

Lowndes County of Board of Health
January 24, 2017
Minutes

Members Present

Dr. Mark Eanes, Chairman
Dr. Randy Smith, Secretary
Mayor John Gayle
Bill Slaughter
Myron Faircloth

Members Absent

Dr. Mary Margaret Richardson, Vice-Chairman

Others Present

Dr. William R. Grow
Tad Williams
Sherrie White
John Sparks
Patrina Bowles
Norma Jean Johnson
Kyle Coppage
Brenda Nash

Call to Order

- A meeting of the Lowndes County Board of Health was held Tuesday, January 24, 2017 at 7:30 a.m. in the large conference room at the Lowndes County Health Department.

Public Comments

- There were no public comments.

Approval of September 27, 2016 Minutes (Attached)

- The minutes from the September 27, 2016 Lowndes County Board of Health meeting were approved with no opposition.

Business

Financial Information – Sherrie White (Attached)

- The Revenue and Expense Summary Report from July 1, 2016 – December 31, 2016 was reviewed.
- The Fee Income Chart was discussed. The health department is doing better this year than in previous years.
- The Five-Year Comparison Chart was discussed.
- Mrs. White informed the Board that Family Planning fees continue to increase.
- John Sparks updated the Board on the status of Partnership Health Center's merge with South Central Primary Care. Mr. Sparks assured the Board that an agreement will be in place which includes South Central Primary Care agreeing to pay off the outstanding balance Partnership owes to the Lowndes County Board of Health.

Public Health Updates – William R. Grow, MD, FACP (Attached)

- Dr. Grow recommended that the Board consider adding additional wording to the Lowndes County Board of Health's Bylaws to include adding language to include the Secretary as a member of the Board who can call a meeting in the absence of the Chairman or Vice-Chairman.
- Mayor John Gayle made a motion to add language that the Secretary of the Lowndes County Board of Health, in the absence of the Chairman or Vice-Chairman, can call a meeting of the Board to order. Dr. Randy Smith seconded the motion. All were in favor and the motion passed.

- Dr. Grow informed the Board that officers needed to be elected for 2017 and 2018.
 - Mayor John Gayle made a motion that Dr. Mark Eanes remain as Chairman of the Lowndes County Board of Health. The motion was seconded by Dr. Randy Smith. All were in favor and the motion passed.
 - Dr. Randy Smith made a motion that Dr. Mary Margaret Richardson remain as Vice-Chairman of the Lowndes County Board of Health. The motion was seconded by Mayor John Gayle. All were in favor and the motion passed.
 - Mayor John Gayle made a motion that Dr. Randy Smith remain as Secretary of the Lowndes County Board of Health. The motion was seconded by Wes Taylor. All were in favor and the motion passed.
- The Georgia Public Health Association's 88th Annual Meeting and Conference is scheduled for April 11-12, 2017 in Atlanta. The Board was invited to attend and should contact Patrina Bowles if they would like to register.
- The 2017 Board of Health Meeting Schedule was provided.

Nurse Manager's Report – Norma Jean Johnson

- The 2016/2017 School Flu Project has been completed. There were 2,557 vaccines administered for FY2017, a decrease from the 3,475 doses provided in FY2016. Mrs. Johnson said she hopes to increase that number for FY2018.
- The drive-thru flu clinic scheduled for October 7, 2016 at the Lowndes County High School was canceled due to Hurricane Matthew.
- Bonnie McFadden, RN, resigned. Lisa Herring, RN was moved to full-time status and is currently enrolled in the online health assessment and women's health course. She is scheduled to complete this course in March of 2017.
- A Clinical Laboratory Improvement Amendments (CLIA) audit is scheduled for February 2, 2017 at the Hahira Health Clinic.
- Clinical services continue to be provided at the Lowndes County Health Department.

Environmental Health Update – Kyle Coppage (Attached)

- The Environmental Health Activity and Inspection report from October 1, 2016 to December 31, 2016 was presented. There were no areas of concern.

Announcements

- There were no announcements.

Adjournment

- There being no further business, the meeting was adjourned at 8:20 a.m.

Respectfully Submitted,

Dr. Randy Smith, Board Secretary
Brenda Nash, Typist