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| **Members Present** | **Members Absent** | **Others Present** |
| Dr. Mark Eanes, Chairman |  | Dr. William R. Grow |
| Dr. Mary Margaret Richardson, Vice-Chairman |  | Chris Calhoun |
| Dr. Randy Smith, Secretary |  | Teresa Giles |
| Mayor John Gayle |  | David Lynch |
| Bill Slaughter |  | Kyle Coppage |
| Dr. Frances Brown |  | Aaron Darnell |
| Wes Taylor |  | Norma Jean Johnson |
|  |  | Brenda Nash |
|  |  | Patrina Bowles |
|  |  | Courtney Sheeley |
|  |  | Kristin Patten |
|  |  | Richard Elliott |
|  |  | Robert Stalvey |
|  |  | Dan Reddit |

**Call to Order**

* A meeting of the Lowndes County Board of Health was held Tuesday, March 26, 2019 at 7:30 a.m. in the large conference room at the Lowndes County Health Department.

**Public Comments**

* There were no public comments.

**Approval of January 29, 2019 Minutes (Attached)**

* The minutes from the January 29, 2019 meeting were approved with no opposition.

**FY2018 Audit Report – Robert Elliott and Richard Stalvey (Attached)**

* The FY2018 Lowndes County Board of Health Audit Report was presented by Robert Elliott and Richard Stalvey. No deficiencies or material weaknesses were noted.
* Dr. Frances Brown made a motion to accept the Lowndes County Board of Health’s FY2018 Audit Report as presented. The motion was seconded by Mayor John Gayle. All were in favor and the motion passed.

**Business**

**Financial Information – Teresa Giles (Attached)**

* Ms. Giles presented the Revenue & Expense Summary for July 1, 2018 – February 28, 2019.
* The Lowndes County Health Department has received the Miller Foundation’s $10,000 donation for the hypertension clinic.
* Ms. Giles announced that the budget is in good shape.
* State offices are closed today and will also be closed the following Monday – Wednesday due to the Superbowl, which is being held in Atlanta. State employees will work remotely.
* Lowndes County Board of Health officers are scheduled to be elected for 2019 and 2020. Mayor Gayle made a motion for all officers to remain the same: Dr. Mark Eanes as Chairman, Dr. Mary Margaret Richardson as Vice-Chairman and Dr. Randy Smith as secretary. Mr. Slaughter seconded the motion. All were in favor and the motion passed.

**Public Health Updates – William R. Grow, MD, FACP (Attached)**

* Dr. Grow announced Governor Kemp has appointed Dr. Kathleen Toomey as commissioner of the Georgia Department of Public Health.
* Dr. Grow introduced David Lynch, who presented an update of the health department’s electronic health records (formerly M&M) process and outlined a plan of action moving forward.

**Nurse Manager’s Report – Norma Jean Johnson (Attached)**

* Mrs. Johnson provided a summary of health department services rendered from January 1, 2019 – February 28, 2019.
* Health department staffing challenges were outlined. Interviews are scheduled for March 29, 2019 with a goal to hire three RNs from the eight individuals being interviewed.

**Environmental Health Update – Kyle Coppage (Attached)**

* Mr. Coppage presented the activity report from January 29, 2019 – March 22, 2019.
* The Echols County Health Department was recognized by the Food and Drug Administration for their outstanding commitment to continuous improvement and for their commitment to achieving program excellence. Mr. Dan Reddit presented Aaron Darnell, Environmental Health Specialist for Echols County, with a certificate of achievement for completing a self-assessment of the FDA’s Voluntary National Retail Food Regulatory Program Standards. Mr. Reddit applauded the program’s leadership and the ongoing efforts to enhance the services provided to the stakeholders. All ten health departments in the district are enrolled in this program.

**Announcements**

* There were no announcements.

**Adjournment**

* There being no further business, the meeting was adjourned at 8:10 a.m.

Respectfully Submitted,

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Dr. Randy Smith, Board Secretary

Brenda Nash, Typist