A meeting of the Brooks County Board of Health was held January 23, 2019 at 12:00 P.M. in the conference room at the Brooks County Health Department.

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| **Members Present** | **Members Absent** | **Others Present** |
| Dr. Telia Cunningham, Chairman | Nancy Williams | Dr. William R. Grow |
| Dr. Nancy Dennard |  | Teresa Giles |
| Dr. Vickie Reed |  | Dwain Butler |
| Dr. Ricky Rowe |  | Rick Shierling |
| James Maxwell |  | Patrina Bowles |
| Shelly Kirkendoll |  | Dana Watson |
|  |  | Shannon Walker |
|  |  | Farron Perry |

**Call to Order**

* Dr. Cunningham called the meeting to order at 12:04 P.M.

**Public Comments**

Dr. Ricky Rowe was introduced at the new Board of Health Member appointed by County.

* Dwain Butler, Deputy Program Manager / Deputy Health Director, was introduced.

**Approval of June 27, 2018 Minutes (See attachment.)**

* The minutes from the January 27, 2018 were approved as printed.

**Business**

**Financial Information – Teresa Giles (Attached)**

* The Revenue and Expense Summary was reviewed by Ms. Giles.
* Attention was directed to the revenue section. Brooks received $3,863 from a Stericycle settlement; $780 from PeachState for flu vaccinations given to their insured; and $427 from GEMA for reimbursement for Hurricane Irma.
* Ms. Giles noted that the use of money from the fund balance is not anticipated at this time.

**Public Health Updates – William R. Grow, MD, FACP (See attachment.)**

* Dr. Grow informed the Board that Dr. O’Neal is still serving as commissioner of the Georgia Department of Public Health and that he indicated he would be willing to continue service in this capacity if asked by the new governor.
* Dr. Grow informed the Board that officers for 2019 and 2020 need to be elected. Dr. Cunningham called for nominations.
* Mr. Maxwell made a motion for Shelly Kirkendoll to remain as Secretary. Dr. Reed seconded the motion. All were in favor and the motion passed.
* Mr. Maxwell made a motion to appoint Dr. Nancy Dennard as Vice Chairman. The motion was seconded by Dr. Reed. All were in favor and the motion passed.
* Mr. Maxwell made a motion for Dr. Cunningham to remain as Chairman. The motion was seconded by Dr. Reed. All were in favor and the motion passed.
* Dr. Ricky Rowe was sworn in as a member of the Brooks County Board of Health by Judge Beth. B. Hurst.

**Nurse Manager’s Report – Dana Watson, RN**

* Ms. Watson provided an update on the activities of the Brooks County Health Department.
* The health department vaccinated 291 students for the FY 2019 school flu vaccination project, with a penetration rate of 13.4%.
* A free STD Clinic will be offered in April for STD Awareness Month.
* The health department’s toilets and sinks have been replaced. The bid has been accepted to repair the roof.
* Rick Shierling was asked to discuss the invoices for repairs to the health department. Mr. Maxwell informed Mr. Shierling to submit those invoices to the county and they will be paid. Mr. Maxwell was given those invoices during the meeting. Mr. Maxwell also noted that the county has taken care of the roof. Dr. Cunningham thanked Mr. Maxwell for the new water fountain and Mr. Maxwell informed the board about the outside of the building being cleaned.

**Environmental Health Update – Shannon Walker (See Attachments)**

* Mr. Walker reviewed scores for 2018 and from October, 2018 – January, 2019.
* The Board was provided information on a grant available in Brooks County that will cover 50% of the cost of a septic system repair. The coverage area also includes Barwick and Dixie.
* Mr. Walker gave a presentation on the mosquito traps that are being placed around the county to catch mosquitos for testing.

**Announcements**

* Dr. Cunningham reminded everyone of the April 24, 2019 board meeting. Mr. Maxwell thanked Dr. Dennard for getting the water fountain for the health department.
* The Board was invited to attend the Georgia Public Health Association Meeting & Conference scheduled for May 7-9, 2019 at the Westin Buckhead Atlanta and to contact Patrina Bowles.

**Adjournment**

* There being no further business, the meeting was adjourned at 1:02 p.m.

Respectfully Submitted,

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Dr. Telia Cunningham, Chairman

Farron Perry, Typist