

Brooks County of Board of Health
June 29, 2019
Minutes

A meeting of the Brooks County Board of Health was held June 26, 2019 at 12:00 P.M. in the conference room at the Brooks County Health Department.

Members Present

Dr. Telia Cunningham, Chairman
Dr. Nancy Dennard, Vice-Chairman
Shelly Kirkendoll, Secretary
James Maxwell
Dr. Vickie Reed
Dr. Rose Marie Horne
Dr. Ricky Rowe

Members Absent

Others Present

Dr. William R. Grow
Teresa Giles
Dwain Butler
Patrina Bowles
Dana Watson
Shannon Walker
Farron Perry
Probate Judge Beth Hurst

Call to Order

- Mr. Maxwell said grace and Dr. Cunningham called the meeting to order at 12:13 P.M.

Public Comments

- Dr. Rose Marie Horne was sworn in by Probate Judge Beth Hurst as a new member of the Brooks County Board of Health representing the Physician appointed by the Brooks County Board of Commissioners.

Approval of April 24, 2019 Minutes (See attachment.)

- The minutes from the April 24, 2019 meeting were approved as amended.

Business

Financial Information – Teresa Giles (Attached)

- The Revenue & Expense Summary was presented to the Board. Ms. Giles noted the statewide two percent salary increase for employees. Funds will be sent down from the state to cover these increases, increasing revenue. Approximately \$7,260 of the fund balance was used. The goal is to have three months of operating expenses available.
- The Brooks County Health Department’s FY2020 Budget was presented. After a brief discussion, Dr. Ricky Rowe made a motion to approve the Brooks County Health Department’s FY2020 Budget as presented. The motion was seconded by Mr. James Maxwell. All were in favor and the motion passed.

Public Health Updates – William R. Grow, MD, FACP (See attachment.)

- Dr. Grow provided an update on the measles and informed the Board of the number of cases identified in Georgia, most of which are in the Atlanta area.
- An opioid analyst will soon be hired for the district and will work with the district epidemiologist.
- The statewide interoperable electronic health records system is still in the planning process. The district will continue to use the Visual Health Network (VHN) until that process is complete.

Nurse Manager's Report – Dana Watson, RN

- The health department is preparing for the next school flu clinic. Ms. Watson asked Dr. Reed for permission to distribute flyers during open house.
- Ms. Watson mentioned that the health department is looking for back to school bashes to participate in so the health department could inform parents about the required vaccines.
- The Board was informed about the new vaccine requirements for eleventh grade. The health department will promote meningitis vaccinations to ensure students are up to date.
- On-site vaccinations were offered to local businesses.
- Beginning in August, Brooks will be working with the district's Baby LUV Program, which works to prevent premature births and deaths.
- Mr. Maxwell asked Ms. Watson if all the maintenance items were taken care of. Ms. Watson replied that they were, and that Bobby was working to get all the light fixtures replaced.
- Dr. Cunningham asked about any incentives for promoting vaccines. Ms. Watson outlined the different types of incentives offered from a treasure box. Dr. Reed also added that there is a tracking mechanism on infinite campus and that flu packets will be in the packets this year. Ms. Watson was invited to attend open house the Monday before school begins. Dr. Rowe asked if an option could be added to identify if the child received the vaccination elsewhere, to which Dr. Reed noted they can only determine the number of students vaccinated. Dr. Cunningham encouraged the Board to promote flu vaccinations and the health department as a viable source to receive them.
- Ms. Watson informed the Board that she was officially named county nurse manager of the Brooks County Health Department.

Environmental Health Update – Shannon Walker (See Attachments)

- Environmental Health activities since the last meeting were reviewed.
- Mr. Walker informed the Board that all inspections for the fiscal year have been completed and all fees have been received.

Announcements

- Dr. Cunningham reminded everyone of the October 23, 2019 meeting.

Adjournment

- There being no further business, the meeting was adjourned at 1:09 p.m.

Respectfully Submitted,

Dr. Telia Cunningham, Chairman
Patrina Bowles, Typist