

**TIFT COUNTY BOARD OF HEALTH**  
**MINUTES**  
**August 1, 2017**

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The Tift County Board of Health met at the Tift County Health Department Tuesday, August 1, 2017 at 1:45pm.

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**Members Present**

Dr. Raymond Moreno, Chairman  
Charlotte Bedell, Vice-Chairman  
Mayor Julie Smith  
Alice Archie

**Members Absent**

Patrick Atwater  
Tina Moody  
Melissa Hughes

**Others Present**

Dr. William Grow  
Tad Williams  
Lisa Thomas  
Mecca Reeves  
April Robinson  
Chris Calhoun  
Jill Reade  
David Wilber

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**Call to Order**

- Dr. Raymond Moreno called the meeting to order at 1:50 P.M.

**Public Comments**

- There were no public comments.

**Approval of June 6, 2017 Minutes**

- Charlotte Bedell made a motion to approve the June 6, 2017 minutes as presented. The motion was seconded by Alice Archie. All were in favor and the motion passed.

**Business**

**Old Business**

- Dr. Grow discussed the Bylaws of the Tift County Board of Health and rescinded the recommendation to add the Secretary as one of the members who could call the meeting to order in the absence of the Chairman or Vice-Chairman. The recommendation to rescind was made because the Tift County Board of Health has active participation from its members.
- Charlotte Bedell rescinded her previous motion to have the 2017 legislative breakfast at the Tift County Health Department. Dr. Moreno asked for alternatives. Dr. Grow suggested changing the frequency from every year to every other year and to hold the breakfast off-site to accommodate the capacity. After a brief discussion, Ms. Bedell made a recommendation to skip the breakfast for this year and encouraged the Board to get to know their legislators in the event they need to contact them with any concerns. Dr. Moreno made a motion to rescind having the legislative breakfast at the Tift County Health Department. Mayor Julie Smith seconded the motion. All were in favor and the motion passed. Mayor Julie Smith made a motion to have the 2017 Legislative Breakfast at the Tifton City Hall. Charlotte Bedell seconded the motion. All were in favor and the motion passed.
- Ms. Bedell asked if the Board could attend the Chamber of Commerce meeting with the legislators to represent public health. Dr. Moreno indicated attendance would be possible but members would need to check their individual schedules.

- Dr. Grow informed the Board he and some of his staff would be meeting with Tift Regional Medical Center representatives after the board of health meeting to discuss a grant opportunity.

**New Business**

**Public Health Update – William R. Grow, MD, FACP**

- Dr. Grow informed the Board that the health department budget was just closed out for FY2017. A financial update will be provided at the December meeting.
- The health department will be training to use the new M&M software August 22 – 25, 2017, with an activation date of August 28, 2017.

**Nurse Manager’s Report – Mecca Reeves, RN (See Attachment)**

- School has started in Tift County. Needs assessment forms will be going out to all students to see if they will be receiving the flu vaccine.
- The health department will hold a flu drive through September of 2017.
- Flu vaccinations will begin in September.

**Environmental Health Update – Tad Williams (See Attachments)**

- Ms. Reed announced there are no updates on food safety and no complaints.
- Interviews will be held for a third environmental health specialist in Tift County.
- Chris Calhoun presented the proposed environmental fees. Fees have not been changed in years but the cost to run the program have increased. The flat fees and increase in the cost of living has decreased numbers. After discussion, Dr. Moreno made a motion to approve the fee increases for Environmental Health. Mayor Julie Smith seconded the motion. All were in favor and the motion passed.
- Mr. Calhoun also presented the environmental health rules and regulations for onsite sewage management systems, food service establishments tourist accommodations and portable sanitation mandated by the State. Ms. Bedell asked about follow-up for animal bites. Mr. Calhoun indicated that the local animal control plays a good role in this follow-up and that the shelter enters the information into the system. This information is reviewed by the environmentalists.

**Diversified Enterprises Update – David Wilber (See Attachments)**

- Mr. Wilber provided Diversified’s Director’s Report for August along with a ten-year review.
- A new patient has moved into an Irwin County residence.
- Kristy Dominy is Diversified’s newest employee.
- Approximately 25 attended Diversified’s retreat.
- Diversified’s 50<sup>th</sup> anniversary will be in 2019.
- The Diversified Enterprises logo will be refreshed. A contest involving surrounding high schools and colleges will be held.

**Adjournment**

- Dr. Moreno made a motion to adjourn. The motion was seconded by Charlotte Bedell. The meeting was adjourned at 2:48 p.m.

Respectfully Submitted,

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Julie Smith, Board Secretary  
April Robinson, Typist