The Tift County Board of Health met at the Tift County Health Department Tuesday, March 5, 2019 at 1:45pm.

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| **Members Present** | **Members Absent** | **Others Present** |
| Dr. Raymond Moreno, Chairman | Patrick Atwater | Patrina Bowles |
| Charlotte Bedell, Vice-Chairman |  | Maria Utrera |
| Alice Archie, LPN |  | Teresa Giles |
| Mayor Julie Smith, Secretary |  | Mecca Reeves |
| Melissa Hughes |  | Jill Reade |
| Tina Moody |  | Renea Archer |
|  |  | David Wilber |
|  |  | Dwain Butler |
|  |  | Darrin Wilson |
|  |  | Dr. Mark Eanes |

**Call to Order**

* Dr. Moreno called the meeting to order at 2:00 p.m.

**Public Comments**

* There were no public comments.

**Approval of March 5, 2019 Minutes (Attached)**

* Melissa Hughes made a motion to approve the March 5, 2019 minutes as presented. The motion was seconded by Alice Archie. All were in favor and the motion passed.

**Financial Information – Teresa Giles (Attached)**

* Ms. Giles provided and reviewed the Revenue and Expense Summary.
* Eighty-seven percent of the year has been completed. One revision was made to bring the numbers back in line and there were no changes in revenue. There was also a $3,900 increase in Grant-in-Aid (GIA).
* The Tift County Health Department’s FY2020 Budget was presented and projected at $1,348,546. After a brief discussion, Mayor Smith made a motion to approve the Tift County Health Department’s FY2020 Budget. The motion was seconded by Alice Archie. All were in favor and the motion passed.

**Public Health Update – Dwain Butler**

* Mr. Butler introduced Dr. Eanes, Chairman of the Lowndes County Board of Health, to the Board.
* The Board was informed that Dr. Kathleen Toomey was appointed as the new commissioner of the Georgia Department of Public Health.

**Health Department Update – Mecca Lewis (Attached)**

* Mrs. Lewis announced that a new RN was hired in May and that the health department is now fully staffed with RNs.
* Health Department staff attended a statewide Strategic National Stockpile exercise in May in Forsyth. An exercise will be scheduled in Tift County next year.

**Environmental Health Update – Jill Reade (Attached)**

* Renea Archer was introduced as the new clerk for Environmental Health working part-time with Environmental Health and part-time at the health department.
* Two food service establishments closed voluntarily as a result of a routine inspection. These closures were due to imminent health hazards.
* Mr. Butler announced that services have increased 10% and fees have increased 30%.

**Diversified Enterprises Update – David Wilber**

* Mr. Wilber informed the Board that Diversified did not begin the year well; however, the organization did receive the Circle of Excellence Award from SPADD.
* The state director of the Department of Developmental Services visited Diversified last week. During this visit, a public meeting was held, and the director noted that Diversified was the first agency to match his philosophy.
* Strategic planning began last summer. Quarterly meetings are being held to review this plan.
* Diversified received its first CARF Accreditation. The Board was invited to attend the briefing and wrap-up.
* Darrin Wilson presented Diversified Enterprises FY2020 Budget, discussing forecasted revenue. A two percent salary increase received from the state is included in this budget. Two new residential positions were added, and a different tier was developed.
* Technology improvements were budgeted at $50,000. The purchase of a new wheelchair accessible van was projected at $40,000.
* After additional discussion regarding Diversified’s budget, Ms. Bedell made a motion to approve Diversified Enterprises’ FY2020 Budget as presented. The motion was seconded by Melissa Hughes. All were in favor and the motion passed.

**Announcements**

* The next board meeting will be Tuesday, August 6, 2019 at 1:45 p.m.

**Adjournment**

* There being no additional announcements, the meeting was adjourned at 2:19 p.m.

Respectfully Submitted,

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Julie Smith, Board Secretary

Maria Utrera, Typist