BERRIEN COUNTY BOARD OF HEALTH
MINUTES
January 9, 2018 | 2:00PM

The Berrien County Board of Health met at the Berrien County Health Department on Tuesday, January 9, 2018.

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Members Absent</th>
<th>Others Present</th>
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<tbody>
<tr>
<td>Dr. William Nash, Chairman</td>
<td>Cassandra McCoy</td>
<td>Dr. William Grow</td>
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<td>Jimmy Parker, Vice-Chairman</td>
<td>Betty Dupree</td>
<td>Tad Williams</td>
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<td>Deree Nix, Secretary</td>
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<td>Teresa Giles</td>
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<td>Mayor Michael Richbourg</td>
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<td>Chris Calhoun</td>
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<td>Tobias Newsome</td>
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<td>Dana Watson</td>
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<td>Debbie Tomlinson</td>
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Call to Order
- Dr. William Nash called the meeting to order at 2:10 p.m.

Public Comments
- There were no public comments.

Approval of June 20, 2017 Minutes (Attachment)
- Mayor Michael Richbourg made a motion to approve the June 20, 2017 minutes as presented. Jimmy Parker seconded the motion. All were in favor and the motion carried.

Business
Financial Information – Teresa Giles (Attachments)

Revenue and Expense Summary (Attachments)
- Teresa Giles reviewed the Revenue and Expense Summary with the Board.
- Overall, Berrien’s budget looks good. Fees are down approximately $10,000 for the year. Family Planning income has decreased throughout the District.
- There was a retirement payout for Rita Davis but funds were available to cover that amount.

FY2016 Audit Report (Bound Handout)
- The FY2016 Audit Report was presented. There were no material weaknesses or audit findings.
- After a brief discussion, Mayor Richbourg made a motion to accept the FY2016 Audit Report for the Berrien County Board of Health. Mr. Parker seconded the motion. All were in favor and the motion passed.

Public Health Updates – William R. Grow, MD, FACP (Attachments)
- Dr. Grow updated the board on the status of the Enterprise System Modernization initiative and informed the Board that all health departments in the District are using M&M Software.
- The 2018 Board of Health Meeting Schedule was provided.
- The Georgia Public Health Association meeting will be held April 4-6, 2018 on Jekyll Island. Those who would like to attend should contact Patrina Bowles.
Health Department Update – Dana Watson, RN
- Ms. Watson updated the Board on the health department’s activities since the last meeting.

Environmental Update – Chris Calhoun (Attachments)
- Chris Calhoun introduced Tobias Newsome as the new environmentalist for Berrien County. The activity report was provided to the Board as well.

Announcements
- There were no announcements.

Adjournment
There being no further business, the meeting was adjourned at 2:45 p.m.

Respectfully submitted,

Deree Nix, Secretary
Patrina Bowles, Typist