The Tift County Board of Health met at the Tift County Health Department Tuesday, August 7, 2018 at 1:45pm.

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| **Members Present** | **Members Absent** | **Others Present** |
| Dr. Raymond Moreno, Chairman | Patrick Atwater | Dr. William Grow |
| Charlotte Bedell, Vice-Chairman | Tina Moody | Patrina Bowles |
| Alice Archie, LPN | Melissa Hughes | Teresa Giles |
| Mayor Julie Smith |  | Mecca Reeves |
|  |  | April Robinson |
|  |  | Michael Norman |
|  |  | Darren Wilson |
|  |  | Tad Williams |
|  |  | Jill Reade |
|  |  | Maria Utrera |

**Call to Order**

* Dr. William R. Grow called the meeting to order at 1:50 P.M.

**Public Comments**

* There were no public comments.

**Approval of June 26, 2018 Minutes**

* Charlette Bedell made a motion to approve the June 26, 2018 minutes. The motion was seconded by Alice Archie. All were in favor and the motion passed.

**Financial Information - Teresa Giles**

* The Revenue & Expense report was presented for July 2018.
* County funds have not been received – it usually arrives in August or September.
* Prior Year Fees and Prior Year Administrative funds were brought forward from FY18 to FY19.
* Ms. Giles informed the Board that revenue looks great overall.
* Expenses are currently at 8%.
* Motor Vehicle expense is high due to the auto insurance being paid for the entire year.

**Environmental/Public Health Updates – William R. Grow, MD, FACP**

* Dr. Grow informed the Board that the gateway pilot which would allow the department of family and children services, public health and other state entities to use the same system, has not gone as well as planned but it is a work in progress.
* Updating the Board on the status of Enterprise System Modernization, Dr. Grow announced the state will begin again with this process. The two proposals received were very expensive. The name will also be changed to Electronic System Modernization.
* WIC Has to be totally computerized by October of 2020. The request for proposal have been sent and approved by GTA (Got Telephone Authority) for the WIC components software.

**Dr. Moreno enters at 2:00 p.m.**

* The electronic health records component proposal has not been approved.
* Sixteen of eighteen districts are now using Mitchell & McCormick (M&M) software, including the South Health District.

**Nurse Manager – Mecca Reeves**

* The health department has been busy with back to school. Parents have been bringing students for updated immunizations as well as ear, eye and dental exams.
* The health department also participated in the Community Back to School event and the Mims Kids Say in School Rally.
* Flu forms will be distributed to students on the first day of school. Staff will be going out to give flu vaccines once the forms are returned.

**Environmental Update – Jill Reade**

* Ms. Reade informed the Board that the environmentalists have begun informal visits with the establishments for any questions or additional training.
* An informal visit was conducted at Los Compadres. There were several violations. After the informal visit there were five patrons who became sick after eating at the restaurant. Environmental health staff collected specimens and sent them to the lab, which did not confirm anything wrong with the food. A date was set for additional training and reinspection. The establishment made a 100% on the reinspection.
* Mrs. Archie asked if the health department could close an establishment if the score did not improve. Ms. Reade responded that it could.
* Ms. Bedell asked if there was a problem with bed bugs? Dr. Grow stated that it was not a major problem.

**Diversified Enterprises Update – Darrin Wilson**

* Mr. Wilson announced that Diversified’s end of FY2018 budget will be $148,403 – unaudited.
* The current turnover rate is about 65% - 75% in some cases. Mr. Wilson indicated that Diversified is working on this matter by implementing a recruitment bonus where anyone who is a direct support professional and completes the requirements (orientation, initial trainings and successful on-the-job training of approximately 60 days) will receive $50.00. Anyone who is in a Direct Support Professional Position and completes six months (in good standing/not on disciplinary probation) from official hire date will receive $100.00.
* Diversified’s Strategic Planning Retreat is scheduled for August 28, 2018.
* Mr. Wilson announced that Mr. Wilber passed the Employment Support Professional Certification by the Association for Persons in Supported Employment (APSE).

Charlette Bedell made a motion to continue the Executive session for the next Board of Health meeting. The motion was seconded by Alice Archie. All were in favor and the motion passed.

**Announcements**

* The Legislative Breakfast is Tuesday, October 2, 2018 at Tifton City Hall.
* The next board meeting will be Tuesday, December 4, 2018 at 1:45 pm.

**Adjournment**

* Dr. Moreno adjourn the meeting at 2:22 pm.

Respectfully Submitted,

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Julie Smith, Board Secretary

April Robinson, Typist