment	1,411.51	2,560.00	55.14%
651001	Per Diem & Fees	125.03	500.00	25.01%
653001	Contract - Maintenance Fee Clinical Software	2,719.10	2,719.00	100.00%
673001	Telecommunications	3,858.94	7,960.00	48.48%
681001	Postage	1,316.34	2,500.00	52.65%
761001	Indirect Cost	9,648.52	39,744.00	24.28%
Total Expenses		209,812.20	460,820.00	45.53%

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BROOKS COUNTY HEALTH DEPARTMENT UPDATE
DANA WATSON, RN

January 14, 2020

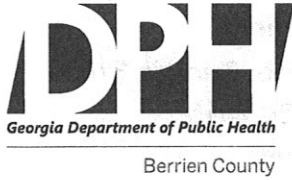
- Fees
 - Continue to Increase

- School Flu Update - Final
 - Packets for high schools were sent home with first day of school documents.

School	FY15	FY16	FY17	FY18	FY19	FY2020
Berrien Primary	146	148	121	107	156	145
Berrien Middle	77	73	87	58	148	141
Berrien High School	50	32	61	23	149	144
Berrien Elementary	124	142	147	90	134	112
Berrien Academy	4	6	6	1	11	15
TOTAL	401	401	422	279	598	557

PENETRATION RATE FOR FY2020: 17.5% | CDC Target Rate: 35%

- Community Activities/Health Department Activities
 - Tentative: Meningitis School Clinic
 - High School / Requested by Allison Pope, RN
 - No Charge STD Clinic
 - Provide STD Screening in April



Berrien County Health Department

600A South Jefferson St. • PO Box 275 • Nashville, Georgia 31639

Phone: (229) 686-5411 • Fax (229) 686-9015

www.southhealthdistrict.com/berrien

2019 Environmental Health Yearly Summary

Permitted Facilities:

- 38 Food Service Establishments
- 1 Tourist Accommodation

Activities:

- 84 Food Service Inspections
- 75 Site Evaluations for Septic Systems
- 69 Septic System Permits Issued (62 New/ 7 Repairs)
- 55 Septic Installation Inspections
- 9 Existing Septic System Evaluations
- 46 Water Samples Collected and Evaluated
- 54 New Well Permits Issued
- 2 Tourist Accommodation Inspections



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Environmental Health Activities 10/1/19 Through 1/13/20

Permitted Facilities:

- 38 Food Service Establishments
- 1 Tourist Accommodation

Activities:

- 23 Food Service Inspections
- 25 Site Evaluations for Septic Systems
- 21 Septic System Permits Issued (20 New/ 1 Repairs)
- 17 Septic Installation Inspections
- 4 Existing Septic System Evaluations
- 17 Water Samples Collected and Evaluated
- 22 New Well Permits Issued
- 1 Tourist Accommodation Inspections

Inspections Report

Food Facility Inspections (22 Total)

Permit #	Permit Issue Date	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
010-145	05/28/2009	<u>Berrien County Detention Center</u>	500 COUNTY FARM ROAD NASHVILLE, GA 31639	Berrien	Routine	100	A	11/19/2019	Lee Cumbee
FSP-010-000029	03/27/2013	<u>Berrien Nursing Center</u>	405 LAUREL ST NASHVILLE, GA 31639	Berrien	Routine	96	A	12/11/2019	John Meeks
FSP-010-000073	09/14/2018	<u>Blazin' Hog BBQ</u>	1750 E MARION AVE NASHVILLE, GA 31639	Berrien	Routine	96	A	11/22/2019	John Meeks
FSP-010-000078	03/14/2019	<u>Blazin' Hog BBQ (Mobile)</u>	1750 E MARION AVE NASHVILLE, GA 31639	Berrien	Routine	98	A	12/04/2019	John Meeks
010-120	05/28/2009	<u>China Garden</u>	112 JEFFERSON STREET NASHVILLE, GA 31639	Berrien	Routine	87	B	12/06/2019	John Meeks
010-195	12/04/2009	<u>Dairy Queen Grill & Chill</u>	415 S DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	99	A	11/04/2019	John Meeks
FSP-010-000050	12/14/2015	<u>Fellowship Home of Nashville</u>	1207 E MCPHERSON AVE NASHVILLE, GA 31639	Berrien	Routine	99	A	12/11/2019	John Meeks
FSP-010-000046	04/17/2015	<u>Georgia Smokehouse</u>	713 N DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	100	A	12/16/2019	John Meeks
FSP-010-000016	02/14/2001	<u>Head Start / Senior Citizens Center</u>	204 HAZEL AVE NASHVILLE, GA 31639	Berrien	Routine	100	A	11/06/2019	Lee Cumbee
FSP-010-000077	03/08/2019	<u>Jacob's Well</u>	117 E WASHINGTON AVE NASHVILLE, GA 31639	Berrien	Routine	100	A	10/25/2019	Lee Cumbee
010-191	05/28/2009	<u>La Puerta Del Sol</u>	704 TIFTON RD NASHVILLE, GA 31639	Berrien	Routine	97	A	12/11/2019	John Meeks
FSP-010-000081	11/20/2019	<u>Marvin's Diner</u>	403 COLLEGE ST NASHVILLE, GA 31639	Berrien	Routine	93	A	12/13/2019	John Meeks
FSP-010-000081	11/20/2019	<u>Marvin's Diner</u>	403 COLLEGE ST NASHVILLE, GA 31639	Berrien	Initial	100	A	11/20/2019	John Meeks
010-029	12/15/2009	<u>McDonalds</u>	609 S DAVIS ST NASHVILLE, GA 31639	Berrien	Routine	100	A	10/29/2019	Lee Cumbee
FSP-010-000054	05/11/2016	<u>Off the Hook Seafood Grill</u>	206 SOUTH ST NASHVILLE, GA 31639	Berrien	Routine	100	A	11/13/2019	Lee Cumbee
010-185	05/28/2009	<u>Penfield Christian Home</u>	15320 US HIGHWAY 129 ALAPAHA, GA 31622	Berrien	Routine	95	A	12/06/2019	John Meeks
FSP-010-000032	10/04/2013	<u>Rancho Alegre Mexican Restaurant LLC</u>	100 S JEFFERSON ST. NASHVILLE, GA 31639	Berrien	Routine	97	A	11/04/2019	John Meeks
010-124	05/28/2009	<u>Ray City Senior Citizen's Center</u>	206 PATTEN AVENUE RAY CITY, GA 31645	Berrien	Routine	100	A	11/06/2019	Lee Cumbee
010-067	06/15/2009	<u>Ray's Mill Pond Cafe</u>	875 RAY'S MILL POND ROAD RAY CITY, GA 31645	Berrien	Routine	100	A	12/12/2019	John Meeks
FSP-010-000079	06/05/2019	<u>Snookum's</u>	790 PATTEN AVE RAY CITY, GA 31645	Berrien	Routine	84	B	10/25/2019	Lee Cumbee
FSP-010-000066	10/30/2017	<u>The Log Cabin</u>	720 ADEL RD NASHVILLE, GA 31639	Berrien	Routine	100	A	12/16/2019	John Meeks
FSP-010-000080	08/14/2019	<u>T's Treats</u>	1750 E MARION AVE NASHVILLE, GA 31639	Berrien	Routine	100	A	12/31/2019	John Meeks

Tourist Accommodation Inspections 2014 (1 Total)

Permit #	Permit Issue Date	Facility Name	Address	County	Purpose	Score	Grade	Inspection Date	Inspector
0101	01/01/2000	<u>Nashville Inn</u>	600 S JEFFERSON ST NASHVILLE, GA 31639	Berrien	Routine	100	A	12/13/2019	John Meeks

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