The Tift County Board of Health met at the Tift County Health Department Tuesday, March 5, 2019 at 1:45pm.

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| **Members Present** | **Members Absent** | **Others Present** |
| Dr. Raymond Moreno, Chairman | Patrick Atwater | Dr. William Grow |
| Charlotte Bedell, Vice-Chairman |  | Patrina Bowles |
| Alice Archie, LPN |  | Teresa Giles |
| Mayor Julie Smith |  | Mecca Reeves |
| Melissa Hughes |  | April Robinson |
| Tina Moody |  | Michael Norman |
|  |  | David Wilber |
|  |  | Dwain Butler |
|  |  | Maria Utrera |
|  |  | Harrison Tillman |

**Call to Order**

* Dr. Moreno called the meeting to order at 1:46 p.m.

**Public Comments**

* Dwain Butler was introduced to the Board as the District Program Manager/Deputy Director.

**Approval of December 4, 2018 Minutes (Attached)**

* Tina Moody made a motion to approve the December 4, 2018 minutes as presented. The motion as seconded by Charlotte Bedell. All were in favor and the motion passed.

**Financial Information – Teresa Giles (Attached)**

* Tift is currently at 64% of expenses. One revision was made to realign the numbers but there were no changes in revenue, which is in good shape.
* Ms. Giles informed the Board that revenue and the budget are in good shape.

**Tift County Board of Health FY2018 Audit Report – Harrison Tillman (Bound Handout)**

* Harrison Tillman presented the Tift County Board of Health’s FY2018 Audit Report.
* After a brief review, Dr. Moreno asked if Mr. Tillman had any recommendations. Mr. Tillman indicated that there were none and that the health department is running good financially.
* Melissa Hughes made a motion to accept the Tift County Board of Health’s FY2018 Audit Report as presented. The motion was seconded by Charlotte Bedell. All were in favor and the motion passed.

**Public Health Update – William R. Grow, MD, FACP**

* Dr. Grow announced the cancellation of the March 14, 2019 board meeting.
* The Board was invited to attend the 90th Georgia Public Health Association Meeting & Conference and to contact Patrina Bowles for more information.

**Health Department Update – Mecca Lewis (Attached)**

* Ms. Lewis informed the Board that the health department provided 1,075 students with flu vaccines for FY2019.
* The health department provided immunizations and Ear, Eye, Dental and Nutrition (EEDN) forms in preparation for Pre-K registration.
* The health department also participated in the Sock It To Them With Love and Community Care Day events.

**Environmental Health Update – Dwain Butler (Attached)**

* Mr. Butler provided the Environmental Health Update and announced Renea Archer and Brook Hester as the two new employees in Environmental Health.
* Mosquito trapping will begin next week. Mosquitos will be sent to Valdosta State University for identification and viral testing.
* Mayor Julie Smith thanked the environmentalists for doing a “fabulous” job getting all vendors inspected and permitted for the Rhythm and Ribs event.

**Diversified Enterprises Update – David Wilber**

* Mr. Wilber announced Diversified’s 2018 annual turnover rate was at 51.49%, the lowest since 2016. This resulted in an estimated dollar savings of $72,000. The retention rate is 93.82% and the average tenure is 15.2 months for all employees. Ms. Hughes asked about a reason for the high turnover rate and Mr. Wilber replied that the current pay rate of $9 per hour, based on reimbursement rates is part of the reason.
* Diversified has 17 beds full out of 18 licensed beds. While Diversified is currently licensed for 18 people, one home is currently being converted from a four to three beds. The census will be adjusted to 17.
* Diversified is currently licensed for 18 people but 17 beds, all of which are currently filled. One home is currently being converted from a four to three beds. The census will be adjusted to 17.
* The FY2018 Annual Management Report was presented and reviewed.
* Year-to-date revenue is at $2,681,727 with expenses totaling $2,754,197. The year-to-date net income totaled $74,470. Overall, Diversified is still healthy.
* Mr. Wilber noted that Diversified is celebrating 50 years and announced that there will be a picnic on March 22, 2019 at the Peanut Museum. Guest speakers will be in attendance.

**Announcements**

* The next board meeting will be Tuesday, June 4, 2019 at 1:45 p.m.

**Adjournment**

* There being no additional announcements, the meeting was adjourned at 2:12 p.m.

Respectfully Submitted,

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Julie Smith, Board Secretary

April Robinson, Typist