

Brooks County of Board of Health
June 27, 2018 | Budget Meeting
Minutes

A meeting of the Brooks County Board of Health was held June 27, 2108 at 12:00 P.M. in the conference room at the Brooks County Health Department.

Members Present

Dr. Telia Cunningham, Chairman
Dr. Nancy Dennard
Dr. Vickie Reed
James Maxwell
Nancy Williams
Shelly Kirkendoll

Members Absent

Dr. Michael Sopt, Vice-Chairman

Others Present

Dr. William R. Grow
Teresa Giles
Patrina Bowles
Dorcel Rockmore

Call to Order

- Mr. James Maxwell said grace and Dr. Cunningham called the meeting to order at 12:04 P.M.

Public Comments

- There were no public comments.

Approval of April 25, 2018 Minutes (See attachment.)

- Mr. Maxwell made a motion to approve the minutes from the April 25, 2018 meeting. The motion was seconded by Ms. Williams. All were in favor and the motion passed.

Business

Financial Information – Teresa Giles (Attached)

- The Revenue and Expense Summary Report from July 1, 2017 through May 31, 2018 was reviewed.
- Family Planning revenue has decreased; however, this is a trend throughout the District.
- Environmental fees have increased due to the change in fees and the increase in businesses.
- A budget revision will be completed before the next meeting.
- Mr. Maxwell announced that the board of commissioners would be voting Thursday night about giving the health department \$5,000; however, this amount will not be permanently added to their budget.

(Ms. Williams left the meeting)

Public Health Updates – William R. Grow, MD, FACP (See attachment.)

- Dr. Grow announced there have been some staffing changes at the state level.
- An update on Senate Bill 329 was provided. The bill was tabled but will be presented again in August.

Nurse Manager's Report – Dorcel Rockmore

- Ms. Rockmore announced that she has completed FEMA and Point of Dispensing (POD) training.
- The health department is preparing for a successful school flu season.
- Dr. Cunningham asked Mr. Maxwell about the installation of another water fountain. Mr. Maxwell indicated that one would be installed.

Environmental Health Update – Dr. William R. Grow, MD, FACP (See Attachments)

- Dr. Grow presented the Environmental Health Update with no issues to report.

Board of Health Attendance Policy

- Dr. Cunningham spoke with the Board about a possible attendance policy.

Announcements

- Dr. Cunningham asked the board to add the October 16, 2018 Legislative Breakfast and the October 24, 2018 Board of Health meeting to their calendars.

Adjournment

- There being no further business, the meeting was adjourned at 12:43 p.m.

Respectfully Submitted,

Dr. Telia Cunningham, Chairman

Shelly Kirkendoll, Secretary

Farron Perry, Typist