

**Lanier County Board of Health
Minutes
September 25, 2015**

MEMBERS PRESENT

Neil Ginty, Chairman
Alex Lee
Dencie Brogdon – Secretary
Keith Humphrey
Mayor Bill Darsey

MEMBERS ABSENT

Jason Shaw, Vice-Chairman

OTHERS PRESENT

Tad Williams
Sherrie White
Lisa Parrish
Patrina Bowles
Jeannie Gilson
Kyle Coppage

The Lanier County Board of Health met in the conference room at the Lanier County Health Department on September 25, 2014 at 12:00 pm.

Call to Order

- Neil Ginty called the meeting to order at 12:18 pm.

Approval of September 25, 2014 Minutes (See attachment)

- Keith Humphrey made a motion to approve the minutes from the September 25, 2014 meeting. Alex Lee seconded the motion. All were in favor and the motion passed.

Business

Financial Information - Sherrie White (See attachments)

FY2014 Audit Report

- The Board was presented with the FY2014 Audit Report.
- There were no material weaknesses and the auditors delivered an unmodified opinion with no significant deficiencies.
- The health department is in good shape with a fund balance of \$170,438.

FY2016 Budget

- The FY2016 budget was presented to the Board.
- There are some revisions to this budget that will be presented at the next meeting.
- The FY2016 budget was increased by \$16,570. Also included in the budget is a three-percent salary increase for full-time staff.
- A hypertension clinic has been added both on site and through Telehealth, which increased the hourly labor by approximately \$2,000. Ms. Gilson noted that the clinic is held the third Wednesday of the month and follow-up on the 4th Thursday of the month to physically see clients. Mr. Ginty asked about the number of patients enrolled. Mrs. Gilson indicated that there are between eight and ten patients and that this service is going good.
- Mr. Ginty observed that equipment rental decreased and Mrs. White confirmed that a new copier was installed.
- The Grant-in-Aid allotment increased and as a result, Lanier is receiving more funding. This amount is calculated each year.

- Overall funding is being added back into the fund balance in FY2016, which is in good shape. Some lines may be reduced in the revision.
- Mrs. White informed the Board that unfunded pension liability has to be added to the audit report – all governmental agencies are required to do this. The liability will be on the report for several years but should go down to zero at some point but there may be a negative fund equity on the next audit report. Mrs. White said they were advised to inform the Boards not to be concerned with this amount.
- Mayor Darsey made a motion to approve the Lanier County Board of Health's FY2014 Audit Report as presented. The motion was seconded by Alex Lee. All were in favor and the motion passed.
- Keith Humphrey made a motion to approve the Lanier County Board of Health's FY2016 Budget. The motion was seconded by Alex Lee. All were in favor and the motion passed.

Public Health Updates (See attachments) – Tad Williams

- Mr. Williams informed the Board of Sherrie White's retirement next June. Lisa Parrish was introduced to the Board as District Administrator. Mr. Ginty thanked Mrs. White for doing a good job and welcomed Mrs. Parrish as District Administrator.
- Tad Williams announced his move from Environmental Health Director to District Program Manager. Chris Calhoun was introduced to the Board as the new District Environmental Health Director.
- The annual legislative luncheon will be combined this year to include both northern and southern counties to accommodate the district health director's meeting scheduled for December in Valdosta. Patrina Bowles will be sending information regarding the location.
- A 2016 Board of Health Meeting Schedule will be sent out in the next two weeks.
- Mr. Williams informed the Board of the vacant position on the Lanier County Board of Health. This position, which is appointed by the county commission, can be filled by a physician, dentist or nurse if there is no physician. After discussion, Mr. Ginty recommended two nurses who will be retiring, Faye Flint and Glenda West. Mr. Lee said he will contact them and see if they would be interested in serving and see who would have the most interest in the position.
- The Board was informed that officers needed to be elected for 2015 and 2016. Alex Lee made a motion for Neil Ginty to remain as Chairman, Jason Shaw as Vice-Chairman and Dencie Brogdon as Secretary. The motion was seconded by Keith Humphrey. All were in favor and the motion passed.
- The Board was notified that Dencie Brogdon's term on the Lanier County Board of Health expires December 31, 2015.

Environmental Health Report - Kyle Coppage (See attachments)

- Kyle Coppage reviewed the environmental health inspection report for the last fiscal year.
- The Board was introduced to a new pilot program for the District's restaurants as an incentive to improve hand-washing techniques. Mr. Coppage indicated that if washed properly, hands can be as clean as a utensil.

Nurse Manager's Report - Jeannie Gilson, RN

- Mrs. Gilson announced that flu vaccines are available. Teachers will be vaccinated on October 13, 2015. The primary and elementary will be done on October 20, 2015. The middle and high school dates will be scheduled for some time in November.
- The health department participated in community day. All Pre-K, Kindergarten and 7th grade immunizations were immunized, which leads into the immunization audits. All were 100% compliant and should not have any issues if the state audits them.
- The fee for the hypertension clinic is \$10 and the patient has to pay \$23 for any labs that have to be done. Medications are called into Wal-Mart or Publix.
- Scoliosis screening for sixth and eighth graders was completed at the middle school. Out of the 152 screened, 37 were referred to their physicians. Some parents sent their appreciation for the screening.
- Mrs. Gilson spoke with the Board regarding a potential domestic matter with a client. After discussion, Mayor Darsey recommended that Mrs. Gilson speak with one of the officers at the police department for assistance regarding the matter. This officer has been assigned to work with DFCS and with the health department.

Announcements

- Neil Ginty reviewed the next board meeting dates.

Adjournment

- There being no further business, the meeting was adjourned.

Neil Ginty, Chairman
Patrina Bowles, Typist