

**TIFT COUNTY BOARD OF HEALTH
MINUTES
February 6, 2018**

The Tift County Board of Health met at the Tift County Health Department Tuesday, February 6, 2018 at 1:45 p.m.

Members Present

Dr. Raymond Moreno, Chairman
Charlotte Bedell, Vice-Chairman
Melissa Hughes
Alice Archie

Members Absent

Patrick Atwater
Tina Moody
Mayor Julie Smith

Others Present

Dr. William Grow
Tad Williams
Teresa Giles
Mecca Reeves
April Robinson
Jill Reade
David Wilber
Patrina Bowles
Darren Wilson
Missy Pollock
Courtney Sheeley
Anthony Rowell
Harrison Tillman

Call to Order

- Charlotte Bedell called the meeting to order at 1:55 P.M.

Public Comments

- There were no public comments.

Environmental Health Update – Jill Reade (See Attachments)

- Jill Reade presented the Environmental Health Report since the last meeting by announcing that Osaka received a “U” but receive training and a “100” on the last routine inspection. Ms. Bedell asked what the major problems were and Ms. Reade indicated, parasite destruction, storage issues in their walk-in cooler and noted there was a language barrier. Ms. Reade also noted how impressed she was that the restaurant corrected all issues since her last visit. Mr. Williams informed the Board that they could view the scores on the District’s website.

Women’s Health Presentation – Missy Pollock (See Attachments)

- Missy Pollock made a presentation and provided information regarding Long Acting Reversible Contraceptives (LARCs).

Dr. Moreno Arrived.

- The Board was informed that Tift County Health Department is the best in the District for LARC instructions for FY2017.
- The “Discover the Power of Planning” campaign to begin in the Spring of 2018 was announced. The District has advertised in the newspaper, on social media and the radio.
- Funds have been received to hire an additional nurse practitioner.

Approval of December 5, 2017 Minutes

- Melissa Hughes made a motion to approve the minutes from the December 5, 2017 meeting. Alice Archie seconded the motion. All were in favor and the motion passed.

Tift County Board of Health FY2017 Audit Report (Tillman and Tillman – See Attachments)

- Harrison Tillman presented the Tift County Board of Health's FY2017 Audit Report and announced that this is a clean audit. Dr. Moreno asked if there were any recommendations for the Board. Mr. Tillman indicated there were none and that the health department is running smoothly financially and there was nothing he felt needed correcting.
- Dr. Moreno asked if the health department was good on internal controls and Mr. Tillman indicated they were.

Harrison Tillman Left.**Diversified Enterprises Update – David Wilber (See Attachments)**

- Mr. Wilber announced the passing of one of Diversified's clients.
- Diversified's scorecard was presented. There is a \$200,000 decrease from last year due mainly because of a lag in billing.
- Persons Supported is moving well. All services are stable.
- Diversified is speaking with public health regarding a closed point of dispensing opportunity.
- Diversified has a new logo. Students from VSU, ABAC and the local high school were challenged to create samples.
- Mr. Wilber announced the passing of an advisory board member. A new member is being recruited.
- The Board began discussion on the linkage agreement between Diversified and the Tift County Board of Health. During the discussion, Attorney Rowell arrived and provided legal recommendations. It was determined that the language in the agreement needed to be cleaned up and redrafted.

Melissa Hughes left during the discussion regarding the linkage agreement.

- Attorney Rowell also recommended that the focus should be on the items that are material to the relationship between the two entities. It was also determined that Mr. Wilber would meet with Attorney Rowell to review the changes to the linkage agreement.

Financial Information – Teresa Giles (See Attachments)

- Teresa Giles presented the Revenue and Expense Summary through December 31, 2017. There have been no revisions since the last budget meeting.
- Equipment over \$5,000 is blank because the item was not originally budgeted. The health department purchased a vision screener.
- Salaries is under budget because of staffing changes.
- Revenue is coming in. Fees are down overall.
- There will be a revision before the next budget meeting.

- Dr. Moreno asked why vital records decreased and Ms. Giles indicated that fees are down in Lowndes as well, which may be due to many already having their birth certificates because of the flood of people coming in when the new requirements to get driver's licenses began.
- Dr. Grow indicated that the decreases are being addressed and Mr. Williams noted that the District is still waiting for private insurance for flu and PCM reimbursements to be paid.

New Business

Public Health Update – William R. Grow, MD, FACP

- Dr. Grow reviewed the flu project timeline and the District numbers.
- The Board was updated on the ESM project. The two requests for proposals were too broad in scope and too expensive. The District has implemented the M&M software in all health departments. Dr. Grow also mentioned that the down time the health department experienced may account for some of the decrease in fees. By 2020, the WIC system will be the first to implement the ESM system.
- The WIC program will have a centralized call center. The goal is to increase the participation rate.
- Election of Board of Health officers was tabled until the next meeting.

Nurse Manager Update – Mecca Reeves (See Attachments)

- Ms. Reeves announced that the health department provided 143 flu vaccines during the District's flu initiative. Some of the clients were insured and quite a few were uninsured.
- The health department will be visiting Diversified and providing flu vaccinations on Thursday.
- Tift is fully staffed and working. The nurses are working on getting protocols so they can see patients. There are six RNs and one LPN.

Announcements

- The next board meeting is April 3, 2018 at 1:45 p.m.

Adjournment

- Dr. Moreno adjourned the meeting at 3:01 p.m.

Respectfully Submitted,

Julie Smith, Board Secretary

April Robinson, Typist