A meeting of the Brooks County Board of Health was held April 24, 2019 at 12:00 P.M. in the conference room at the Brooks County Health Department.

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| **Members Present** | **Members Absent** | **Others Present** |
| Dr. Telia Cunningham, Chairman | Dr. Ricky Rowe | Dr. William R. Grow |
| Dr. Nancy Dennard, Vice-Chairman |  | Teresa Giles |
| Shelly Kirkendoll, Secretary |  | Dwain Butler |
| James Maxwell |  | David Lynch |
| Dr. Vickie Reed |  | Patrina Bowles |
|  |  | Dana Watson |
|  |  | Shannon Walker |
|  |  | Farron Perry |
|  |  | Patrick Folsom |

**Call to Order**

* Mr. Maxwell said grace and Dr. Cunningham called the meeting to order at 12:09 P.M.

**Public Comments**

* Commissioner Patrick Folsom was introduced to the Board.
* Mr. Butler presented Shannon Walker with his 15-year service award.

**Approval of January 27, 2019 Minutes (See attachment.)**

* The minutes from the January 27, 2019 meeting were approved as amended.

**Business**

**Financial Information – Teresa Giles (Attached)**

* The Revenue & Expense Summary was presented to the Board. The budget is on track with no problems anticipated.
* Ms. Giles presented the Brooks County Board of Health’s FY2018 Audit Report. The auditors presented an unqualified opinion with no errors. There were also no material weaknesses, no significant deficiencies, and no non-compliance issues. Mr. Maxwell made a motion to accept the Brooks County Board of Health’s FY2018 Audit Report as presented. The motion was seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. All were in favor and the motion passed.

**Public Health Updates – William R. Grow, MD, FACP (See attachment.)**

* Dr. Grow announced Dr. Kathleen Toomey was appointed as commissioner of the Georgia Department of Public Health.
* The Board was informed that the Consumer or Licensed Nurse position previously held by Nancy Williams, is now vacant. This position is appointed by the city.
* Dr. Grow introduced David Lynch, the district’s Nursing Informatics Specialist, who provided an update on Brooks’ electronic health records (Visual Health Network – VHN – formerly M&M).
* Dr. Cunningham revisited the vacant board of health position and recommended that the Board submit Dr. Rachel Valdez to the city for consideration. Ms. Kirkendoll made a motion to submit Dr. Valdez for consideration to fill the vacant Consumer or Licensed Nurse position on the Brooks County Board of Health. Dr. Reed seconded the motion. The motion was passed with Dr. Dennard abstaining.

**Nurse Manager’s Report – Dana Watson, RN**

* Ms. Watson updated the Board on health department activities since the last meeting.
* The new RN has completed all protocols except TB and child health. The health department is now fully functional.
* Brooks staff attended Brooks High School’s career far on February 26, 2019 and Brooks Middle’s on March 21, 2019.
* Ms. Watson announced that all plumbing repairs have been completed.

**Environmental Health Update – Shannon Walker (See Attachments)**

* Environmental Health activities since the last meeting were reviewed.
* Mr. Walker informed the Board that the 319 Project is coming to its conclusion.
* There are currently nine mosquito traps on a three-week rotation. Eggs will be collected this week.

**Announcements**

* Dr. Cunningham reminded the Board of the June 26, 2019 budget meeting.
* Mr. Maxwell said the county is still working on the roof and thanked the mayor for the cooler and for the city for having the health department’s exterior washed. The county will be taking care of other things inside the building.
* Dr. Grow mentioned the Georgia Public Health Association Meeting and conference scheduled for May 7-9, 2019.

**Adjournment**

* There being no further business, the meeting was adjourned at 12:54 p.m.

Respectfully Submitted,

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Dr. Telia Cunningham, Chairman

Farron Perry, Typist